

## **Minutes of the Judiciary and Law Enforcement Committee**

**Friday, October 2, 2020**

Chair Wolff called the meeting to order at 8:30 a.m.

**Present:** Supervisors Peter Wolff, Christine Howard, Mike Crowley, Tyler Foti, Darlene Johnson, and Larry Nelson. **Absent:** Steve Whittow.

**Also Present:** Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, County Board Chair Paul Decker, County Board Supervisor Jim Heinrich, Medical Examiner Dr. Lynda Biedrzycki, Business Managers Josh Joost and Bob Snow, Inspector Jim Gumm, Circuit Court Division Coordinator Wendy Muelling, Financial Analysts Cathy Kienast and Michelle Czech, Programs & Projects Analyst Kevin Smith, Emergency Preparedness Director Gary Bell, Interim Clerk of Courts Monica Paz, Chief Judge Jennifer Dorow, and Senior Financial Analysts Rob Dunn, Alex Klosterman, and Stephanie Kirby.

### **Approve Minutes of September 11, 2020**

MOTION: Howard moved, second by Johnson to approve the minutes of September 11. Motion carried 6-0.

### **Executive Committee Report of September 14, 2020 and September 28, 2020**

Wolff said the Executive Committee, at their last two meetings, approved two ordinances and two appointments, and reviewed the 2021-2025 Capital Projects Plan.

### **Future Agenda Items**

- Use of Force Presentation by Sheriff's Department Staff

### **Future Meeting Dates**

- October 16, 2020 (DA Budget + Regular Business)
- November 13, 2020

### **Discuss and Consider the 2021 Operating Budget for the Medical Examiner's Office**

Biedrzycki discussed the proposed 2021 operating budget for the Medical Examiner's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,159,019 – an increase of \$64,289 or 3.1% from the 2020 adopted budget. The County tax levy totals \$1,129,955 – an increase of \$69,345 or 6.5%. The number of full-time equivalent (FTE) positions decreased 0.07 for a total of 15.21. No major concerns were voiced.

Biedrzycki explained the need for anthropological services and noted that these contracted services will be utilized when necessary.

MOTION: Nelson moved, second by Howard to approve the 2021 budget for the Medical Examiner's Office. Motion carried 6-0.

### **Discuss and Consider the 2021 Operating Budget for the Sheriff's Department**

Gumm and Joost discussed the proposed 2021 operating budget for the Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan

objectives, program highlights, and activities. Both revenues and expenditures total \$43,990,894 – an increase of \$844,802 or 2.1%. The County tax levy totals \$30,131,481 – an increase of \$600,000 or 2.0%. The number of FTE positions decreased 1.65 for a total of 375.28. No major concerns were voiced.

Gumm highlighted the importance of continuous training and the benefits of converting deputy positions to two new lieutenant positions.

MOTION: Crowley moved, second by Foti to approve the 2021 budget for the Sheriff's Department. Motion carried 6-0.

### **Discuss and Consider the 2021 Operating Budget for the Emergency Preparedness Department**

Bell, Dunn, and Czech were present to discuss the proposed 2021 operating budget for the Department of Emergency Preparedness as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Revenues total \$2,909,463 – an increase of \$282,977 or 10.8%. The County tax levy totals \$6,517,298 – an increase of \$100,000 or 1.6%. Expenditures total \$9,124,138 – an increase of \$399,245 or 4.6%. The number of FTE positions decreased 0.03 for a total of 68.24. No major concerns were voiced.

MOTION: Howard moved, second by Nelson to approve the 2021 budget for the Emergency Preparedness Department. Motion carried 6-0.

### **Discuss and Consider the 2021 Operating Budget for the Clerk of Courts Office**

Paz, Snow, Dorow, and Muelling discussed the 2021 operating budget for the Clerk of Courts Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$9,900,873 – a decrease of \$58,940 or 0.6%. The County tax levy totals \$5,587,813 – an increase of \$87,000 or 1.6%. The total number of FTE positions decreased 0.37 for a total of 84.33. No major concerns were voiced.

Dorow gave an update on the court tower project and the search for the new Clerk of Courts. Snow showed a juror safety video.

MOTION: Johnson moved, second by Howard to approve the 2021 budget for the Clerk of Courts Office. Motion carried 6-0.

### **Legislative Update**

Ignatowski updated the committee on the Wisconsin Counties Association state biennial budget priorities.

MOTION: Foti moved, second by Crowley to adjourn at 12:03 p.m. Motion carried 6-0.

Respectfully submitted,

*Michael A. Crowley*

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Secretary