

Waukesha County Board of Supervisors

**Minutes of the Executive Committee
Monday, September 20, 2021**

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Dave Swan, Tim Dondlinger, Bill Mitchell, Peter Wolff, and Dave Zimmermann. **Absent:** Jim Heinrich.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, Director of Parks and Land Use Dale Shaver, Parks System Managers Steve Brunner and Rebecca Mattano, Business Manager Steve Trimborn, County Board Supervisor Ted Wysocki, Business Manager Josh Joost, Jail Administrator Angie Wollenhaupt, Project Manager John Gorski, Director of Public Works Allison Bussler, Citizen John Heintz Taylor, Budget Manager Bill Duckwitz, Budget Management Specialist Michelle Beasley, Laura Hause and John Schmidbauer of Gilbane, Jon Wallenkamp of Kueny Architects, Matt Bickel and Alyssa Meno-Lascino of Wold Architects, Administration Director Andy Thelke, Departmental Executive Assistant Tony Di Frances, Facilities Manager Shane Waeghe, Clerk of Courts Monica Paz, Principal Information Technology Professional Zack Tremaine, District Court Administrator Mike Neimon, Engineering Services Manager Karen Braun, Chief Judge Jennifer Dorow, Judge William Domina, Sheriff Eric Severson, District Attorney Sue Opper, and Airport Manager Kurt Stanich.

Discuss and Consider Resolution 176-R-005 Adopt Five-Year Capital Projects Plan: Parks and Land Use (Items 38-44), IT – Sheriff (Item 45), and Public Works (Items 1-37)

Capital Project 202103 - UWW Site Infrastructure Improvements - Phase II; 202005 - Minooka Park Mountain Bike Infrastructure Improvements; 202204 - Lake Country Trail STH 67 Underpass; 202208 - Golf Course Infrastructure Project; 202212 - Fox River Park Improvements; 201406 - Pavement Management Plan 2018 - 2022; and 201908 - Pavement Management Plan 2023

Shaver and Brunner discussed the above-listed Park & Land Use Department capital projects as outlined in the 2022-2026 Capital Projects Plan. No major concerns were voiced.

Approve Minutes of September 13, 2021

MOTION: Mitchell moved, second by Wolff to approve the minutes of September 13. Motion carried 6-0.

Next Meeting Date

- October 4

Capital Project 202206 - Jail Security Audio Upgrade

Joost, Wallenhaupt, and Gorski were present to discuss the jail security audio upgrade project in the Sheriff's Department as outlined in the 2022-2026 Capital Projects Plan. No major concerns were voiced.

Capital Project 202101 - Airport Terminal and Tower Roof Replacement; 202108 - Airport Perimeter Road; 202109 - Airport Parking Lot Rehabilitation And Expansion; 202110 - Airport Ramp Rehabilitation; Capital Project 201415 - Fuel Tank Replacement And Infrastructure; Capital Project 201705 - Courthouse Project Step 2/Renovate 1959 Courthouse; 202209 - Communication Center Roof Replacement; 202210 - Highway Fleet Building Roof Replacement; 202211 - Law Enforcement Center Window Replacement; Capital Project 201513 - CTH D, Moraine Hills Drive Intersection; 101801 - CTH F, Northbound Bridge at Green Road 201802 - CTH V V, Westbound Bridge Over Menomonee River; 201805 - CTH T, Northview Road to I-94 Rehabilitation; 202001 – CTH SS, Meadowbrook Creek Structure; 202009 - CTH B, Morgan Road Intersection; 202011 – CTH M Rehabilitation, CTH F to CTH SR; 202105 – CTH F, Lindsay Road Intersection; 202106 – CTH V V, CTH Y Y Intersection; 201008 – CTH M, Calhoun Rd to East County Line; 201302 – CTH Y Y, Underwood Creek Structure; 201402 – CTH XX, Pebble Brook Creek Bridge; 202013 – CTH O, CTH D To STH 59 Rehabilitation; 202102 – CTH O, CTH HH to Grange Avenue; 201502 – CTH O, I-94 to USH 18; 201610 – CTH O, CTH I to CTH ES; 201803 – CTH O, CTH ES to CTH D Rehabilitation; 202201 – CTH I, Calhoun Creek Bridge 202201; 202202 – CTH EF, Bark River Bridge; 202203 – CTH I, Mukwonago River Bridge; 201804 – CTH DE, Wild Rose Lane to Oak Court - Spot Improvement; and 202010 – CTH D, CTH E Intersection

Bussler and staff gave a PowerPoint presentation on Public Works Department capital projects and discussed same as outlined in the 2022-2026 Capital Projects Plan. Dorow, Opper, and Severson conveyed their support for courthouse project Option A (201705), currently included in the plan. At Dondlinger's request, Waeghe explained the \$20 million increase for Option A. No major concerns were voiced.

Public Comments

J. Heintz Taylor had questions with the delay of Capital Project 201613 and spoke in support of eliminating it. He was also opposed to any land acquisitions in the meantime.

