

WOW WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

Date: March 11, 2021
Location: Virtual Meeting via Microsoft Teams
Members Present: Jerry Baake, Wilma Bonaparte, Nate Butt, Lisa Geason-Bauer, Tom Dieckelman, John Heyer, Tom Hostad, Robert Jessel, Rebecca Klebsch, Grace Kostroski, John Krause, Deanna Krell, Sheree Larson, Laneice McGee, Richard Oakes, Dawn Schicker, Angela Stemo
Others Present: Laura Catherman, Beth Norris, Cindy Simons, Renee O'Day, Jeremy Joeks, Patrick Hillberg

Ms. Schicker called the meeting to order at 8:00 am.

Consent Agenda

Ms. Schicker announced the following items were included in the consent agenda for consideration by the board.

- December 3, 2020 Meeting Minutes
- Executive Report
- Quarterly Financial Report

Mr. Heyer moved to approve the consent agenda as presented. Ms. Bonaparte seconded. The motion carried unanimously.

Policy Updates and Revisions

Ms. Catherman presented one revised policy and two new policies for board consideration:

- Training Services Policy: The proposed minor revision removes the requirement for participants to apply financial aid awards prior to issuing an individual training account.
- Youth Incentive Policy: The proposed youth incentive policy is a new policy that boards have the option of creating. This policy allows a portion of our WIOA Youth program funds to be used to incentivize the completion of employment and training activities which often promote greater long-term outcomes for participants.
- Leveraged Resource Policy: The proposed leveraged resource policy is a new policy that boards are now required to have. This policy describes how the board and its subrecipients should determine and track leveraged resources from other funding sources.

Mr. Krause moved to approve the policies as presented. Ms. Klebsch seconded. The motion carried unanimously.

Risk Assessment and Monitoring Plan

Ms. Catherman provided an overview of the WOWWDB's responsibility of assessing the risk of noncompliance for all subrecipients who receive federal funds as well as developing a monitoring plan for each subrecipient based on their risk assessment. Ms. Catherman presented a risk analysis and monitoring plan for the WOWWDB's WIOA Title I and Windows to Work service provider. Due to no substantial changes the proposed monitoring plan mirrors last year's plan.

Ms. Geason-Bauer moved to approve the risk assessment and monitoring plan. Mr. Heyer seconded. The motion carried unanimously.

Strategic Plan Approval and Update on Objectives

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Ms. Catherman noted that the WOW Workforce Development Board participated in facilitated strategic planning realignment workshop on December 3, 2020. The realignment focused on the progress made in the first year of the plan, how the pandemic impacted our work, lessons learned and challenges, and strategic direction input.

Ms. Catherman also presented the 2021 work plan that was previously approved by the Executive Committee.

Mr. Heyer moved to approve the strategic plan and 2021 work plan. Ms. Geason-Bauer seconded. The motion carried unanimously.

One-Stop Update

Ms. Norris provided a one-stop system update including service delivery updates as well as one-stop operator convening, capacity building, and communication. Metrics on system usage were shared for the year ending 2020. Additionally, customer satisfaction information including suggestions for areas for improvement were discussed.

Partner Presentation: GPS Education Partners

Jeremy Joecks, Director of Partner Services for GPS Education Partners, presented an overview of GPS Education Partners 20-year history, services, and opportunities for collaboration in southeast Wisconsin.

Board Education: "A Bat Sneezed and the Economy Collapsed"

Dr. Patrick Hillberg, Adjunct Professor at Oakland University and Director of the SE Michigan STEM Alliance, presented on COVID-19's impacts on supply chain, systems thinking, declining higher education enrollments, and the digital manufacturing workforce demand.

With no other business, the meeting adjourned at 9:46 am.

Respectfully submitted by:



Laura Catherman