Preliminary Site Evaluation Application

Waukesha County Department of Parks & Land Use, Environmental Health Division
515 W. Moreland Blvd., Room AC260 Waukesha, WI 53188 262-896-8300 FAX: 262-896-8298
Email: sod@waukeshacounty.gov

Date:	Name of Property Owner:
Property Location:	City, Town, Village of:
Phone: Email:	Contractor Name:
Mailing Address & Zip:	Phone: FAX:

Improvement Description:

(Indicate the Improvement Option that applies – "A", "B" or "C")

Option A – Please check from the list below:

☐ Swimming Pool ☐ Wood Deck ☐ Pole Building ☐ Outbuilding ☐ Garage ☐ Other

Attach survey, blueprints or plans to this application showing the dimensions and location of the proposed improvement on the property.

Option B

☐ **Building Addition and /or remodeling**
No change in number of bedrooms

Provide a description of the building and/or remodeling project.

☐ **Land Division:**
Creation of new land parcels that include an existing building served by a private sewage system.

Provide a survey showing the proposed land division, building location and the location of septic tank and soil absorption areas.

Option C

☐ **Residential:** Building Addition and/or remodeling that will result in an increase in number of bedrooms.

Existing number of bedrooms: ____

Proposed number of bedrooms: ____

☐ **Public/Commercial:** Building addition and/or remodeling that will result in an increase, decrease or change of building use or operation. Please check the appropriate box below: ✔

Increase in Building Usage: ☐ Same Usage: ☐

Decrease in Building Usage: ☐ Change of Use: ☐

Provide a description of the building and/or remodeling project. Attach a survey, blueprints and/or plans of the proposed improvement or development to this application.

* May require a soil test pit and profile evaluation to determine whether the existing private sewage system is in an area having a high water table or bedrock condition. Assuring proper siting and installation of private sewage systems will help prevent contamination of groundwater. **If the soil profile evaluation shows that the private sewage system is installed in unsuitable soils, it is understood that a code complying private sewage system shall be ordered installed regardless of whether a building permit is issued.**

Private sewage systems that are "failing" by discharging sewage to the ground surface or backing up into the building will be ordered replaced with a code complying private sewage system.

By signing this form, I state that I am the property owner; I have read the above statement and agree to its conditions. I also give permission for a Waukesha County representative to enter my property to determine that the proposed improvement complies with Comm. 83, Wisconsin Administrative Code and Waukesha County Sanitary Ordinance.

_____ _____

Printed Name of Property Owner **Property Owner Signature**

FEES: To be submitted with application		**Make Checks Payable to:** **"Waukesha County"**	For Department Use Only:		
Option "A"	$55.00	For improvements or remodeling projects	Received By:	Date:	
Option "B"	$70.00	involving more than one category, the fee	Fees Due:	Fees Paid:	
Option "C"	$85.00	will be based on the greater amount.	WCZoningJurisdiction:	Yes	No
			Current on Maintenance:	Yes	No

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