

Minutes of the Finance Committee

Friday, October 19, 2018

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Duane Paulson (Vice Chair), Tom Michalski, Tim Dondlinger, Tyler Foti, Richard Morris, and Ted Wysocki. **Absent:** Jim Heinrich (Chair).

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, County Board Chair Paul Decker, County Board Supervisor Darlene Johnson and Chuck Wood, Judiciary Committee Chair Peter Wolff, District Attorney Sue Opper, Office Services Coordinator Dani Danielski, Victim Witness Program Coordinator Jen Dunn, Emergency Preparedness Director Gary Bell, Clerk of Courts Gina Colletti, Business Manager Bob Snow, Business Manager Lyndsay Johnson, Inspector Jim Gumm, Financial Analyst Josh Joost, Human Resources Manager Jim Richter, Senior Human Resources Analyst Renee Gage, Circuit Court Supervisor Wendy Muelling, Judge Jennifer Dorow, Jail Administrator Mike Giese, Budget Manager Linda Witkowski, Register of Deeds Jim Behrend, Chief of Staff Shawn Lundie, Senior Human Resources Analyst Teri Henning, and Senior Financial Analysts Rob Dunn, Clara Daniels, Mark Yatchak, and Steve Trimborn.

Schedule Next Meeting Date

- October 22

Discuss and Consider 2019 Operating Budgets for the following Departments:

District Attorney

Opper, Danielski, and Dunn discussed the 2019 proposed operating budget for the District Attorney's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,827,149 – an increase of \$108,703 or 4.0% from the 2018 adopted budget. The County tax levy totals \$1,906,337 – an increase of \$50,000 or 2.7%. The number of full-time equivalent (FTE) positions remain unchanged at 32.05.

The amendment to the positions ordinance to accept a grant award, received through the Criminal Justice Collaborating Council, to fund a Diversion Coordinator for the District Attorney's Office was discussed.

No major concerns were voiced.

MOTION: Wysocki moved, second by Foti to tentatively approve the 2019 budget for the District Attorney's Office. Motion carried 6-0.

Emergency Preparedness

Bell and Dunn discussed the proposed 2019 operating budget the Department of Emergency Preparedness as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Revenues total \$2,722,017 – a decrease

of \$72,944 or 2.6% from the 2018 adopted budget. The County tax levy totals \$6,092,294 – an increase of \$165,000 or 2.8%. Expenditures total \$8,504,442 – an increase of \$88,691 or 1.1%. The number of FTE positions decreased 0.03 for a total of 68.83.

Wysocki expressed concerns with the use of fund balance.

MOTION: Dondlinger moved, second by Wysocki to tentatively approve the 2019 budget for the Emergency Preparedness Department. Motion carried 6-0.

Circuit Court Services

Colletti, Snow, Dorow, and Muelling discussed the 2019 operating budget for the Clerk of Courts Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$9,435,213 – an increase of \$251,800 or 2.7% from the 2018 adopted budget. The County tax levy totals \$5,400,813 – an increase of \$140,000 or 2.7%. The number of FTE positions increased .30 for a total of 85.71. No major concerns were voiced.

MOTION: Wysocki moved, second by Morris to tentatively approve the 2019 budget for Circuit Court Services. Motion carried 6-0.

Sheriff

Gumm and Johnson discussed the 2019 operating budget for the Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$42,345,893 – an increase of \$1,486,933 or 3.6% from the adopted 2018 budget. The County tax levy totals \$28,981,481 – an increase of \$415,000 or 1.5%. The number of FTE positions increased 6.59 for a total of 378.99.

Gumm voiced the Sheriff's concerns over the shift of drug buy money from levy to asset forfeiture. He indicated the Sheriff would not use asset forfeiture funding for drug buy money. He said every deputy and correctional officer position is currently filled. Johnson and Gumm indicated the need for ten positions including one for intake correctional officer and nine correctional officers. He indicated there is no need for the County Executive's outside study of the jail. This has already been reviewed by outside experts from the National Institute of Corrections. He noted there has been a 200-300% increase in high-risk incidents in the last several years. Wolff noted the Judiciary & Law Enforcement Committee's vote on this budget was 3-3. Lundie distributed a letter from the County Executive which addressed some of the issues.

MOTION: Foti moved, second by Michalski to tentatively approve the 2019 budget for the Sheriff's Department. Motion carried 6-0.

Ordinance 173-O-053: Approve 2019 Position Changes Through Creation, Abolishment, Reclassification, Retitle, and Equity Adjustment

Gage and Richter discussed this ordinance as outlined including 20 full-time equivalent (FTE) newly created positions and 13 FTE abolished positions. It was noted that 2.5 FTE positions will be unfunded, and five reclassifications, seven equity adjustments, and one title change are also being proposed. The total estimated net tax levy impact of this ordinance is \$647,500.

Copies of the revised ordinance, as amended by the Human Resources Committee, were distributed. The amendment is due to a recent grant award which, in part, will create a full-time paralegal (sunset) position in the District Attorney's Office for the Drug/Alcohol Court Program area.

MOTION: Wysocki moved, second by Foti to approve Ordinance 173-O-053. Motion carried 6-0.

MOTION: Dondlinger moved, second by Michalski to adjourn at 12:55 p.m. Motion carried 6-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary