

**Bridges Library System Board Meeting Minutes**  
**October 19, 2022**

**PRESENT:** In person: Linda Ager, Art Biermeier, Betsy Forrest, Anthony Gulig, Jim Heinrich, Dick Nawrocki, Nancy Wilhelm; Via ZOOM: Larry Nelson, Howard Pringle

**EXCUSED:** Amy Reichert, Jean Yeomans

**OTHERS:** Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Eric Robinson, Dwight Foster Public Library Director and APL representative; Alex Klosterman, Waukesha County Senior Financial Analyst; Beth North, Bridges Library System Executive Assistant; Gerard Saylor, L.D. Fargo Public Library Director

Call to order: Linda Ager, Board President, called the meeting to order at 4:01 p.m.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None

Correspondence: Jill Fuller's recent newspaper columns from the Daily Jefferson County Union and Waukesha Freeman, as well as a message received by staff following the Library Memory Project Family Day were shared.

Meeting Minutes: A Nawrocki/Gulig motion to approve the minutes of the September 21, 2022, meeting as presented passed unanimously.

**ACTION ON THE BILLS REPORT**

*Bills Reports:* A Heinrich/Biermeier motion to approve the monthly invoices for funds 210 and 215 for October 2022, as submitted passed unanimously.

*Financial Reports:* A Heinrich/Nawrocki motion to approve the financial report for funds 210 and 215 ending September 30, 2022, as submitted passed unanimously.

**REPORTS**

*Bridges Director's Report:* Karol thanked the Board for attending the October 4<sup>th</sup> Trustee Event at the Waukesha Public Library. Karol informed the Board of two upcoming trustee vacancies: Dick Nawrocki will be stepping down at the end of December, and Howard Pringle will be stepping down from the Board after the November meeting.

*Staff Report:* Mellanie Mercier updated the Board as to recent changes regarding CAFÉ telephone and text notifications.

*APL:* Eric Robinson, Dwight Foster Public Library and APL representative said at the APL meeting on September 16, the strategic plan was discussed and approved. Karol presented her annual report and

the director evaluation form was discussed. There was also time set aside for issue sharing and discussion.

*Resource Library:* Bruce Gay, Waukesha Public Library Director, promoted the Waukesha READS program and upcoming events. The library has hired a new public services manager and special projects coordinator. Bruce noted that at the recent Waukesha Unlocked event, over 80 people attended tours at the library.

## **DISCUSSION/ACTION ITEMS**

**2023 Library Membership & CAFÉ Agreement Addendums:** A Heinrich/Biermeier motion to approve the 2023 Annual Addendums to the Bridges Library System Member Library & CAFÉ Agreements passed unanimously.

**2023 Milwaukee County Federated Library System Continuing Education Agreement:** A Nawrocki/Forrest motion to approve the Milwaukee County Federated Library System and Bridges Library System Continuing Education Agreement for 2023 passed unanimously.

**Bridges Library System Strategic Plan 2023-2025:** A draft of the strategic directions, objectives, and strategies was reviewed at the September Board meeting and approved by APL at their September meeting. A Biermeier/Forrest motion to approve the Bridges Library System Strategic Plan for 2023-2025 passed unanimously.

**System Director Evaluation Form:** The Bridges Library System Personnel Committee met on Thursday, October 13, to finalize the form to be used. Following the meeting, all evaluators (directors, Board members, and staff) will receive a link to complete the director evaluation online. These responses will be sent directly to Board President Linda Ager. A Wilhelm/Gulig motion to approve the System Director Evaluation Form passed unanimously.

**System Director's Annual Report to the Board:** Karol presented an overview of system activities since October of last year, as well as a review of activities related to the goals set for her by the Board in December 2021. This overview was intended to help the Bridges Board, staff, and member library directors offer an informed and constructive assessment of the system director's performance in the past year. Karol answered questions from the Board.

*Next meeting:* November 16, 2022, at 4:00 p.m. as a hybrid meeting at the Mukwonago Community Library.

At 5:44 p.m., a Heinrich/Biermeier motion to adjourn passed unanimously.

Minutes prepared by:  
Beth North  
Executive Assistant

Respectfully Submitted:  
Amy Reichert  
Board Secretary