

Board of Directors Minutes
January 25th, 2018

Meeting was called to order at 7:15 by President Peter Bruce.

Members present: Peter Bruce, Jann Pfaff, Jamie Udulutch, Barb Jones, Ellen Pawley, Jacey Heller, Matt Eide

Youth: Emily Udulutch, Zach Heida, Sara Heida

Guests: Betty Otter, Flash Gordon,

Secretary's report: Matt moved to approve the secretary's report. Jacey second the motion.

Treasurer's report: Treasurer's report was presented. The amount of \$667.36 will be given to the board from the estate of Judith Knopinski used to pay \$124.95. Ellen moved to approve the purchase and Jann seconded it. The camp fees put us low in checking so money was transferred to the checking account.

Correspondence: A thank you card from Edward Jones and from Isabelle Eide for the state conference trip.

Old Business

A. Strategic plan –

1. A discussion was held if we can enroll members at the county fair. We will need to talk to Jerry about this. Wave the first year fees and the promotion committee will be looking into this.
2. Float Kit- there is not a dedicated float kit but there are promotional kits in the office that can be used.
3. Yard signs will be reordered.
4. Leadership committee- the ambassadors are part of the teen council.
5. Correct repository- add gala email address, anything for documents, announcements need to go to all, the website, email, Facebook and clover flyer. Molly is only part time and peter will talk to Jerry about the communication.
6. Goal- Communication and document sharing

B. Square devices policy – The finance Committee will work on the policy at their next meeting.

C. Board binder- It will be added to the team site, Matt will add the minutes. Distribution list will be made for all clubs leaders and Molly. Ask the leaders if this is something that will be helpful. We can have co leaders on the Distribution list also. Matt can give a demonstration at next meeting of SharePoint.

D. IT director position – It is an appointed position as are the bookkeeper and recorder. Discussion was held if we need to have term limits like every year or every 3 years. It was moved by Jann and seconded by Ellen to have “reconfirm annually” to the description.

E. Insurance- meeting next week on the 31st. Lisa Lake is coming from the extension. Trying to eliminate double coverage. The dog group is hoping to get coverage for their dog trailer.

F. Kitchen- Mat and Peter met with the Meyers and they are backing out of the committee. Jann and Jim Jones will be liaisons. Restructure of the kitchen is happening and Lora left the meeting. There will be a general managers meeting. New menu items, Hamburgers and nachos. Teen council to do videos on how to do things in the kitchen. Fewer number of people needed in the kitchen. In the clover flyer there will be a message from the kitchen committee, recruiting clubs back to working in the kitchen. Not all items from the kitchen are in the possession of 4-H and we may need to get Jerry involved to get items back. All data was retrieved by Peter. Lora was taken off the account so that she does not have access to it.

New Business:

- A. Updated the members of the committees.
- B. Pending volunteers. Leaders need to have VIP Training – 9-12 need training, Racine possibly can train if we have enough members. There are about 90 + youth pending mostly due to non-payment.
- C. YQCA is the education for youth that show animals need to complete if they want to participate in the auction at the county fair or in the state fair. It is \$12 and is online.
- D. Curriculum- What should we do with them? The information booth could have them to give out, clubs could take it at the open house. Barb is going to look for a list of what we have and send it to club leaders.
- E. Fair stickers- the document sent to us had a virus and we could not open it up.
- F. Board Binders- One of the binders is missing. It was decided that we have everything moved to online. Matt/Brody will scan in everything from the binder, Jacey made the motion and Barb seconded it.

Standing Committee Reports: (committee liaison)

Activities and Events (Matt): February 24th is Performing arts day. Teens are having a trivia night with gift cards as the prizes and it will be in mid-March.

Awards (Terri): Adult awards banquet, invites will come out soon, remind clubs that they want people to come. July 25th will be a Record Book workshop. Awards for trips need to be called scholarships as many trips you can just sign up to go and pay for yourself.

Camp (Jann, Jacey): 24 kids want to be on the staff and 1st meeting has been set.

Endowment (Peter): Nothing to report.

Expansion/Review: (Terri) Nothing to report.

Finance (Terri, Jacey):

Food Stand: (?):

Fundraising (Peter, Jamie): Cash donations of \$3900 so far and item donations of \$3618. We are looking for a youth speaker for the Gala. Flower sale meeting is set for Feb 5th.

Leadership (Barb?): Networking meeting every other month at CAC with potluck. Teen council created a Demo day video and is on Facebook. Teen activities that they have planned are Helium for January, Bowling for February and Trivia night for March. Promotional flyers to be in the newsletter.

Promotion: (Matt): Ordering yard signs again, Bathroom signs at county fair was going to be used again.

Youth Rep: (Emily): Pumpkin picking this Sunday. So far 60-70 people have signed up. The next Teen Council meeting is this Saturday.

Youth Development Educator Report: (Jerry Braatz) Barb and Jerry are working on a virtual 4-H Club. Feb 6th will be the final interview for the Youth educator position.

Meeting was adjourned at 9:06PM

The next board meeting will be February 22nd at 7:00, located at UWW N-027

Respectfully submitted,

Steph Posbrig, Secretary