



Waukesha County Criminal Justice Collaborating Council Alternative Interventions Committee Minutes Monday, November 12, 2018

Members Present

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| Sue Opper | Amber Rumpf (proxy for Benedict) | Hon. Maria Lazar |
| Tom LeBel | Joan Sternweis | Duane Paulson |

Members Absent

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| Hon. Michael Aprahamian | Marla Bell | Sam Benedict |
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Others Present

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| Rebecca Luczaj | Janelle McClain | Mary Wittwer |
| Andrea Will | | |

Opper called the meeting to order at 12:01 p.m.

Approve Minutes from October 25, 2018 Meeting

Motion: Paulson moved, second by Lazar, to approve the minutes of October 25, 2018. Motion carried unanimously.

Update on Alcohol Treatment Court (ATC) Name Change

The CJCC Executive Committee approved changing "Alcohol Treatment Court" to "OWI Treatment Court" at their meeting on November 12. The staffing team brought the suggested name change forward, as many participants are also drugged drivers.

Discuss Diversion Grant Implementation Progress

Update on Diversion Coordinator Hiring Process

Opper stated that the Diversion Coordinator position has been posted and applications have been received since last week. Later this week, Luczaj and Opper will review the applications and determine interviewees. The interview panel will consist of Luczaj, Opper, Benedict, and a WCS representative. The panel is planning to hold the interviews the first week of December.

Update on Case Manager Hiring Process

Wittwer reported that the Case Manager position has been posted for a couple weeks, and the second round of interviews will begin soon. There are underspent funds in the Day Report Center budget, so WCS can use those funds to bring the new employee on prior to January.

Update on Progress of Institutional Review Board (IRB) Approval

LeBel commented that he has to submit materials by next Monday for the Board to meet on December 7. He should have a more comprehensive update at the next Alternative Interventions meeting.

Policies and Procedures

Luczaj contacted other counties to obtain existing diversion program policies and procedures for review, and will have an update on what was received by the next committee meeting.

Other

In response to a question from Rumpf, Luczaj will review the grant application to see if there are Waukesha County residency requirements for participants to be eligible for the program. After Luczaj gathers policies and procedures from other counties, she will start working on a draft and bring it to the committee for review and input.

Opper does not see a barrier to screening those with pending cases for program eligibility versus only screening new cases as of January 1; however, she stated that the process to do so would need to be determined.

Other Items for Discussion

Luczaj commented that she just finished a bi-annual report for the SAMHSA drug court grant. Waukesha County only enrolled 36 of 50 Drug Treatment Court (DTC) participants needed for Year 1. To get back on track, 64 participants will need to be enrolled in DTC by the end of September 2019. This is in addition to the TAD grant, which requires 25 participants be enrolled per calendar year.

The committee discussed revisiting the eligibility requirements for the GAIN-SS (the behavioral health screen) in order to be more flexible. The committee agreed that they want to make sure that project goals for both drug court grants are met.

There do not appear to be many participants with private bar attorneys. There had been a lunch and learn held with Aprahamian recently, but there were not many attendees. Rumpf added that those with private bar attorneys may end up screening low risk, as they are likely not homeless or without a job, and wouldn't be eligible for drug court. Luczaj will attend the 11/28 drug court staffing to discuss this issue with the team and brainstorm strategies to increase enrollments.

Sternweis arrived at 12:22 p.m.

Follow-Up on HHS Open Access Hours

Sternweis distributed and reviewed a document titled "NEW Open Access Hours for 2018."

"Open Access" is different than "Walk-in" because it does not require clients to call-in to set up an initial appointment; however, clients do need to arrive within the open access hours.

If there is a client whom cannot come during this time, the outpatient clinic will set up a traditional intake appointment for them. The concern is that the more time that passes between setting up an appointment and holding the appointment, the greater the chance is that the client will not show up or seek additional help.

For at-risk clients, staff will bring in a prescriber to get them started on medications right away.

Open access hours will be posted on the Waukesha County internet page in the near future.

Discuss Agenda Items for Next Meeting

The committee did not have additional agenda items for the next meeting.

Adjourn

Motion: Paulson moved, second by Lazar, to adjourn the meeting at 12:40 p.m.