

Waukesha County Board of Supervisors

Minutes of the Public Works Committee Thursday, June 16, 2022

Chair Hammitt called the meeting to order at 8:30 a.m.

Present: Supervisors Keith Hammitt, Darryl Enriquez, Joel Gaughan, Christine Howard, Darlene Johnson, and Richard Morris. Jim Batzko arrived at 8:31 a.m.

Also Present: Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, Principal Assistant Corporation Counsel Deborah Price, Engineering Services Manager Karen Braun, Facilities Supervisor Javier Ramos, Construction Project Supervisor Jeff Lisiecki, Senior Engineering Technician Jason Mayer, Public Works Director Allison Bussler, Accounting Services Manager Danielle Igielski, Highway Operations Manager Bob Rauchle, County Board Chair Paul Decker, Senior Civil Engineer Matthew Cowap, Business Manager Rhiannon Cupkie, Budget Management Specialist Stephanie Hall, Fiscal Specialist Laurie Wirth, and Patrol Superintendents Jon Bax, Hans Guderyon, Dan Moudry, and Rick Gillis.

Approve Minutes of May 12

MOTION: Johnson moved, second by Morris to approve the minutes of May 12. Motion carried 6-0.

Batzko arrived at 8:31 a.m.

Closed Session

MOTION: Howard moved, second by Enriquez to convene in closed session at 8:31 a.m. pursuant to Section 19.85(1)(g), Wisconsin Statutes regarding Ordinance 177-O-031 Authorization to Enter into a Settlement Agreement in the Eminent Domain Lawsuit of the Estate of Joseph Delmer Putna v. Waukesha County, Case Number 2020-CV-264. Motion carried 7-0.

MOTION: Howard moved, second by Morris to return to open session at 9:00 a.m. Motion carried 7-0.

Bid for Jail and Law Enforcement Center BAS Upgrades

Ramos said the Building Automation System (BAS) for the Jail & Law Enforcement Center that controls the HVAC system is aging and has parts that are hard to come by and software that is not supported any longer. Staff bid out the work to replace the BAS with an up to date and robust system that is nonproprietary. Only the supervisory controller is to be replaced, leaving the various field controllers intact. The work to provide, replace, and program the existing supervisory controller was bid out through the public bidding process. Two bids were received. The lowest responsible bidder was CBRE ESI who has successfully completed previous projects for Waukesha County. CBRE ESI has stated that they understand the scope of the project and that they are able to successfully complete it on time for a total of \$56,629.

MOTION: Morris moved, second by Howard to approve the bid for the Jail and Law Enforcement Center BAS upgrades. Motion carried 7-0.

Bid for Waukesha County Highway Department Fuel Station Roof Replacement Project 25-WI-210400

Lisiecki said after reviewing the proposal forms and bid amounts, staff are recommending that the contract be awarded to Pioneer Roofing for a total of \$72,057 comprised of the base bid plus alternate #1. Based on information submitted on the proposal form, Pioneer Roofing has stated that they can complete the work within the County’s schedule, completed the non-collusion affidavit, and demonstrated sufficient qualification and responsibility for this project.

MOTION: Howard moved, second by Enriquez to approve the bid for the Waukesha County Highway Department Fuel Station roof replacement project, 25-WI-210400. Motion carried 7-0.

Ordinance 177-O-023 Laying Out, Relocation and Improvement of County Trunk Highway F & Lindsay Road Intersection, Project I.D. 2754-00-00

Braun and Mayer discussed this ordinance which authorizes the laying out, relocation, and improvement of CTH F at Lindsay Road in the City of Pewaukee.

MOTION: Howard moved, second by Morris to approve Ordinance 177-O-023. Motion carried 6-1. Johnson voted no.

Ordinance 177-O-024 Modify the 2022 Department of Public Works – Special Purpose Grant Fund for Additional Fixed Asset Purchases and Increase American Rescue Plan Act Funding Revenue

Bussler, Rauchle, and Igielski were present to discuss this ordinance which modifies the 2022 Department of Public World budget to appropriate \$550,000 of additional expenditure authority in the Special Purpose Grant Fund and increases general government revenue of \$550,000 from the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program. Handouts pertaining to this item and ARPA funded projects/revenue losses were distributed which Igielski highlighted as outlined.

