

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION SPECIAL MEETING

Wednesday, July 11, 2018 – 8:00am
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Abby Lorenz, Kurt Weis, Steve Betzler
Excused: Gary Glojek
Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima
Others: Chris Stein, Samuel Cryer, Nick Read, Brian Behrens

Public comment/correspondence

The Airport Administration office received one noise complaint from a neighbor who could hear an engine run-up located on the North ramp. The tower was advised for future locations on the airfield for this type of maintenance. Caller was satisfied with proposed solution.

Chairman's Report

~~The County Executive will be reappointing Commissioner Steve Betzler to the Waukesha County Airport Operations Commission for another 6-year term.~~

Discussion and Action on the Vince Lombardi Foundation 5K Run/3K Walk Special Use Agreement with Waukesha County.

Corporation Counsel and Risk Management finalized the agreement.
Motion to approve the hangar lease agreement by Commissioner Betzler. Second by Commissioner Lorenz. Motion carried unanimously.

Discussion and action on hangar 514 Northview Road lease agreement between Apollo Association, LLC and Waukesha County.

Corporation Counsel has yet to finalize the agreement. Mr. Stanich is requesting this item be tabled.

Motion to table the hangar lease agreement by Commissioner Betzler. Second by Commissioner Lorenz. Motion tabled.

Discussion and action on hangar 520 Northview Road lease agreement between 520 Northview Road Condo Association and Waukesha County.

Corporation Counsel has yet to finalize the agreement. Mr. Stanich is requesting this item be tabled.

Motion to table the hangar lease agreement by Commissioner Lorenz. Second by Commissioner Betzler. Motion tabled.

Discussion and action on Amendment to Plane Safe Aircraft Maintenance, Inc. Operating Agreement.

The Plane Safe Operating Agreement pairs with the new Land Lease Agreement approved previously. Now in its final form it outlines the details with Plane Safe Aircraft Maintenance, Inc. leasing 503 Bluemound Road directly from Waukesha County, instead of through Atlantic Aviation.

Motion to approve the Amendment to the Plane Safe Aircraft Maintenance, Inc. Operating Agreement by Commissioner Lorenz. Second by Commissioner Weis. Motion carried.

Operations Report.

Fuel Farm Flowage: Jet A fuel is down about 24% compared to this month last year, and there were the same amount of deliveries for 100 LL. A year-to-date analysis shows a slight decrease of 100LL and barely an increase for Jet A deliveries, just down 10.96% overall.

Tower Operations: June shows a decrease of about 1% in operations overall, with GA up approximately 2% and reflects a decrease of air taxi of 30% compared to June 2017, likely due to the U.S. Open event at Erin Hills in 2017. Tower operations, year-to-date, shows an increase of 17% overall, reflecting an increase of 38% in military operations, and an increase of 20% for GA. A 2018 comparison with similar airports shows Waukesha's operations for May behind Kenosha.

The construction project continues to move along well. Gate 1 will be down for a few weeks as they finish up the south tie down ramp. Gate 12 is usable and is able to access the same location on the airfield.

There were no issues with the City of Waukesha 4th of July Fireworks.

Manager's Report.

The contractors requested an 11-day extension for the ramp project with completion in early August, negotiation on the end date is still in the works.

Earlier this week there was a security incident at the Waukesha County Airport, proper authorities have been notified and is under investigation. Additional updates will be provided, as needed.

Mr. Stanich looks forward to significant changes to the 2019 budget with proposed lower tax levy implications, significantly sooner than previously anticipated. The Commission

will be updated on what end up may be an additional ordinance to accommodate this vision.

Future Agenda Items

Discussion on City of Waukesha Property Taxes
Update on the Great Lakes Air Museum

Adjourn Meeting

Motion to adjourn by Commissioner Weis. Second by Commissioner Lorenz. Motion carried unanimously. Meeting adjourned at 8:49 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary
Waukesha County Airport Operations Commission
