

## Application – Geocache Placement in Waukesha County Parks System



**Waukesha County  
Department of  
Parks and Land Use**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Permit time-frame: Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ *If no end date, permit is valid for ten years*

Latitude and Longitude of Placement- required: \_\_\_\_\_

IN CONSIDERATION of Waukesha County (which, in this waiver, includes the County, all of its employees, and all of its boards, commissions, department and employees and members thereof) permitting me to place a geocache, I hereby agree to the following conditions:

1. Abide by all Waukesha County ordinances (see [www.waukeshacounty.gov/countycode](http://www.waukeshacounty.gov/countycode)).
2. Conform to the "Leave No Trace" outdoor ethics guidelines, that is, take nothing but photographs, leave nothing but footprints. For more information on the principles of "Leave No Trace," visit [www.lnt.org](http://www.lnt.org).
3. If you discover any illegal or hazardous materials in the cache, you must contact the Waukesha County Park System Administration office immediately at (262) 548-7790.
4. When placing a physical or virtual cache, you must have prior have the permit number from this application and affix the number to the cache itself in a permanent manner.
5. Geocaching is not allowed in State Natural Area (Muskego Park Hardwoods), or Sensitive Areas (those areas Waukesha County Park System staff determined cannot tolerate human traffic or disturbance which includes portions of the parks & greenways). A cache may be required to be moved if the Waukesha County Park System staff deems that the cache area is being over-used, or that volunteer trails are developing, or the site is being developed. It will also be removed if the staff determines that there is an unacceptable hazard to humans, an unacceptable level of damage to the environment, or is not in compliance with policy. Staff will make a reasonable effort to notify you of a removed cache. The removed cache will be stored for up to one week, and if not claimed, will be disposed of as surplus property.
6. Cache may not physically change the character of the site, including but not limited to, disturbing/excavating soil, cutting vegetation, moving logs, etc. You must use the natural terrain and site conditions to hide the cache.
7. Caches will not be allowed within the normal field of play at recreational facilities (i.e. sand beach areas, playgrounds, multi-purpose sports fields, etc.). We also do not allow cache placement in golf courses, campgrounds, or dog exercise areas.
8. Caches may not be placed adjacent to birdhouses or bird nests. Federal law protects nesting birds and disturbing their nest is a federal crime.
9. Caches will not be allowed on slopes greater than 5%. However, caches may be allowed on the area above the slope or at the foot of the slope.
10. The following items are not permitted in a physical geocache: food of any kind, pocket knives or weapons of any kind, illegal items such as drugs, materials restricted from minors, such as but not limited to, tobacco and alcohol.
11. The maximum capacity of any single physical geocache must not exceed one gallon.
12. All cache containers must be clearly labeled in large lettering with the word "Geocache" and the permit number on the outside of the container.

By checking this box and submitting this form to Waukesha County, I certify that I agree to abide by the terms of this permit. I understand that this permit may be revoked at the discretion of Waukesha County staff if my actions are inconsistent with the terms of this permit.

To submit, email: [ParksInfo@waukeshacounty.gov](mailto:ParksInfo@waukeshacounty.gov), fax: 262-896-8071, or mail: Waukesha County Department of Parks and Land Use - Guest Services, 515 W Moreland Blvd. AC 230, Waukesha, WI 53188