

## **Minutes of the Public Works Committee**

**Thursday, May 14, 2020**

Chair Swan called the meeting to order at 8:30 a.m.

**Present:** Supervisors Dave Swan, Jim Batzko, Keith Hammitt, Christine Howard, Darlene Johnson, Chris Mommaerts, and Tom Schellinger (via conference phone).

**Also Present:** Chief of Staff Sarah Spaeth, Landscape Architect Stephan Siodlarz (via conference phone), Facilities Manager Shane Waeghe, Director of Public Works Allison Bussler, Construction Project Supervisor Jeff Lisiecki, Human Services Manager Lisa Roberts, Office Services Coordinator Ronda Baxter, and Departmental Secretary Julie Bartelt.

### **Future Agenda Items**

- Crosswalk at River and Barker Roads (Schellinger)

### **Future Meeting Dates**

- June 11, 2020
- July 16, 2020

### **Committee Welcome and Opening Remarks by Chair**

Spaeth discussed the code of conduct for the Public Works Committee and Swan welcomed members to the committee and asked them to introduce themselves.

### **Nomination and Election of Vice Chair and Secretary**

MOTION: Johnson moved, second by Batzko nominate Hammitt as vice chair. Motion carried 7-0.

MOTION: Howard moved, second by Johnson to nominate Batzko as secretary. Motion carried 7-0.

### **Discuss Committee Duties and Responsibilities as Written in the County Code of Ordinances**

Spaeth discussed the duties and responsibilities of the Public Works Committee as outlined in the County Code.

### **Discuss and Consider Bid for 2020 UWW Site Infrastructure Improvements Project**

Siodlarz indicated this contract was awarded to Payne & Dolan, Inc. for a total contract cost of \$348,967.51. Based on information submitted on the proposal form, Payne & Dolan, Inc., has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project. Siodlarz went on to review the bid tabulations sheet.

Schellinger asked if the committee should delay projects until we know the extent of the COVID-19 impact on revenue. Hammitt concurred.

MOTION: Howard moved, second by Johnson to approve the bid for 2020 UWW site infrastructure improvements project. Motion carried 5-2. Schellinger and Hammitt voted no.

**Discuss and Consider Bid for HHS Build Out Project**

Lisiecki and Waeghe indicated the contract was awarded to Ford Construction Company, Inc., for a total contract cost of \$69,868. Based on information submitted on the proposal form, Ford Construction, Inc. has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project. Waeghe went on to review the bid tabulations sheet.

Schellinger said he wants to understand the County's finances before supporting any project.

MOTION: Howard moved, second by Batzko to approve the bid for HHS build out project. Motion carried 6-1. Schellinger voted no.

**COVID-19 Impact on Public Works Department**

Bussler gave an overview of how COVID-19 is impacting each Public Works division. In Transit, they saw an approximate 75% drop in transit ridership and they received \$2.1 million from the CARES Act for Transit. Regarding the Airport, 130 flights per day is average and with COVID-19, it had dropped to about 10 flights per day but is now up to 50 per day. They received \$157,000 in CARES Act funding for the airport. In the Fleet Division, work had slowed for a period of time but is back up. There has been minimal change in Engineering. In Highway Operations, significant work was done on a number of projects and the County is still earning revenues for State work. In Facilities, Waeghe explained the levels of cleaning Housekeeping is doing around County facilities.

**Legislative Update**

Spaeth updated the committee on the Supreme Court's decision regarding the Safer at Home Order. Spaeth also gave an update on outstanding Senate bills.

MOTION: Hammitt moved, second by Johnson to adjourn at 10:07 a.m. Motion carried 7-0.

Respectfully submitted,

*James Batzko*

James Batzko  
Secretary