

**Spring Brook Watershed Lake Management District Draft Minutes**  
**Town of Genesee Hall S43 W31391 STH 83,**  
**Genesee Depot, Wisconsin**  
**Monday - 2 May, 2022 at 6:30PM**

**6:30 PM Call Meeting to Order:** Meeting called to order at Chairman Tim Guy. All commissioners present. Resident Kathryn Bell also in attendance.

**Open Forum:** No comments.

**Correspondence:** Secretary McNelly reported that he received and returned a workers comp. audit from BITCO which will be used for future premium determinations. He also reported that a Horton liability insurance questionnaire was received and returned. Horton proposes a \$1915 premium for the new policy term that will commence on 1 July 2022.

**Secretary's Report:**

- Review and approve the Secretary's draft minutes for the 7 and 28 February, 2022 meetings. Motion Commissioner Topczewski to approve the 7 and 28 February 2022 minutes as drafted. Motion second by Guy and unanimously approved.

**Treasurer's Report:**

- Review Treasurer's report and tax levy receipts. Treasurer Pritzlaff indicated the 31 March 22 balance of funds totaled \$48, 643.69 including \$10.70 in interest earned since the last report and \$3510.27 in tax revenues collected. Expense since the last meeting included \$665.00 retainer for Stormwater Solutions Engineering for performing the ten year inspection and \$536.00 for the annual workers comp. premium to BITCo Insurance. Motion made by Guy and second by Topczewski to approve Treasurer's report as presented. Motion was unanimously approved.
- Review interest earning options for SBWLMD assets. Treasurer Pritzlaff reported a small increase in the interest rate on the LPIG account. Other interest rates continue to be very low.
- Take action on bills – Horton and Stormwater Solutions Engineering (SSE) and others. Motion by McNelly and second by Guy to pay \$1915 to Horton for the liability insurance for the 1 July 22 thru 31 June 23 policy period. Motion was unanimously approved. Motion Topczewski second Guy to pay SSE for the remainder of the 10 year inspection fee not to exceed \$2100. Motion was unanimously approved.

**Watershed and lake information, dam maintenance and future needs discussion:**

- Update on Municipal Dam Grant for maintenance application activities. DNR staff provided clarification that the engineering fee for the dam failure analysis can be paid and reimbursement can be given if the dam grant is awarded at a later date. Other expenses requested in the grant application cannot be payed out prior to the pending award of grant funds.
- Review situation on Pritzlaff and Waukesha County Greenway ownership of dike segments. The DNR will define the portions of the dam underlain by these two ownerships and if maintenance rights are transferred to SBWLWM via ownership or easement will allow the grant application to move forward.
- Maintenance recommendations by Stormwater Solutions Engineering and DNR schedule – evaluate options for primary spillway signage – enclosure and brushing activities and rip-rap repair for eroded areas. DNR indicated that funds other than the DFA cannot be reimbursed if

expended prior to the date of grant approval. No action taken on scheduling maintenance and reconstruction pending resolution of the grant request.

- Select options for performing dam failure analysis (DFA) calculations. SSE had the low bid submittal and a motion made by Guy and second by Topczewski to approve and schedule the DFA at a cost not to exceed \$11,500. The motion was unanimously approved.
- Review status of EAP and IOM submittal. Secretary McNelly indicated that the format of the EAP and the IOMP had issues due to computer form incompatibility. All required information was provided in the submitted draft. McNelly directed to contact DNR about formatting issues.
- Water quality update and general lake conditions. Lake conditions normal.
- Recreational motorized vehicle usage on dam and on the lake. Discuss and develop options to address concerns regarding operation of recreational vehicles on the SBWLMD dike. This issue was discussed and motor vehicle usage was not authorized, but due to inability of enforcing any special lake district ordinances, no action was taken. The easement to the dam is for maintenance and emergency access not for public use.
- Discuss options and develop a plan to perform lake water quality data collection. No action.
- Nuisance animal update and invasive species observations and management. No observations of nuisance animals or other issues.
- Fish management update and winter ice fishing and recreation survey update.. McNelly reported that a small number of voluntary creel survey forms were received, but based on the car counts at the access and the limited data 255 vehicles used the access during winter 2021-22 and an estimated 510 ice fishers used Willow Springs Lake. Fishing success was generally poor.

**Legislative Update – Town/County/State:**

- SBWLMD report to the Annual Town of Mukwonago meeting and Town walk-in discussion. Chairman Guy presented a SBWLMD report at the Town of Mukwonago Annual Meeting on 14 Apr, 2022.
- SB802 – Allow sale of conservation lands. The conservation community was strongly against this and this Senate Bill was not acted on.

**Select dates for future meetings:** Next meeting tentatively set for 20 June 2022.

**Adjournment:** Motion McNelly second by Guy to adjourn at 7:55PM. Motion unanimously approved.

Draft minutes by Secretary McNelly