This ordinance is addressing the funding objective of investment in water and sewer infrastructure. The Department proposed the following projects to meet these objectives:

| Project Title | Project Description | County Objective | Eligible Cost Category | \$ Amount |
|------------------------------------|--|---------------------------------------|--|-----------|
| Road and Catch Basin Sweeper Truck | Adding a vacuum and street sweeper truck to reduce non-point source pollution. | Cost Avoidance/ Return on Investment. | 5.9 Nonpoint Source Pollution Management | \$400,000 |
| Brine Tanker Truck | Purchase of 4,000 gallon tanker truck for transportation and distribution of salt brine. | Cost Avoidance/ Return on Investment. | 5.9 Nonpoint Source Pollution Management | \$275,000 |

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|---|---|---------------------------------------|--|------------------|
| Catch Basin Rebuild | Rebuilding catch basin structures to reduce risk of flooding and improve storm water run-off quality. | Cost Avoidance/ Return on Investment. | 5.6 Stormwater | \$100,000 |
| Recycled Water for Brine | Expand current capacity for brine water with an additional 60,000 gallon tank. | Cost Avoidance/ Return on Investment. | 5.9 Nonpoint Source Pollution Management | \$50,000 |
| Subtotal of new expenditure appropriations | | | | \$550,000 |
| Subtotal of projects already included in the 2022 budget (Brine Tanker Truck) | | | | \$275,000 |
| Total Projects | | | | \$825,000 |

There are instances where CSLFRF will be accounted for outside of the Special Purpose Grant Fund such as for the Brine tanker truck which was already appropriated in the 2022 budget split between the Vehicle Replacement Fund and the Transportation Fund using available county resources. In instances where Waukesha County claims base budget expenditures in departments, a separate revenue account is used to track use of these funds.

These projects are being proposed through ordinances versus in the 2023 budget process to limit further significant wear and tear on existing equipment, timing required to procure this equipment, and the time required to hire a contractor and complete the Catch Basin project.

The ongoing operating costs for the catch basin sweeper truck is estimated at \$14,000, which includes fuel, maintenance, and replacement costs, offset by State reimbursement for use on State Highways. Brine tanker truck ongoing operating costs are estimated at \$22,000 which includes the cost of replacement offset by fuel and staff time saved by reducing the number of trips necessary to distribute salt brine. The brine tank storage is estimated to result in an ongoing savings of \$5,400 by using onsite stormwater which displaces the need for water utility expenses and reduces the amount of water disposal costs. There are no ongoing costs associated with the catch basin rebuild project.

MOTION: Johnson moved, second by Enriquez to approve Ordinance 177-O-024. Motion carried 7-0.

Next Meeting Date

- July 14

Executive Committee Report of May 16

Ignatowski said the Executive Committee approved several ordinances and appointments and heard a report on American Rescue Plan Act funding.

Advisory Committee Reports

Morris gave a report on the recent Wisconsin River Rail Transit Commission meeting.

Announcements

Ignatowski asked supervisors to send pictures of them in their community or with constituents for the County Board Twitter account. He also asked them to regularly check their email for County Board updates, etc. He noted that expense sheets should be turned in at the end of June and end of December each year and starting July 1st they should use the new form. Hammitt gave an update on the Janesville Road project/grand opening event in Muskego.

Presentation on Highway Operations and Tour

Rauchle, Guderyon, Gillis, Moudry, and Bax gave an educational presentation on the various County highway operations and led the committee on a tour of the facility.

Howard and Batzko left the meeting prior to the tour at 10:21 a.m.

MOTION: Johnson moved, second by Gaughan to adjourn at 11:21 a.m. Motion carried 5-0.

Respectfully submitted,

Christine M. Howard

Christine M. Howard
Secretary