

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE
PLANNING AND ZONING DIVISION

515 West Moreland Blvd. Room AC230 Waukesha, WI 53188 (262) 548-7790
Email pod@waukeshacounty.gov Website www.waukeshacounty.gov/planningandzoning

APPLICATION FOR A MINOR GRADING ZONING PERMIT

For Office use only: Fee paid (See Fee Schedule) _____ ATF Y/N: ____ Receipt No. _____ Checked by _____

LRD request sent _____ Application No. _____ Zoning Permit No. _____

File _____ Building Inspector _____ Owner _____ Applicant _____

Waukesha County Zoning Code _____ Waukesha County Shoreland and Floodland Protection Ordinance _____

Town _____ Section _____ Zoning District(s) _____ Tax Key No(s). _____

Owner _____ Applicant (if different) _____

Address _____ Address _____

Email address _____ Email address _____

Daytime Phone No. (____) _____ Daytime Phone No. (____) _____

Address of Premises (if different) _____

Legal Description _____

Ave. Lot Width (ft.) _____ Ave. Lot Depth (ft.) _____ Total Lot Area (sq. ft.) _____

Existing use of the property (residential, agricultural, commercial, industrial, none) _____

Floodplain Y/N: ____ Sewer Y/N: ____ Private Well Y/N/Other: ____ Non-Conforming Y/N: ____ Reason(s): _____

PROPOSED LAND DISTURBANCE PROJECT:

Describe in detail the proposed work to be completed and the intended use _____

- 1. How many cubic yards of material will be added and/or removed? _____
- 2. What is the total amount of area in square feet to be disturbed by the project? _____
- 3. What will be the slope ratio created with the addition of fill or the removal of fill? _____
- 4. Will the existing drainage be affected/changed? ____ Yes ____ No If yes, the submittal of a detailed drainage plan is required.

FILL PLACEMENT:

- 1. What type of fill will be used? _____
- 2. What is the average depth of fill to be placed over the subject area? _____
- 3. How many cubic yards of topsoil will be used? _____

FILL REMOVAL/EXCAVATION:

- 1. Where, specifically, either on site or off site, will the material be removed to? _____
- 2. Will there be (temporary) stockpiling of material? ____ Yes ____ No If yes, where will it be stockpiled, and what type of erosion control method(s) will be utilized? _____
- 3. Will the topsoil be kept separate from the parent material? ____ Yes ____ No If yes, where will it be stockpiled? _____
- 4. How will the grading project be stabilized during construction? _____

The following information must be submitted with this application:

- 1. Four copies of an accurate site plan, drawn to scale (survey preferred) showing the lot dimensions, the location of all buildings on the lot in relation to the property boundaries, and the location of any conservancy, wetland, floodplain, and/or primary environmental corridor areas on the property.
- 2. A grading plan showing detailed cross sections of the existing and proposed grade slopes, and how the project relates to adjoining properties.
- 3. An erosion control plan detailing the installation of erosion control methods.
- 4. A timetable for completing the entire project.
- 5. A vegetation plan including types of vegetation used in the restoration, seeding mixtures, and a timetable for vegetation cover.

An incomplete application form, or missing information will cause a delay in the issuance of the permit, and the application may be returned for additional information. Construction must start within six months and be completed within 18 months of the permit date of issue, unless modified herein.

The undersigned states that the foregoing information is true and accurate to the best of his or her knowledge. It is hereby agreed that for and in consideration of the issuance of a zoning permit that the foregoing work will be carried out as defined in this application; all applicable ordinances or codes of the state, county, and town will be complied with in carrying out the proposed work stated on the application; and work will not commence before a building permit has been obtained from the town building inspector, if applicable. If any changes or deviations are made from the original application, a new permit is required. Failure to comply with the permit as issued will result in the revocation of the permit or other penalties. This application must be signed by a representative of the Department of Parks and Land Use to be valid. By signing this form, the owner/applicant is giving consent for the Department of Parks and Land Use to inspect the site as necessary and related to this application even if the property has been posted against trespassing pursuant to Wis. Stat.

Signature of the Owner _____ Date _____
Signature of the Applicant _____ Date _____
Application (approved)(denied) by Zoning Administrator _____ Date _____
Conditions for approval or reasons for denial: _____