

**MINUTES OF: Public Health Advisory Committee Meeting**  
**DATE: Thursday, January 11, 2018**  
**TIME: 8:00am-9:15am**  
**LOCATION: Health & Human Services Building, Public Health Center Room 1001**



**Members Present:** Kerri Ackerman, Waukesha Sixteenth Street Community Health Center; Dr. Marshall Jennison, Citizen Member; Jessica Kadow, ProHealth Care Community Outreach Hispanic Health Resource Center; JoAnn Weidmann, Citizen Member

**Members Absent:** Dr. Steven Andrews, Waukesha County Medical Society; Mary Baer, Citizen Member; Dr. Ross Clay, Citizen Member

**Ex Officio Members Present:** Cindy Barfknecht, Waukesha County Public Health Division, CD Supervisor; Dr. Nancy Healy-Haney, Waukesha County Public Health Division, Manager; Liz Laatsch, Waukesha County Public Health Division, CD Supervisor; Trista Neary, Waukesha County Public Health Division, Administrative Specialist; Sarah Ward, Waukesha County Environmental Health Division, Manager

**Ex Officio Members Absent:** Mary Jo Hamman, Waukesha County Public Health Division, WIC Supervisor; Theresa Imp, Waukesha County Public Health Division, Family & Community Health Supervisor; Ben Jones, Waukesha County Public Health Division, Health Officer; Mary Smith, Aging & Disability Resource Center of Waukesha County, Manager

AGENDA	TOPICS	DISCUSSION	ACTION ITEMS	DATE DUE
Call to Order		Chair Dr. Marshall Jennison called the meeting to order at 8:03am		
Approval of Minutes		MOTION: JoAnn Weidmann moved, second by Jessica Kadow to approve the minutes from December 14, 2017. Motion carried 4-0.		
Advisory Committee	Introduction of New CD Supervisor	Nancy introduced Elizabeth Laatsch, new Communicable Disease Supervisor, to the committee. Liz has been a Public Health Nurse with Waukesha County for 15 years and is now transitioning into the CD Supervisor position due to Cindy's retirement.  Committee members introduced themselves to Liz and provided information on their Advisory Committee and community organization involvement.		
Committee Reports	Health & Human Services Board	No change on the appointment of HHS board liaison.		
	Environmental Health Division – Sarah Ward	Sarah informs that the close of the 2017 was busy as they finished employee evaluations. No operational changes to report.		
	Aging & Disability Resource Center – Mary Smith	No Update Mary was attending a training for the Heroin Task Force		

<p>Public Health Division Reports</p>	<p>Manager - Dr. Nancy Healy-Haney</p>	<p>Nancy shared with the committee that this is her last Public Health Advisory Committee meeting and an acting Manager has not been appointed. Dr. Healy responded to Dr. Jennison's inquiry on the revision of the manager's job description not requiring a nurse. Dr. Healy indicated the qualifications were changed, no longer requiring a nursing degree. This is consistent with other regional health departments. The posting for a Public Health Manager will remain open through 1/14/2018. In the interim, Nancy recommends any questions or concerns be brought to the attention of Ben Jones, Health Officer.</p> <p>There is consideration of program changes for 2018. Tuesday clinic hours continue to be a staffing struggle due to the 12 hours that the clinic is open because of extended evening appointments. There is a possibility that morning hours may be discontinued and some services may be changed from walk-in to appointment only.</p> <p>Public Health is currently supporting five other divisions by providing UA's through the walk-in clinic and has recently been asked to support the Drug Court program by providing the blood draws needed for Hepatitis prevention</p> <p>Anticipation of the tremendous growth in Waukesha County's senior population continues to allow further collaboration for Public Health to work with the ADRC.</p> <p>WIPFLI audit on January 10, 2018 raised questions that there are EMR software insufficiencies that will need to be addressed going forward, including the inability to produce and / or print off a patient's full medical record and inadequate billing system.</p> <p>HHS is continuing to work towards the process of Public Health Accreditation with the goal of 2020.</p> <p>JoAnn Weidmann asked if the Division has surge capacity. Dr. Healy answered no. Dr. Jennison asked how many positions have been eliminated in recent years. Dr. Healy answered she did not have an accurate number. Dr. Jennison requested that she send the accurate number to him.</p>		
	<p>Health Officer - Ben Jones</p>	<p>No Update Ben was attending a meeting for CHIPP</p>		
	<p>Communicable Disease – Cindy Barfknecht</p>	<p>Cindy reports there have been 69 hospitalized flu cases since January 1, 2018. H3N2 Influenza A is predominant.</p> <p>Three suspect Haemophilus Influenza cases reported. All three have been ruled out as positive.</p>		

		<p>A number of suspect mumps have been reported that have all been determined negative through testing.</p> <p>LTC facilities have been experiencing GI outbreaks.</p> <p>One new active TB case. It was indicated that the client may not be compliant or cooperative with treatment. A nurse is scheduled for a home visit on 1/11/18 and will issue an isolation order.</p>		
	Family & Community Health – Theresa Imp	<p>No Update</p> <p>Theresa was attending a meeting for CHIPP</p>		
	WIC – Mary Jo Hamman	<p>No Update</p> <p>Mary Jo was providing WIC clinic coverage</p>		
Walk-In Items	Kerri Ackerman	<p>Sixteenth Street Community Health Center in Waukesha has been experiencing an increase in walk-ins with flu symptoms. Currently seeing between 12-20 patients daily with these complaints. Kerri does note that the number of flu shots given this season has been double that of the previous year. Eight pediatric patients have been referred to Children’s Hospital because of influenza symptoms this week.</p> <p>Kerri mentions there have been no STD or AODA service contracts for Waukesha County / Sixteenth Street Clinic received for 2018.</p>	Nancy will follow up with fiscal on the status of the contracts.	1/12/18 – Dr. Healy followed up with the Fiscal Division on the Sixteenth Street Clinic 2018 contract. Fiscal reports the 2018 clinic contract has not been sent due to issues with the AODA portion of the contract. Dr. Healy emailed this information to Keri Ackerman.
	JoAnn Wiedmann	<p>JoAnn shares with the committee that St. Anthony’s on the Lake will be hosting a Dementia presentation in April with guest speaker Martin Schreiber, author of <i>My Two Elaines</i>.</p>		
<b>Next Meeting</b>		Thursday, February 8, 2018		
<b>Adjournment</b>		9:25am		