

OPEN MEETING MINUTES

Waukesha County Health and Human Services Virtual Business Skype Meeting ADRC Advisory Board July 2, 2020

Present Committee Members: Judie Berthelsen
Pat Carriveau, Secretary
Carla Friedrich
Sandie Heberling
Christine Howard
Betty Koepsel
Susan Schweda, Chair
Phyllis Wesolowski, Vice Chair
Sandy Wolff

Absent Committee Members: Wendy Johnson

HHS Board Liaisons: Christine Howard

HHS Staff Liaisons: Mary Smith
Lisa Bittman
Sally DuPont

Call to Order

The meeting was called to order at 9:33 a.m. by Chair Susan Schweda.

Public Comment

None

Review and Approval of Minutes from June 4, 2020 Meeting

Chair Susan Schweda called for approval of the minutes from June 4, 2020. Carla Friedrich moved to approve the minutes; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

ADRC Critical Needs Presentation for Annual HHS Board Presentation (Held June 2, 2020)

Mary Smith and Vice Chair Phyllis Wesolowski presented the ADRC Critical Needs PowerPoint to the board members.

Approval of ADRC Advisory Board Bylaws – Mary Smith

Mary Smith called for approval of the revised ADRC Advisory Board Bylaws. Vice Chair Wesolowski moved to approve the bylaws; Judie Berthelsen seconded the motion. All in attendance approved. Motion carried.

ADRC Manager Report – Mary Smith

- Mary has been working on the 2021 budget:
 - Due to COVID-19 the ADRC received additional funding from the Federal Government.
 - July 9, 2020 the 2021 budget will be presented to the Health and Human Services Board.
- Mary has been working on the HHS and ADRC Return to Work Plan.
- Mary announced the congregate dining centers will not reopen in 2020.

ADRC Coordinator Report – Lisa Bittman

- Lisa stated the Dementia Care Specialist and the Aging Unit Staff have been keeping in touch with caregivers.
- The ADRC staff is making social isolation calls to individuals that fall within the following criteria:
 - Over the age of 70
 - They live alone
 - The ADRC has had contact with them during 2020
- Social isolation calls to Home Delivered Meals consumers are being made by volunteers.
- The ADRC has put together caregiver packages and delivered them to caregivers.
- Floral Basket kits were delivered to the grandparents of the Grandfamilies group so they could build their own floral baskets.
- Lisa has been working on the ADRC Return to Work Plan.

Health and Human Services Committee Report – Christine Howard

- The Health and Human Services Board met June 25, 2020.
- Health and Human Services Board will present their Critical Needs to the County Executive on July 9, 2020.

Agency Announcements and Updates

Pat Carriveau announced Katy's Closet needed to close down their returns department due to an abundance of donations. Katy's Closet is not fully open at this time.

Adjourn

Chair Susan Schweda called for a motion to adjourn the meeting at 10:37 a.m. Vice Chair Wesolowski moved to adjourn; Pat Carriveau seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Minutes were approved 08/06/2020