

Minutes of the Finance Committee

Wednesday, October 10, 2018

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tyler Foti, Richard Morris, and Ted Wysocki. **Absent:** Tim Dondlinger.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Human Resources Committee Chair Larry Nelson, County Board Chair Paul Decker, County Board Supervisor Chuck Wood, County Clerk Kathleen Novack, Deputy County Clerk Melanie Pietruszka, Chief of Staff Shawn Lundie, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Maureen Atwell, Financial Analyst Kim Ho, Health & Human Services Committee Chair Christine Howard, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Accounting Services Coordinator Lisa Davis, Health & Human Services Coordinator Will Emslie, Administrative Services Manager Randy Setzer, Intake & Support Services Manager Kathy Mullooly, Economic Support Supervisor Erin Higgins, Economic Support Coordinator Debbie Berg, Child & Family Services Manager Lisa Roberts, Adolescent & Family Services Manager Ron Pupp, Aging & Disability Resource Center (ADRC) Manager Mary Smith, ADRC Coordinator Lisa Bittman, Veterans Services Officer Mike Johannes, Public Health Manager Ben Jones, Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj, Clinical Services Manager Joan Sternweis, Mental Health Center Administrator Jeff Lewis, Outpatient Services Administration Gordon Owley, Public Communications Coordinator Linda Wickstrom, and Senior Financial Analysts Mark Yatchak, Clara Daniels, and Steve Trimborn.

Schedule Next Meeting Date(s)

- October 17 and 19

Discuss and Consider 2019 Operating Budgets for the Following Departments:

County Board

Decker and Mader discussed the proposed 2019 budget for the County Board Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Revenues and expenditures (all tax levy) total \$1,063,080 – a decrease of \$5,156 or 0.5% from the adopted 2018 budget. The number of full-time equivalent (FTE) positions decreased 0.50 for a total of 5.00. No major concerns were voiced.

MOTION: Wysocki moved, second by Paulson to tentatively approve the 2019 operating budget for the County Board Office. Motion carried 6-0.

County Clerk

Novack and Pietruszka discussed the proposed 2019 budget for the County Clerk's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Both revenues and expenditures total \$562,670 – a decrease of \$110,629 or 16.4% from the adopted 2018 budget. The County tax levy totals \$323,810 – a decrease of \$25,000 or 7.2%. The number of FTE positions remains unchanged at 5.57. No major concerns were voiced.

MOTION: Wysocki moved, second by Morris to tentatively approve the 2019 operating budget for the County Clerk's Office. Motion carried 6-0.

County Executive

Lundie and Bendlin discussed the proposed 2019 budget for the County Executive's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Revenues and expenditures (all tax levy) total \$578,865 – an increase of \$10,000 or 1.8% from the adopted 2018 budget. The number of FTE positions decreased 0.04 for a total of 4.65. No major concerns were voiced.

MOTION: Michalski moved, second by Paulson to tentatively approve the 2019 operating budget for the County Executive's Office. Motion carried 6-0.

Corporation Counsel

Weidig, Atwell, and Ho discussed the proposed 2019 budget for the Corporation Counsel's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Revenues total \$2,807,753 – an increase of \$43,053 or 1.6% from the adopted 2018 budget. The County tax levy totals \$1,245,247 – an increase of \$6,000 or 0.5%. Expenditures total \$4,053,000 – an increase of \$49,053 or 1.2%. The number of FTE positions decreased 0.18 for a total of 41.83. No major concerns were voiced.

MOTION: Wysocki moved, second by Foti to tentatively approve the 2019 operating budget for the Corporation Counsel's Office. Motion carried 6-0.

Discuss and Consider the 2019 Operating Budget for the Health & Human Services Department

Robertson and staff discussed the proposed 2018 budget for the Health & Human Services Department and its divisions as outlined in the proposed 2019 budget book including functional area budget highlights. Total all funds, department-wide, revenues total \$56,623,281 – an increase of \$1,372,503 or 3.0% from the adopted 2018 budget. The County tax levy totals \$26,203,978 – an increase of \$150,000 or 1.0%. Expenditures total \$80,258,104 – an increase of \$1,613,043 or 2.0%. The number of full-time equivalent (FTE) positions increased 16.02 for a total of 434.34. No major concerns were voiced.

The Committee reviewed the draft amendment to accept grant funding for the Criminal Justice Collaborating Council and District Attorney's Office which will be voted on at their October 22 meeting.

MOTION: Paulson moved, second by Morris to tentatively approve the 2019 operating budget for the Health & Human Services Department. Motion carried 6-0.

MOTION: Wysocki moved, second by Paulson to adjourn at 4:05 p.m. Motion carried 6-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary