

Enter the name of the county in which this case was filed.	STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY	<input type="checkbox"/> Amended Affidavit of Service of SC-500, Summons and Complaint (Eviction) Case No. _____
Enter the Plaintiff's name as it is listed on the Summons and Complaint.	Plaintiff(s): _____ _____	
Enter the Defendant's name as it is listed on the Summons and Complaint. Enter the case number.	-vs- Defendant(s): _____ _____	

UNDER OATH, I STATE:

For 1, check the box to indicate the state where you live.
Note: A party in this case cannot serve the summons and complaint on the defendant.
For 3, make sure that the served copy was signed at the time of service, and also included the time, date, place, manner of service, and upon whom service was made.
For 4, check 4A, or 4B, or 4C. If 4A, fill in the address, date and time. If 4B, fill in the name, address, date, and time. If 4B, also explain what other efforts you made to find and serve the defendant personally before you left a copy with someone else. If 4C, fill in the dates. If 4C, also explain what other efforts you made to find and serve the defendant personally before you attached and mailed a copy.

1. I am an adult resident of the State of
 Wisconsin. Illinois. Iowa. Michigan. Minnesota.

 2. I am not a plaintiff in this case.

 3. I served an authenticated copy of the Small Claims Summons and Complaint. At the time of service, I signed my name **on the copy that was served** [For example, on the back or in any blank space] and indicated the time, date, place, manner of service, and upon whom service was made.

 4. The manner of service was
 - A. I gave a copy to the person who I knew to be the defendant at
 [Address] _____
 [Date] _____ at _____ o'clock in the a.m./p.m.

 - B. I could not give a copy to the defendant personally even after reasonable effort(s). I left a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home. I informed that person of the contents of the papers.

 I left a copy with [Name] _____ at
 [Address] _____ on
 [Date] _____ at _____ o'clock in the a.m. p.m.

 - C. I could not give a copy to the defendant personally or leave a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home even after reasonable efforts were made. Therefore:
 - I attached a copy onto some part of the premises where it could be conveniently read on [Date] _____, which was at least 7 business days before the court date, **and**
 - I mailed a copy to the defendant's last known address on [Date] _____, which was at least 5 business days before the court date.
- Before leaving and mailing a copy, I made the following efforts to serve the defendant personally or leave a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home: _____

STOP!
Take this document to a Notary Public BEFORE you sign it.

After you, the server, have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public.

 Signature

 Print or Type Name

 Date

State of _____

County of _____

Subscribed and sworn to before me on _____

 Notary Public/Court Official

(SEAL)

 Name Printed or Typed

My commission/term expires: _____

Have the Notary Public sign, date, and seal the document.