

**Board of Directors Minutes**  
**September 28<sup>th</sup>, 2017**

Meeting was called to order at 7:01 by President Peter Bruce.

Members present: Peter Bruce, Jann Pfaff, Steph Posbrig, Jamie Udulutch, Terri Johnson, Matt Eide, Jayce Heller

4-H Youth Educator: n/a

Guests: Betty Otter, Flash Gordon, Jerry Braatz, Gary Meyer

**Secretary's report:** Matt moved to approve the secretary's report. Terri second the motion.

**Treasurer's report:** Treasurer's report was presented. Matt moved to break/ladder Sallie Mae in to 2 \$10,000 items. Terri second the motion.

**Correspondence:** We are not donating to the 4-H foundation.

**Open Business:**

- A. Strategic plan – Signs have been distributed. Pewaukee school pulled the signs, they are going to investigate why.
- B. Square devices, not turned in – Gary brought in the tablets. He asked if we could keep everything together with their labeled group. There are 2 general ones that can be used and asked if we could avoid using the other ones. Gary stated that if we needed to have a third one for the gala to let him know, he will set it up. Peter explained that we needed a cash draw for the gala as well. Gary gave Peter a sealed envelope with the passwords for the tablets.
- C. Committee descriptions, review and vote – Terri provided the updated format for the rest of the committees. Steph moved to approve the food committee description, Jann second the motion. Matt moved to approve the finance committee description, Jann second the motion. Jann moved to approve the board of directors description, Jacey second the motion. Terri to send Flash the updated formats so that he may have them paper holed punched for the director binders.
- D. Cloud based documents/email distribution – Matt explained that all board member emails have been created. Along with groups/distribution lists. Default password will be sent as a temporary password. Matt will send a link on how to get to the website.
- E. IT director position – Tabled till next month.

**New Business:**

- A. Leadership voting – A nomination form will be sent to all leaders by Molly. We need to give them a due date to the office. Molly will send bio's with nomination link. There will be no longer than a week to vote. Jan will draft an email up and it will be sent out as soon as possible. The nomination form will be sent by October 13<sup>th</sup> and be returned to the office by October 30<sup>th</sup>. Voting will take place from November 5<sup>th</sup> to November 15<sup>th</sup>.

**Standing Committee Reports:** (committee liaison)

**Activities and Events** (Matt): Performing arts day will be February 24<sup>th</sup>, 2018.

**Awards** (Terri): ME Interviews went well, everyone came in on time. They had some non 4-Hers that were judges. November 5<sup>th</sup> will be the youth banquet at 4:00PM at the New Berlin ale

house. It is tailgate theme. Invites will be sent out tomorrow. Adult banquets will possibly be the last weekend in April.

**Camp** (Jann, Jacey): Wrap-up meeting was this past Monday. Received 16 evaluations back from campers. Waiting to hear back confirmation on next year's dates.

**Endowment** (Peter): Nothing to report.

**Expansion/Review:** (Terri) Nothing to report.

**Finance** (Terri, Jacey): Discussed during the treasures report.

**Food Stand:** (?): Last Friday was the wrap up meeting. They will be meeting the 2<sup>nd</sup> Wednesday of every month. In February, the first Wednesday will be another meeting for general managers/leaders.

**Fundraising** (Peter, Jamie): Last Friday was the food tasting. They will be going with a chicken and fish entrée with dessert. The Marriott has been super accommodating. Invites for the gala will be going out the first part of January. They are waiting to see when they can do Easter Seals fundraiser again.

**Leadership** (Stephanie): No report

**Promotion:** (Matt): Open house was a success, over 200 people came. Seen a lot of families with children who were clover bud age. They are working on appearances digitally between facebook and other social medias.

**Youth Rep:** (Emily): They had an activity planned for open house. They have set up dates and activities for the year; such as Cozy Nook Farm, going to a water park, etc. They are in the process planning for the officers meeting and talked about fundraising ideas.

**Youth Development Educator Report:** (Jerry Braatz) – Brought in a newsletter.

Meeting was adjourned at 8:42 PM

The next board meeting will be October 26<sup>th</sup> at 7:00, located at UWW N-027

Respectfully submitted,

Steph Posbrig, Secretary