



Waukesha County Criminal Justice Collaborating Council Case Processing Committee Minutes

Thursday, January 23, 2020

Team Members Present:

Sue Opper	Monica Paz	Katie Kegel
Michael Neimon	Hon. Maria Lazar	

Team Members Absent:

Chris Ehrfurth	Michelle Larsuel
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Others Present:

Hon. Brad Schimel	Janelle McClain	Karla Gabor
Melissa Zilavy		

Neimon called the meeting to order at 7:37 a.m.

Approve Minutes from November 14, 2019 Meeting

Motion: Paz moved, Opper second, to approve the Case Processing Committee minutes of November 14, 2019. Motion carried unanimously.

Review and Discuss Pretrial Conferencing Outcomes since Previous Meeting

11/19 – Schimel *12/10 – Lazar* *12/17 – Bugenhagen* *1/7 – Lau* *1/21 - Schimel*

Paz distributed and reviewed packets of documents titled “Pretrial Program 2019” and “Pretrial Program 2020,” as well as a document titled “Ground Rules for Pretrials.”

Paz stated that, despite changing to the “one and done” method for pretrial conferences, clearance rates are still good. There was difficulty for clerks in the hallway to give new dates because they were already handling multiple tasks. As a result, new dates will be given in court, off the record.

There was a backlog due to only two State Public Defender (SPD) attorneys being sent over to handle all of the cases. Attendees advised the SPD to not hold all of the cases until everyone is ready; but rather, to bring the cases in individually.

Kegel arrived at 7:49 a.m.

Paz suggested just having one timeslot in the morning for the interpreter (such as at 9:30 or 10:30) to open up more timeslots for non-interpreter cases.

Follow-Up on Monthly Designated OAR/OWL Calendar Suggestion

Paz suggested putting the OAR and OWL cases on the duty judge’s calendar.

Opper left at 8:09 a.m.

The OAR/OWL calendar will be discussed at the February Criminal/Traffic Judges’ meeting to obtain their feedback on how the cases should be heard.

Update on Tracking Referrals to WCS' Center for Driver's License Recovery and Employability (CDLRE) Pilot Project

This topic has been tabled until a future meeting.

Continue to Discuss Developing a Process for In-Custody Defendants to Resolve Cases Quickly

Lazar has sent e-mails to the judges that, unless there is a special circumstance, they should not issue a branch-only warrant.

Paz added that if there is a branch-only warrant, the clerks should be finding out what they have to do in emergency cases, including those who are in-custody and want to have a plea and sentencing right away.

Paz will add this topic to the next Criminal/Traffic Judges' meeting to standardize a process.

Discuss Any Construction-Related Case Processing Issues/Concerns

Neimon stated that the noisiest portion of the construction should be nearly complete.

Announcements

There were no announcements.

Discuss Agenda Items for Next Meeting

There were no agenda items discussed for the next meeting.

Public Comment

There was no public comment.

Adjourn

Motion: Paz moved, Lazar second, to adjourn the meeting at 8:27 a.m. Motion passed unanimously.