

OPEN MEETING MINUTES
Waukesha County Human Services Center
Virtual Microsoft Teams Meeting
Coordinated Services Team (CST)
June 28, 2023

Present CST Committee: Health & Human Services-Child Welfare and Protection Services (Fred Garcia), Health & Human Services-Children who are Mentally Disabled (Lithda Fischer (Vice Chair)), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Eve Altizer (Chair)), Health and Human Services-Mental Health and Alcohol and Drug Abuse Services (Amanda Huber), Health & Human Services-Responsible for Economic Support Programs (Bob Alioto), Horning Middle School (Angie Krueger), Parent Representative (Hugh Davis), Parent Representative (Lon and Maureen Plestina), Public Health (Mary Heather Carlson), Waukesha Police Department (Officer Jason Fink)

Absent CST Committee: Public Defender's Office (Maura McMahon)

Guests: Jessica Hannaman, Ron Pupp, Lexi Sandoval

1. Call to Order

Chair Altizer called the meeting to order at 12:02 p.m. Introductions were exchanged among the committee members and guests.

2. Approval of Minutes

Motion: Garcia moved, second by L. Plestina, to approve the Coordinated Services Team (CST) minutes of May 24, 2023. Motion passed without a negative vote.

3. Committee Business

a. Discussion on Subcommittee Rules

Altizer and Pupp shared information received from the Child and Family Division Manager and Corporation Counsel regarding the formation of subcommittees for CST. Per the information that was received, the CST committee cannot break off into official subcommittees to do business outside of the meetings due to creating a quorum. The CST committee is charged with overseeing and guiding what the CST program does. The committee can advocate for reinstating work groups that are geared towards youth, such as Criminal Justice Collaborating Council (CJCC), to help direct the focus to the needs of the youth in the community.

Outside agencies, such as the National Alliance on Mental Illness (NAMI), Parents Place, Addiction Resource Council (ARC), and Healing Hearts, can provide community collaboration and come together to provide feedback to the CST committee and share what they would like to see the County provide for the community.

b. CST Day Discussion

The CST Committee oversees and guides the CST program, but CST staff must do the planning or partner with another agency. For example, the school district or NAMI sponsor and plan the event and then the CCS and CST teams will partner with them and report out in the monthly meetings how the planning is going.

Davis arrived at 12:13 p.m.

Attendees proposed various options that could be implemented for future CST involved events. Some of the ideas included:

- NAMI hosting day summits for youth which includes workshops from different organizations with CST sponsoring the youth speakers, webinars, or trainings.
- Professional Development presentation from Addiction Resource Council (ARC) for parents which includes ARC bringing in a backpack with concealment items most used by adolescents to hide paraphernalia.
- Mental health and wellness are things that impact everyone. Need to include agencies that could come together for youth mental health.
- Having a booth with giveaways, food, activities, and information on resources that are available through Waukesha County. Include a video to advertise the services and bring participants to the booth.

c. Discussion of Future Agenda Items

Attendees discussed topics or agencies they are interested in having presentations from at future meetings. Some of the topics and agencies included:

- Community Health Improvement Plan (CHIP) presentation by Frances Thomas from Public Health
- Resiliency Center
- Parent's Place, Inc.
- Presentations from the American Recovery Plan Act (ARPA) awardee agencies (Orion Family Services, Professional Services Group (PSG), Wisconsin Family Ties, and Family Service)
- Overview of the Summit in early 2024
- NAMI
- Community Action Coalition
- Wisconsin Initiative for Stigma Elimination (WISE)

4. Committee and Organizational Updates

a. HHS Staff Liaison

Pupp announced that HHS will be contracting with Wisconsin Community Services (WCS) so that youth who do not rise to the level of hospitalization can go to the Jefferson County stabilization facility to receive more mental health type support. HHS is looking to have this new resource available in fall 2023.

A contract with a shelter care facility in West Bend, River Bend Place, has recently been established. Effective July 1, River Bend Place can be utilized as a backup option for youth who are not accepted into Lad Lake or if youth cannot be placed in the same shelter due to being co-actors or not getting along with each other.

The HHS budgets will be completed in July 2023; however, the final approval is not until November. Updates will be provided as they become available.

b. Comprehensive Community Services (CCS)

As of June 2023, the CCS and CST teams are fully staffed. There were 10 admissions completed in May and 8 completed so far in June 2023.

c. Coordinated Services Team (CST)

On July 11, Altizer will be meeting with Karen Bittner, Department of Human Services (DHS) contract advisor, to discuss the 2024 CST work plan.

d. Children and Family Services Advisory Committee (CAFSAC) Updates

Pupp reported that the June CAFSAC meeting focused on a presentation from the Waukesha Housing Action Coalition.

e. Mental Health Advisory Committee (MHAC) Updates

The June MHAC meeting had a presentation from the Aging and Disability Resource Center (ADRC) regarding the services that they offer. Huber and Altizer will be doing a presentation on the Youth Services Guide at the July meeting. For the electronic version of the guide, go to: https://www.waukeshacounty.gov/globalassets/health--human-services/clinical-services/mental-health-services/youth-services-guide_2022_waukesha-county.pdf.

5. Agency Updates/Announcements

Huber announced that going forward, the goal of the HHS general Facebook page is to promote events and provide awareness of what each division or area within HHS is doing.

6. Discussion Items for Next Agenda

- Elections at July meeting

7. Public Comment

There was no public comment.

8. Adjourn

Motion: Garcia moved, second by Davis, to adjourn the CST meeting at 1:00 p.m. Motion carried unanimously.

9. Next Meeting

The next meeting is scheduled for July 26, 2023, at 12:00 p.m. in Room 114 of the Waukesha County Health & Human Services Center.

Respectfully submitted by Jessica Hannaman.

Minutes Were Approved: _____  _____ Date: 7/26/23