

OPEN MEETING MINUTES

Waukesha County Human Services Center ADRC Advisory Board October 3, 2019

- Present Committee Members:** Pat Carriveau
Carla Friedrich
Sandie Heberling
Wendy Johnson
Betty Koepsel
Paulette LaMountain
Susan Schweda
Sandy Wolff
- Absent Committee Members:** Judie Berthelsen
Christine Howard, Chair
Phyllis Wesolowski, Vice Chair
- HHS Board Liaisons:** None present
- HHS Staff Liaisons:** Mary Smith
- Guests:** Danielle Birdeau, Crisis Intervention Services Coordinator
Mike Glasgow, ADRC Nutrition and Transportation
Services Supervisor

Call to Order

The meeting was called to order at 9:32 a.m. by Pat Carriveau.

Public Comment

Kurt Roskopf stated October 2, 2019 was a chapter reboot of People First Waukesha. This is an effort to organize an outlet for people with disabilities to discuss housing, transportation, healthcare, long term care, etc. to see what can be done to influence policy and governmental budgets.

Introduction of New Board Members

Pat Carriveau welcomed new board members Wendy Johnson and Sandy Wolff.

Review and Approval of Minutes from August 1, 2019 Meeting

Pat Carriveau called for approval of the minutes from August 1, 2019. Susan Schweda moved to approve the minutes; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

Educational Segment – Suicide Prevention – Danielle Birdeau

Danielle Birdeau gave a PowerPoint presentation about the Waukesha County Suicide Prevention Initiative.

ADRC Manager Report – Mike Glasgow

- The ADRC is currently working on their Business Continuity Plan which prepares the ADRC to be able to operate in case of an emergency.
- Mary Smith and Lisa Bittman are presenting the ADRC budget to the Health and Human Services Board today and in two weeks they will present to the Finance Committee and the County Board will vote on the budget in November.
- ADRC staff is working on a process improvement project as part of the ADRC contract for 2019 which is to create a more disability capable ADRC. This is being done through increased training for Resource Center staff. More information on this project will be shared at future board meetings.
- The ADRC is working on a Lean government project looking at streamlining the referral process for Adult Protective Services and making sure the appropriate referrals are being made.
- The ADRC Nutrition program is working on the dining site technology project along with the Health and Human Services IT (BAS) unit to get laptops to all of the dining sites in order to communicate electronically instead of via fax machine. All of the dining sites are due to be electronically capable by the end of the year barring any complications.
- Update on the Older Americans Act (OAA):
 - The House and the Senate are still evaluating the OAA and have made recommendations to the current OAA that need to be voted on.

ADRC Coordinator Report – Mike Glasgow

- Caregivers Awareness Campaign:
 - The ADRC will have kits to be distributed to the board members that educate the community about caregivers and gives them resources.
- November is National Caregiver Month and the ADRC is hosting a book club. This will be held on November 19th in Pewaukee. The information is listed in the October ADRC newsletter and the board members can contact Lisa Bittman if they need more information.
- Customer Service Appreciation Week is next week at Health and Human Services. This is to celebrate and appreciate staff and all of the work they do.
- Various Community Initiatives:
 - Elmbrook Hospital has restarted their Senior Health Team to focus on internal and external services they provide for people over the age of 65.
 - Lisa Bittman will be a part of this initiative.
- The Dementia Challenging Behavior Initiative Steering Committee met last week to check in with four action teams to move forward in creating their action plans and looking at resources needed to implement them.
- QPR training will be offered to staff and board members in November.

Health and Human Services Committee Report – Christine Howard

None

Agency Announcements and Updates

Mary Smith thanked the board for their help on the ADRC Annual Report and passed out a final copy to the board members.

Other Business

None

Adjourn

Pat Carriveau called for a motion to adjourn the meeting at 10:54 a.m. Paulette LaMountain moved to adjourn; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Approved: Patricia Carriveau Date: 11/21/19

