

Minutes of the Health & Human Services Committee

Thursday, October 4, 2018

Chair Howard called the meeting to order at 8:30 a.m.

Present: Supervisors Christine Howard, Kathleen Cummings, Jeremy Walz, Joel Gaughan, Darlene Johnson, and Duane Paulson. Jim Batzko arrived at 8:38 a.m.

Also Present: Chief of Staff Mark Mader, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, Accounting Services Coordinator Will Emslie, Administrative Services Manager Randy Setzer, Intake & Support Services Manager Kathy Mullooly, Child & Family Services Supervisor Eric Calvino, Adolescent & Family Services Manager Ron Pupp, Aging & Disability Resource Center (ADRC) Manager Mary Smith, Veterans Services Officer Mike Johannes, Public Health Manager Ben Jones, Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj, Clinical Services Manager Joan Sternweis, Mental Health Center Administrator Jeff Lewis, Outpatient Services Administration Gordon Owley, Public Communications Coordinator Linda Wickstrom, Accounting Services Coordinator Lisa Davis, County Board Supervisor Larry Nelson, Human Services Supervisor John Kettler, Senior Financial Analysts Clara Daniels and Steve Trimborn, Economic Support Coordinator Debbie Berg, and Citizens Keith Ward, Joan Skimmons, and Victoria Hekkers.

Public Comment

Hekkers, Ward, and Skimmons discussed concerns with the homeless population in the City of Waukesha and urged the County to address this issue. Robertson indicated he and his staff would do so.

Batzko arrived at 8:37 a.m.

Approve Minutes of Previous Meeting(s)

MOTION: Johnson moved, second by Cummings to approve the minutes of September 13. Motion carried 7-0.

Chair's Executive Committee Report

Howard advised the committee discussed and approved 2019 operating budgets for UW-Extension, the Bridges Federated Library System, and Non-Departmental. They heard a presentation on the public health services audit, a follow-up audit report on mental health billing, and approved the audit scopes for the P-Card and 1099 compliance audits. The committee also approved the resolution to adopt the 2019-2023 Capital Projects plan and heard a report on the Wisconsin Counties Association annual conference.

Next Meeting Date

- November 15

Future Agenda Items

- Child Welfare Caseload
- Report from the Criminal Justice Collaborating Council on How Participation Occurs (Gaughan)

Overview of the 2019 Operating Budget for the Health & Human Services Department

Robertson and Emslie discussed the proposed 2019 budget for the Health & Human Services Department as outlined in the proposed 2019 budget book including functional area budget highlights. Total all funds, department-wide, revenues total \$56,623,281 – an increase of \$1,372,503 or 3.0% from the adopted 2018 budget. The County tax levy totals \$26,203,978 – an increase of \$150,000 or 1.0%. Expenditures total \$80,258,104 – an increase of \$1,613,043 or 2.0%. The number of full-time equivalent (FTE) positions increased 16.02 for a total of 434.34. No major concerns were voiced. Emslie also covered a broad range of department and related County initiatives.

Discuss and Consider 2019 Operating Budgets for the Following Divisions in the Health & Human Services Department:

Administrative Services

Setzer discussed the proposed 2019 budget for the Administrative Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues (includes Family Care payments to State) total \$11,525,954 – a decrease of \$132,845 or 1.1% from the adopted 2018 budget. The County tax levy shows a credit of \$2,015,329 – an increase of \$506,505. Expenditures total \$9,510,625 – an increase of \$373,660 or 4.1%. No major concerns were voiced.

MOTION: Gaughan moved, second by Cummings to tentatively approve the 2019 operating budget for the Administrative Services Division. Motion carried 7-0.

Intake & Support Services

Mullooly and Berg discussed the proposed 2019 budget for the Intake & Support Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$4,941,616 – an increase of \$17,744 or 0.4% from the adopted 2018 budget. The County tax levy totals \$2,749,350 – an increase of \$474,552 or 20.9%. Expenditures total \$7,690,966 – an increase of \$492,296 or 6.8%. No major concerns were voiced.

MOTION: Johnson moved, second by Batzko to tentatively approve the 2019 operating budget for the Intake & Support Services Division. Motion carried 6-0. (Paulson was absent for the vote).

Children & Family Services

Calvino discussed the proposed 2019 budget for the Children & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$10,773,555 – an increase of \$601,977 or 5.9% from the adopted 2018 budget. The County tax levy totals \$3,527,390 – a decrease of \$193,088 or 5.2%. Expenditures total \$14,300,945 – an increase of \$408,889 or 2.9%. No major concerns were voiced.

