



**Waukesha**  
**COUNTY**  
OFFICE OF  
EMERGENCY MANAGEMENT

**WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
**MEETING NOTICE AND AGENDA**  
**September 23, 2020 2:30 p.m.**

**In Attendance:** Jim Batzko, Brad Bowen, Brian Engelking, Bridget Gnadt, Steve Howard, Ben Jones, Allen LaConte, Matt Redmann, Anna Ruzinski, Kathy Schwei, Sherri Stigler, Joyce Thome, Sarah Ward

**Absent:** Tony Feck, Rich Warnecke

**Guests:** Jim Haakenson, Alex Freeman, Kim Piskacek,

1. Call to Order

Matt Redmann called the meeting to order at 2:31pm.

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

As it was a conference call meeting, no meeting location specific instructions were given other than to be cognizant of one's own location and surroundings.

3. Approval of Minutes of July 29, 2020 Meeting

The minutes of the July 29, 2020 meeting were approved. **Motion by Steve Howard, second by Brian Engelking to approve the minutes. All members present voting AYE, motion carried.**

4. Public Comment

None.

5. Invoice Review – Discussion and Action

a. Lincoln Industries, 2795 S 166<sup>th</sup> St., New Berlin, WI

Schwei reported that an invoice was submitted to Lincoln Industries by Waukesha County Emergency Management for the response by the City of Waukesha Hazmat Team as well as a separate invoice for the responses of the multiple fire departments that responded as a result of the MABAS call, but no payments have been received for either invoice. Waukesha County issued a check to the City of Waukesha for their response.

b. Eutectic Corp., N94W14355 Garwin Mace Dr., Menomonee Falls, WI

Waukesha County Emergency Management submitted an invoice to Eutectic Corp. and received full payment from them. Waukesha County issued a check to the City of Waukesha for their response.

6. Off-site Plan Acceptance – Discussion and Action

Schwei summarized the off-site response plans for each of the facilities below. **Motion by Brad Bowen, second by Sherri Stigler to accept the plans listed below as presented. All members present voting AYE, motion carried.**

- a. Alloy Products, 359, 1045 Perkins Ave, Waukesha, Update
- b. Arandell, 19257, N82W13118 Leon Rd, Menomonee Falls, Update
- c. Bakemark USA, 198105, N92W14401 Anthony Ave, Menomonee Falls, Final
- d. Berry Plastics, 200819, W232N2885 Roundy Circle East, Pewaukee, Final
- e. Century Link North Prairie, 99336, 224 Industrial Dr, North Prairie, Update
- f. Costco 1101, 199524, 443 Pewaukee Rd, Pewaukee, Update
- g. Costco 1209, 200917, W162N9235 Pershing Ave, Menomonee Falls, Update
- h. Costco 1212, 200918, 15300 W Grange Ave, New Berlin, Update
- i. Gascoigne Company, 16566, 1304 S West Ave, Waukesha, Update
- j. GE Healthcare Institute, 198762, N16W22419 Watertown Rd, Waukesha, Update
- k. James Maney Farm, 106165, W224S10280 Big Bend Dr, Big Bend, Update
- l. Level 3 Brookfield, 200627, 3235 Intertech Dr, Brookfield, Update
- m. Milwaukee Switch T-Mobile, 193691, N19W24075 Riverwood Dr, Pewaukee, Update
- n. Pewaukee Stores, 24927, W240N2989 Pewaukee Rd, Pewaukee, Update
- o. Quad Graphics, 9898, N61W23044 Harry's Way, Sussex, Update
- p. Runyard Grain Farms, 106191, W389N7554 Pennsylvania St, Oconomowoc, Update
- q. Salentine Bros. Farms, 103357, S87W22355 Forest Home Ave, Big Bend, Update
- r. SPX Transformer, 18813, 400 S Prairie Ave, Waukesha, Update
- s. Target T557, 169105, 1100 Valley Rd, Oconomowoc, Update
- t. The Printery, 200648, 2405 S Moorland Rd, New Berlin, Update
- u. ThermTech, 11487, 301 Travis Ln, Waukesha, Update
- v. Valspar, 9941, N92W14701 Anthony Ave, Menomonee Falls, Update
- w. Veolia ES Technical, 2278, W124N9451 Boundary Rd, Menomonee Falls, Update
- x. Volatile Free, 195318, 19500 Janacek Ct, Brookfield, Update
- y. Vorteq Coil Finishers, 9525, 930 Armour Rd, Oconomowoc, Update
- z. Wacker Neuson, 46872, N92W15000 Anthony Ave, Menomonee Falls, Update
- aa. WalMart 4677, 200544, W159S6530 Moorland Rd, Muskego, Update
- bb. WalMart 5438, 15205 W Greenfield Ave, New Berlin, Update
- cc. Waukesha Memorial Hospital, 63650, 25 American Ave, Waukesha, Update
- dd. Target T-0864, 169179, 2553 Sun Valley Dr, Delafield, New Below TPQ Final
- ee. Breakthru Beverage, 201632, 500 W Shore Dr, Hartland, New
- ff. Ace Worldwide Group, 201738, W160S6471 Commerce Dr, Muskego, New
- gg. Office Depot Xdock 6899, 201658, 5131 S Towne Dr, New Berlin, New Changed Location Final
- hh. Engineered Custom Coatings, 9757, 1002 Hickory St, Pewaukee, New
- ii. Pregis Sharp Systems, 201436, N59W22387 Silver Spring Dr, Sussex, New

- jj. AT&T PF0967, 199591, 3020 Grandview Blvd, Waukesha, Final
- kk. Target T-0082, 169337, 2401 Kossow Rd, Waukesha, New Below TPQ Final
- ll. FedEx New Berlin, 75835, 16555 W Rogers, New Berlin, New

## 7. Incident Review

Schwei recapped the 48 hazardous materials incidents reported since the last LEPC meeting on July 22, 2020. Most were natural gas odors or petroleum products spills. See attachment.

## 8. OEM Report

Schwei reported on the following Emergency Management activities:

### Activities

- Covid-19 Response Activities Continue to Dominate
- EOC in Monitoring Status; Weekly meetings of EOC Leadership Team and Four Focus Teams: Testing, Contact Tracing, Data Management, and Schools
- Additional efforts include PPE distribution, PIO operations, and financial recovery of expenses
- Emergency Management very involved in PPE distribution – biweekly request and distribution for healthcare provider agencies; and in Testing – coordinate WI National Guard testing, working with Public Health on EMS strike team and other alternative delivery methods of testing, and how to sustain testing when Guard’s mission ends
- Conducted a DNC Overview/EOC presentation, but DNC impact on Waukesha County was minimal
- Plan of Work Deliverables – Review of Comprehensive Emergency Management Plan, Off-site Plans, Outreach Activities, Exercises, Training
- Participated in recurring meetings – SE Region EM, BioWatch Advisory Committee, Waukesha County Healthcare Preparedness Coalition, Healthcare Emergency Readiness Coalition

### Exercises

Planning a virtual tabletop exercise with Badger Hospice in October

### Trainings

Attended Wisconsin Emergency Management Association Virtual Conference

## 9. Member Reports

None.

## 10. Schedule Next Meeting Date/Time – Discussion and Action

The next meeting will be Wednesday, December 9, at 2:30pm. Schwei will notify members as to whether it will be an in person meeting or a virtual meeting.

## 11. Adjourn – Action

**Motion by Jim Batzko, second by Bridget Gnadl to adjourn. All members present voting AYE, motion carried.**

**LEPC Mission Statement**

*The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.*