

**Waukesha County Human Services Center  
Mental Health Advisory Committee (MHAC)  
and  
Comprehensive Community Services (CCS) Coordinating Committee Meeting  
November 12, 2018**

**Present MHAC Committee:** Terry Findley, Cathy Friend, Shannon Hammer, Amy Machgan, Mary Madden, Kelly Simms, Shannon Stydahar

**Absent MHAC Committee:** Linda Cole, Mary Lodes, Maura McMahon, Helen Prozeller, Becky Stark, Marybeth VanderMale

**Present CCS Committee:** Mary Bliesner, Lisa Hoefer, Mary Madden, Kelly Simms

**HHS Liaisons:** Brad Haas, Joan Sternweis

**Guests:** Danielle Birdeau, Shannon Hammer, Katie Miller, Lauren Polahar

**1. Call to Order**

MHAC Vice-Chair Findley called the meeting to order at 1:37 p.m. Introductions were exchanged among the committee members and guests.

**2. Review and Approval of Minutes**

Motion: Madden moved, second by Friend, to approve the Mental Health Advisory Committee minutes of July 16, 2018. Motion passed unanimously.

**3. Elections**

Motion: Findley moved, second by Stydahar, to approve Madden and Cole as Co-Chairpersons of the Mental Health Advisory Committee. Motion passed unanimously.

Motion: Madden moved, second by Friend, to approve Findley as Vice-Chairperson of the Mental Health Advisory Committee. Motion passed unanimously.

**4. Committee Contact Information List**

McClain distributed the committee's contact information list for all parties to verify accurate contact information.

**5. 2019 Mental Health Advisory Committee Meeting Topic Ideas**

- APRIL - Intensive Outpatient Services Annual Report
  - Presenters: Simms and Haas
- MAY - Foster Care / Kinship and children with a mental health illness as a result
- JUNE - WCTC Counseling Services
  - Presenter: Machgan
- SEPTEMBER - Housing Action Coalition
- SEPTEMBER - Inpatient Experience from Preadmission to Discharge
  - Presenters: Jeff Lewis and Dr. Salva
- NOVEMBER - Family Services (School-based therapy services presentation)

Additional topic ideas presented include:

- MONTH TO BE DETERMINED - Update on Crisis Intervention
  - Presenter: Birdeau
- ADRC and Adult Protective Services (APS)
  - Bliesner will confirm a month for the presentation
- CJCC
  - Presenter: Rebecca Luczaj
- Legislative Update (does not have to be a joint meeting with the Substance Use Advisory Committee)

## 6. Reports

### a. HHS Board Liaison Report – Mary Lodes

No report.

### b. HHS Staff Liaison Report – Brad Haas/Joan Sternweis

Haas reported that Outpatient Services Administrator, Gordon Owley, is retiring on December 26.

Birdeau stated that the crisis program is the first program to be 100% set up and using the electronic health record.

Sternweis added that Rita Lofy is also retiring the end of this year. There is also a new psychiatrist, with an addictions specialty, starting on Wednesday, and will be at HHS on Wednesdays and Fridays.

For the first time in seven years, there are openings in the Drug Treatment Court. There will also be a new Diversion Coordinator starting that will give defendants options for treatment rather than going through the criminal court process.

### c. Comprehensive Community Services (CCS) Coordinating Committee – Kelly Simms

Simms stated that the survey results have recently been closed out. At the next CCS meeting, the committee will review the results, as well as look into why turnout was low.

The committee continues to look for more art for the MHC walls.

The committee is looking to recruit more members.

The first group of CCS Kids was well attended. CCS Kids may become a subcommittee of CST.

Over the next year, there will be a new women's empowerment group.

### d. Coordinated Services Team (CST) – Kelly Simms

Simms reported that the 2019 state application has been completed.

A recent state visit went well.

The committee is looking for a new enterprise, such as inviting anyone who has ever attended a meeting, to an event in early February to discuss unmet needs for children in the community.

Madden added that schools had better representative attendance to the meetings when the meetings started at 4 p.m.

**e. Peer Specialist Committee of Waukesha County – Cathy Friend**  
No report.

**f. Community Health Improvement Planning Process (CHIPP) Report – Mary Madden**  
The CHIPP committees are proceeding with the three initiatives.

There is a team of 10 for the Zero Suicide Initiative, which starts at HHS.

The CHIPP committee will work with Suicide Task Force to make training, including Question/Persuade/Refer (QPR), more available to the community.

**g. Suicide Task Force – Mary Madden**

The Suicide Task Force is establishing quarterly meetings, with the first meeting being held on December 13 from 9-11 a.m. at Waukesha Memorial Hospital. They are also planning an all-day conference in the spring.

**7. Ongoing Business / Community Initiatives**

No report.

**8. Agency Updates / Announcements**

NAMI is accepting nominations for their awards dinner in early March. Every year, they give awards to those in the community that are helping address mental illness.

NAMI's QPR Fridays are still occurring. Once a month, there is a lunch and learn teaching QPR from about 12-1 p.m., and then after the training, participants can stay to learn about NAMI services. 12 people came at the most recent training, and 15 came to each of the two previous meetings. Participants are then asking to have presentations at their business, church, etc.

The NAMI Friends and Family Holiday Party will be held on December 19. The event is free and has multiple activities.

Machgan reported that WCTC holds QPR trainings once a month. Additional information is available on their website.

Friendships hired another Certified Peer Specialist. She's younger, so Hammer will be giving her many of the young adult (ages 18-29) materials.

Jake passed his CPS exam, so now all staff at Friendships is certified.

Kathy Mack is retiring the end of January, so Friendships will be hiring again.

**9. New Business**

No report.

10. **Other**  
No report.

11. **Public Comment**  
No report.

12. **Adjourn**  
Motion: Madden moved, second by Machgan, to adjourn the meeting at 2:48 p.m. Motion passed unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved Mary Madden Date 1/14/19