MOTION: Cummings moved, second by Johnson to tentatively approve the 2019 operating budget for the Children & Family Services Division. Motion carried 7-0.

Adolescent & Family Services

Pupp discussed the proposed 2019 budget for the Adolescent & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total

\$4,058,604 – an increase of \$48,018 or 1.2% from the adopted 2018 budget. The County tax levy totals \$3,641,842 – a decrease of \$265,037 or 6.8%. Expenditures total \$7,700,446 – a decrease of \$217,019 or 2.7%. No major concerns were voiced.

MOTION: Paulson moved, second by Walz to tentatively approve the 2019 operating budget for the Adolescent & Family Services Division. Motion carried 7-0.

Aging & Disability Resource Center (ADRC)

Smith discussed the proposed 2019 budget for the ADRC as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$6,994,685 – an increase of \$95,104 or 1.4% from the adopted 2018 budget. The County tax levy totals \$2,260,900 – a decrease of \$101,226 or 4.3%. Expenditures total \$9,255,585 – a decrease of \$6,122 or 0.1%.

MOTION: Walz moved, second by Paulson to tentatively approve the 2019 operating budget for the ADRC. Motion carried 5-2. Cummings and Johnson voted “no” due to decreases in senior tax funding.

Veterans Services

Johannes discussed the proposed 2019 budget for the Veterans Services Office as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$16,645 – a decrease of \$1,500 or 8.3% from the adopted 2018 budget. The County tax levy totals \$310,512 – an increase of \$7,793 or 2.6%. Expenditures total \$327,157 – an increase of \$6,293 or 2.0%. No major concerns were voiced.

MOTION: Paulson moved, second by Johnson to tentatively approve the 2019 operating budget for the Veterans Services Office. Motion carried 7-0.

Public Health

Jones discussed the proposed 2019 budget for the Public Health Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$1,075,878 – an increase of \$30,233 or 2.9% from the adopted 2018 budget. The County tax levy totals \$2,235,001 – a decrease of \$41,029 or 1.8%. Expenditures total \$3,310,879 – a decrease of \$10,796 or 0.3%. No major concerns were voiced.

MOTION: Cummings moved, second by Batzko to tentatively approve the 2019 operating budget for the Public Health Division. Motion carried 7-0.

Criminal Justice Collaborating Council (CJCC)

Luczaj discussed the proposed 2019 budget for the CJCC as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$521,022 – an increase of \$777 or 0.1% from the adopted 2018 budget. The County tax levy totals \$1,135,502 – an increase of \$40,035 or 3.7%. Expenditures total \$1,656,524 – an increase of \$40,812 or 2.5%. No major concerns were voiced.

Gaughan expressed concerned about Day Reporting use and referrals. Luczaj responded that Act 33 resulted in more referrals from the District Attorney's Office and the program is utilized to capacity. However, there is no waiting list for the Drug and Alcohol Court.

MOTION: Cummings moved, second by Gaughan to tentatively approve the 2019 operating budget for the CJCC. Motion carried 7-0.

Clinical Services

Sternweis, Lewis, Kettler, and Owley discussed the proposed 2019 budget for the Clinical Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$14,146,167 – an increase of \$803,535 or 6.0% from the adopted 2018 budget. The County tax levy totals \$12,358,810 – a decrease of \$278,505 or 2.2%. Expenditures total \$26,504,977 – an increase of \$525,030 or 2.0%. No major concerns were voiced.

MOTION: Cummings moved, second by Johnson to tentatively approve the 2019 operating budget for the Clinical Services Division. Motion carried 7-0.

Review Health & Human Services Strategic Plan Objectives

Jones and Pupp reviewed the department's strategic plan objectives.

Discuss and Consider Possible Amendments to the 2019 Operating Budget for the Health & Human Services Department

Cummings said she was hopeful that postage funds could be used to make-up funding for the decrease in senior taxi funding. Robertson and staff indicated they would review this suggestion further.

Approve the 2019 Operating Budget for the Health & Human Services Department

MOTION: Cummings moved, second by Johnson to approve the 2019 operating budget for the Health & Human Services Department. Motion carried 7-0.

Report on the Wisconsin Counties Association (WCA) Conference

Johnson reported on the dark stores and human trafficking sessions. She said the attendance by supervisors was excellent.

MOTION: Paulson moved, second by Gaughan to adjourn at 4:00 p.m. Motion carried 7-0.

Respectfully submitted,

Jeremy Walz

Jeremy Walz
Secretary