

MINUTES
of the
WAUKESHA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD
JANUARY 8, 2020

The 350th meeting of the Waukesha County Community Development Block Grant Board was called to order by Chair, Larry Nelson at 3:02 p.m. on Wednesday, January 8, 2020, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Joan Francoeur, Pat Haukohl, Fred Muenkel, Larry Nelson, Cathy Priem, Charlie Shaw, Meg Wartman, Lillie Wilson, Chuck Wood

Excused Absence: None

Staff Present: Kristin Silva, Lori Rutzinski and Christina Brockish; Waukesha County

Guests: Ben Wood, Strand Associates, Inc.; Tom Gudex, Village of Lannon

- I. The meeting was called to order by Chairman Larry Nelson at 3:02 p.m. A quorum of the Board was present at the start of the meeting.
- II. On a motion by Cathy Priem and seconded by Joan Francoeur, the minutes from the December 11, 2019 Board meeting were unanimously approved.
- III. Kristin Silva informed the Board that the Federal budget was passed and signed.
- IV. The financial status report was reviewed; all 2020 projects have been added. Kristin suggested discussing the Revolving Loan Fund (RLF) at the next Board meeting to determine the best use for that money. It is possible to reallocate a portion of the balance to another project; however, a substantial amendment would be necessary.
- V. The CDBG Board application priorities were reviewed. Kristin asked the Board members to complete the ranking sheet and submit to the Community Development office within two weeks to determine the Board's highest priorities for the 2021 application cycle. An electronic copy will be emailed to the Board after the meeting today.
- VI. Kristin reviewed the 2021 application and asked the Board to submit any suggestions for changes to her within two weeks. The applications will be available from 2/13/20 – 3/13/20.
- VII. The Wisconsin Partnership for Housing Development (WPHD) will no longer manage the HOME Consortium's housing rehabilitation and down-payment assistance programs, the programs will now be managed in-house which will be a cost savings to the County. As a result of this change, WPHD decided not to continue managing the CDBG housing rehabilitation program. Debbie Narus was hired by Waukesha County to run the CDBG rehab program and the project will remain the same.

On a motion by Pat Haukohl and seconded by Charlie Shaw, the Board unanimously approved reallocating the 2020 Housing Rehab program in the amount of \$133,250 from WPHD to Waukesha County.

- VIII. Tom Gudex and Ben Wood were present to update the CDBG Board on the water project for the Village of Lannon. The Village applied for approximately \$8.8 million to the USDA for the public-side construction of water main and services. They anticipate a decision by 2/10/20 and will then take it to the Village for a vote to accept that funding on 2/17/20. The private-side construction is anticipated to cost \$1.1 million with a time schedule of 6/2020 - 11/2021. The Village was awarded \$191,534 in their 2019 out-of-cycle CDBG application for the private-side construction and with the new cost figures, they will submit another application for 2020 out-of-cycle funds.
- IX. On a motion by Fred Muenkel and seconded by Doug Bartmann, the meeting was adjourned at 4:11 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "F Muenkel", with a stylized flourish at the end.

Fred Muenkel