Discuss and Consider Amendments to the 2022-2026 Capital Plan

Swan discussed his proposed amendment to Capital Project 201613, CTH D, Moraine Hills Drive Intersection, to reduce the project scope to eliminate the curve re-alignment, land acquisition, and reconstruction of the roadway. Project scope shall be limited to surface friction pavement resurfacing, milling and rehabilitation of existing pavement, improved roadway signage, pavement markings and tree clearing/trimming within the existing CTH D highway right-of-way. Said scope change is contingent upon approval of the State of Wisconsin Department of Transportation for change management in the Highway Safety Improvement Program funding for this project (State Project ID 3782-04-00).

Bussler confirmed this capital project has been delayed one year. She said while the County Board may decide to eliminate this project altogether, the best option is road alignment of the curve but doing something is better than nothing. If the number of crashes are not reduced, she noted they cannot re-apply for funding for ten years.

MOTION: Swan moved, second by Zimmermann to approve the Swan's proposed amendment. Motion carried 6-0.

Wysocki discussed his request for a new capital project: CTH ES and CTH I in the City of New Berlin for a total project cost estimate of \$850,000. The project would correct safety problems at the intersection and includes realigning 900 feet of CTH I to create a 90-degree intersection with CTH ES. It will also widen CTH ES and CTH I to provide dedicated turn lanes and tapers at the intersection. It will improve safety by removing buildings improvements and landscaping that block sight distance at the intersection. It involves purchasing and razing a single-family residence at the northwest quadrant at the intersection. The project also includes curb and gutter, improved pavement markings, and signage at the relocated intersection. The alternative would be improved signage and markings which may help with the intersection function but are not as effective as improving the roadway geometry per the recommended scope.

Answering Dondlinger's question, Bussler said this project would not qualify for outside funding due to its low accident rate. It would have to be 100% County funded.

Bussler agreed this is a less than ideal intersection due to the home being so close to the road but it does not have a high accident rate nor are there traffic issues. She could not justify using \$800,000 in new tax levy for this project. Braun said there are other intersections with higher accident rates on a waiting list.

Discuss and Consider Ordinance 176-O-065 Modify The 2021-2025 Capital Plan For The Creation Of Capital Project #202110 – Airport Ramp Rehabilitation Project To Rehabilitate The Airport Executive Terminal Ramp, South Tie-Down Ramp, And West Exclusive Use Ramp

Stanich discussed this ordinance which modifies the 2021-2025 Capital Projects Plan to create Capital Project 202110 – Airport Ramp Rehabilitation Project, and modifies the 2021 capital project budget. He indicated this project was not included in the proposed 2021-2025 plan as the Federal Aviation Administration (FAA) had not yet prioritized this project and made available State or Federal funds. However, in 2021, the County received notification that the FAA prioritized the rehabilitation and/or reconstruction of two major sections of the Terminal Ramp Area: Executive Terminal Ramp and the South Tie-Down Ramp.

A third section, the West Ramp, an Exclusive Use ramp by Atlantic Aviation, LLC, will be rehabilitated per their Fixed Base Operator Lease and Operating Agreement with Waukesha County. Atlantic Aviation will cover the entire cost of the West Exclusive Use Ramp rehabilitation. The project will be bid with the West Exclusive Use Ramp as an option in the event Atlantic Aviation is unable to complete their share of the rehabilitation project at this time.

Funding has been approved to begin design work for the project in 2021. The total project costs for the Executive Terminal Ramp and South Tie-Down Ramp are estimated at \$2,970,500. The estimated County share is \$149,000 which is net of 95% state/federal funding. The County share of design costs is \$9,000 and is scheduled to take place in 2021. The County share of construction costs is \$140,000 for 2022 and this request will be included in the 2022-2026 plan. The entire County share of the project will be funded with Airport Fund balance. The total project costs for the West Exclusive Use Ramp are estimated at \$310,000 of which the entire cost of \$310,000 will be covered by Atlantic Aviation.

Additionally, capital project #201621– Airport Ramp Expansion Project will close as rehabilitating the existing ramps is deemed a higher priority at this time. Capital project 201621 has a balance of \$202,200 as of August 2021. This balance will lapse to the Airport Fund balance. The net remaining Airport Fund balance as of 12/31/2020, factoring in future obligated fund balance use, is estimated at \$1,009,000. There are no new ongoing costs due to this rehabilitation. Maintenance estimates in future years will be reduced by rehabilitating the existing pavement. The Airport is an enterprise fund that does not rely on county tax levy and this ordinance does not result in an ongoing direct tax levy impact.

MOTION: Wolff moved, second by Zimmermann to approve Ordinance 176-O-065. Motion carried 6-0.

Standing Committee Reports

Committee chairs gave reports on their respective committee meetings.

MOTION: Wolff moved, second by Dondlinger to adjourn at 11:20 a.m. Motion carried 6-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary