

**Minutes of the Health and Human Services Board**  
**Thursday, October 13, 2022**  
**1:00 p.m.**

Chair Nelson called the HHS Board Meeting to order at 1:02 p.m.

**Board Members Present:** Supervisor Larry Nelson, Supervisor Christine Howard (virtual), Supervisor Joel Gaughan, Mary Baer, Dr. Mike Goldstone, Christine Beck, Vicki Dallmann-Papke (virtual) (signed off at 2:30 p.m.)

**Also Present:** Health & Human Services (HHS) Director Elizabeth Aldred, Health & Human Services (HHS) Deputy Director Lisa Roberts, Health & Human Services (HHS) Administrative Services Manager Randy Setzer, Departmental Executive Assistant Shannon Gustavson

**Absent:** Robert Menefee, Jr.

**Approve Minutes of September 22, 2022 for the HHS Board Meetings**

MOTION: Baer moved, second by Beck, to approve the HHS Board minutes of September 22, 2022. Motion carried 8-0.

**Advisory and Standing Committee Reports**

- Aging and Disability Resource Center (ADRC) Advisory Board Committee
  - As part of the ADRC's annual organizational plan, one goal is to increase engagement with the Hispanic Community. The ADRC is working closing with the Hispanic Resource Center.
  - Bittman attended the Elder Justice/Adult Protective Services (APS) Conference. The conference allowed attendees to hear best practices as well as share concerns and issues that they experience.
  - The ADRC has a site manager for La Casa's restaurant, and it will open for senior dining on November 1.
  - The ADRC provided copies of the October 2022 newsletter and the brochure for the list of meal sites.
- Public Health Advisory Committee
  - Community Health Improvement Plan and Process (CHIPP) committees continue efforts on finalizing priorities and assigning upstream factors that influence health. The priorities have been identified as substance use, mental health and healthy aging which includes social determinants of health and social connectedness.
  - Public Health is encouraging staff and clients to receive flu shots and COVID vaccine booster.
- No update was available on the Mental Health Advisory Committee (MHAC). Dallmann-Papke will be requesting permission to attend the next meeting in person.
- The Substance Use Advisory Committee (SUAC) has not met since the last board meeting.
- No one was available to provide an update on the Child and Family Services Advisory Committee (CAFSAC).

**Board Approval of Bylaw Amendments**

Board members reviewed and discussed the following documents: Mental Health Advisory Committee Bylaws Amendment and Substance Use Advisory Committee Bylaws Amendment.

Both committees recommended adding a statement to their bylaws stating that if members attend a hybrid meeting session, they can vote.

MOTION: Goldstone moved, second by Baer, to approve the Bylaw Amendments for Mental Health Advisory Committee and Substance Use Advisory Committee. Motion carried 8-0.

### **Community Health Update – Fentanyl**

Aldred provided an update regarding the community health initiative regarding Waukesha County Health Crisis on Fentanyl. Currently, the Community Health Initiative Squad is in the data collection process. Goldstone informed the group that Fentanyl test strips are not 100% accurate. Positive is positive; however, there are many forms of Fentanyl and not all negative test results are negative.

### **Admin Services Division Presentation**

Setzer reviewed a presentation titled “Overview of Administrative Services Mandated Services.”

### **Center for Medicare and Medicaid Services (CMS) Update**

Yauchler provided an update regarding the survey from Department of Health Services (DHS) Division of Quality Assurance (DQA), in response to a complaint about a former employee that MHC did not report. MHC received a statement of deficiency related to this review and completed a plan of action to address the issue.

At the end of August, MHC received an unannounced survey from WIS DHS representing CMS. These surveys are deficiency driven which means the survey team is looking for areas of deficiency. MHC was sited in seven areas; many were related to documentation.

### **Next Meeting Date**

The HHS Board and HHS Committee Joint Meeting will take place November 10 at the Department of Administration (AC-130) at 1:00 p.m.

### **Announcements**

Wisconsin Policy Forum salute to local government winners have been announced. The award for 2022 Innovative Approach to Problem Solving goes to Waukesha County for the Embedded Mental Health Professional Program.

### **Review of Correspondence**

There was no correspondence to review.

### **Future Agenda Items**

There are no future items.

MOTION: Baer moved, second by Gaughan, to adjourn the meeting at 3:04 p.m. Motion carried 7-0.

Respectfully submitted,

*Larry Nelson/slg*

Larry Nelson  
HHS Board Chair