

MINUTES
of the
WAUKESHA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD
October 10, 2018

The 337th meeting of the Waukesha County Community Development Block Grant Board was called to order by Chair, Larry Nelson at 3:02 p.m. on Wednesday, October 10, 2018, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Michele DeYoe, Joan Francoeur, Fred Muenkel, Larry Nelson, Kathleen Novack, Cathy Priem, Rev. Stephen Welch, Chuck Wood

Excused Absence: Terry Janssen, Lillie Wilson

Staff Present: Kristin Silva, Lori Rutzinski, and Christina Brockish; Waukesha County

Guests: None

- I. The meeting was called to order by Chairman Larry Nelson at 3:02 p.m. with a quorum of the Board present.
- II. On a motion by Chuck Wood and seconded by Doug Bartmann, the minutes from the September 12, 2018 meeting were unanimously approved.
- III. Kristin Silva let the Board know there are currently two RFP's out, one for the consolidated planning process for Waukesha County and the other for the Analysis of Impediments by the City of Milwaukee which will be a regional effort.
- IV. The financial status report was reviewed. Staff is working to receive and process invoices to meet the HUD timeliness deadline by the end of October.
- V. On a motion by Michele DeYoe and seconded by Stephen Welch, the Board unanimously approved moving into an Executive Session at 3:13 p.m. to discuss a proposal that the Housing Action Coalition was prepared to offer on a property in Waukesha.
- VI. A discussion was held in the Executive Session regarding Habitat for Humanity.
- VII. On a motion by Kathleen Novack and seconded by Fred Muenkel, the Board unanimously approved moving into open session at 4:14 p.m. Kristin is completing the 2019 Annual Action Plan (AAP) based on the allocations approved by the Board. The 30-day public comment period will be 10-15-18 to 11-13-18. An approval of the AAP will be required at the 11-14-18 CDBG Board meeting.
- VIII. On a motion by Doug and seconded by Michele, the meeting was adjourned at 4:16 p.m.

Respectfully Submitted,



Larry Nelson