

Minutes of the  
HOME Board Meeting  
April 16th, 2020

Members Present: Joseph Birbaum, Christine Howard, John Kannard, Duane Paulson, Kathleen Schilling, Jeffrey Schleif, Jay Schreurs, Jay Shambeau, Peter Sorce, Maria Watts, Mike Wineke

Staff: Kristin Silva and Lori Rutzinski, Waukesha County;  
Debbie Narus, Wisconsin Partnership for Housing  
Development

Excused Absence: Russell Kutz

Guests: RoxAnne Witte, Jefferson County

- I. The meeting was called to order by Peter Sorce, Board Chairperson, with a quorum of the Board present at 9:00 a.m. via teleconference.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Duane Paulson and seconded by Christine Howard, the minutes from the December 19, 2019 HOME Board meeting were unanimously approved.
- IV. There were no public comments. Kristin Silva stated that the CAPER was submitted to HUD. The 2020 Annual Plan has not been submitted yet. The 2019 Annual Plan will need to be amended since Waukesha County will receive more funding for CDBG through the CARES Act due to the COVID-19 pandemic.

Kristin will research the new guidelines to determine what HUD will allow with the new funding and communicate that to the Board.

HOME did not receive additional Federal funding; however, HUD announced they will allow waivers. Kristin noted that the waivers are very broad and should give the HOME Board the authority to free up HOME money to provide immediate relief to low-income families, and to HOME funded rental projects that may be experiencing financial hardship.

Kristin will propose options for funding at the next HOME Board meeting which will be earlier than the originally scheduled May 21, 2020 meeting.

The HOME Core programs are running slowly. There have been few requests for DPA in the past four weeks. Rehabilitation projects are still going, although at a slower pace than usual.

Kristin acknowledged the Housing Action Coalition (HAC), an agency the HOME Board has granted money to in the past. The HAC has been working with Waukesha County on a viable plan to move half of the residents residing in shelters into a hotel. This will ensure safer social distancing and alleviate the stress that the shelters are experiencing during this pandemic.

Kristin spoke to Kathy Christenson Fisher from Family Promise of Ozaukee County. Kathy would like to submit an application to renovate the building they recently purchased. She will submit an application for the Board's review at the May or June Board meeting.

V. The 2020 HOME funding allocation and the 2020 Annual Action Plan were discussed. The actual 2020 HOME award is more than the originally budgeted award; the additional funds were added to the Housing Development category. The amended allocation was available for a 30-day public comment period and Kristin received no public comments. On a motion by Jeff Schleif and seconded by Duane, the Board unanimously approved the 2020 HOME allocation as follows:

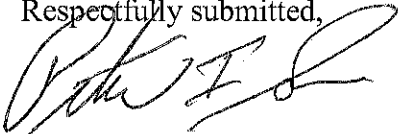
HOME Program	Admin	\$166,402
	Housing Development	\$578,017
CHDO Reserve	TBD	\$219,603
CORE Program	DPA	\$300,000
	Housing Rehab	\$225,000
	Purchase Rehab	<u>\$175,000</u>
TOTAL		\$1,664,022

VI. Kristin spoke to the County Executive, along with Dale Shaver and a representative from the regional HUD office, to understand what is allowed under the disaster relief funding and what it means for the Citizen Participation Plan. HUD will waive public hearings altogether for now and will require a 5-day public comment period as opposed to the standard 30-day period. Kristin has amended the Citizen Participation Plan to incorporate the new HUD guidelines.

On a motion by Duane and seconded by Joe Birbaum, the Board unanimously approved the amended Citizen Participation Plan.

VII. The meeting adjourned at 9:25 a.m.

Respectfully submitted,



Peter Sorce  
Chair, HOME Board