



COUNTY BOARD AGENDA

8th Meeting, 173rd Year of the Waukesha County Board of Supervisors

Tuesday, November 13, 2018 – 9:00 a.m.

Waukesha County Courthouse – Room 350

CONVENE MEETING

Call to Order	County Clerk Correspondence and Announcements
Pledge of Allegiance	Announcements: County Board Chair and Supervisors
Silent Prayer	Approve Minutes of Previous Meeting
Roll Call	Announce Votes Needed
Public Comment	

STANDING COMMITTEES PRESENTATIONS OF ORDINANCES, RESOLUTIONS & MOTIONS

Finance Committee

Ordinance 173-O-056: Adopt 2019 Waukesha County Budget

- Consideration of Attached Finance Committee Amendment FIN-1
- Consideration of Attached Individual Supervisor Amendment SUP-1
- Consideration of Attached Individual Supervisor Amendment SUP-2

ADJOURN MEETING

MOTION: to adjourn to Tuesday, November 20, 2018 at 7:00 p.m. (if County Executive vetoes) and Tuesday, November 27, 2018 at 7:00 p.m. (regular business) or at the call of the County Board Chair.

2019 BUDGET SUMMARY

	2018 Adopted Budget	2019 County Exec Budget	2019 Finance Committee Proposed Budget	Increase/(Decrease) From 2018 Adopted Budget	
				\$	%
OPERATING BUDGETS					
Gross Expenditures	\$274,818,700	\$282,016,215	\$282,283,434	\$7,464,734	2.72%
MEMO: Less Interdept. Charges (a)	<u>\$38,869,916</u>	<u>\$39,038,839</u>	<u>\$39,117,446</u>	<u>\$247,530</u>	0.64%
MEMO: Net Expenditures (a)	\$235,948,784	\$242,977,376	\$243,165,988	\$7,217,204	3.06%
Less: Revenues (Excl. Retained Earnings)	\$158,659,321	\$163,959,054	\$164,226,273	\$5,566,952	3.51%
Less Net Appropriated Fund Balance	<u>\$10,983,880</u>	<u>\$11,226,518</u>	<u>\$11,226,518</u>	<u>\$242,638</u>	
TAX LEVY - OPERATING BUDGETS	\$105,175,499	\$106,830,643	\$106,830,643	\$1,655,144	1.57%
CAPITAL PROJECTS BUDGET					
Expenditures	\$18,786,300	\$25,005,200	\$25,005,200	\$6,218,900	33.1%
Less: Revenues	\$14,344,100	\$21,892,073	\$21,892,073	\$7,547,973	52.6%
Less: Appropriated Fund Balance	<u>\$2,695,200</u>	<u>\$2,057,200</u>	<u>\$2,057,200</u>	<u>(\$638,000)</u>	
TAX LEVY-CAPITAL PROJECTS BUDGET	\$1,747,000	\$1,055,927	\$1,055,927	(\$691,073)	-39.6%
COUNTY TOTALS					
Expenditures (a)	\$293,605,000	\$307,021,415	\$307,288,634	\$13,683,634	4.7%
Less: Revenues	\$173,003,421	\$185,851,127	\$186,118,346	\$13,114,925	7.6%
Less: Appropriated Fund Balance	<u>\$13,679,080</u>	<u>\$13,283,718</u>	<u>\$13,283,718</u>	<u>(\$395,362)</u>	
County General Tax Levy (Excl Library)(c)	\$103,422,375	\$104,363,046	\$104,363,046	\$940,671	0.91%
Bridges Library System Tax Levy (b)	\$3,500,124	\$3,523,524	\$3,523,524	\$23,400	0.7%
Total County Tax Levy (c)	\$106,922,499	\$107,886,570	\$107,886,570	\$964,071	0.90%

- (a) 2019 operating budget net expenditures are \$243,165,988 and total County net expenditures are \$268,171,188 after eliminating interdepartmental chargeback transactions (mostly from internal service fund operations and cross charges, e.g. Sheriff Bailiff and Conveyance services), included in gross expenditures to conform with GAAP, but in effect results in double budgeting.
- (b) Special County Bridges Library System tax applied to those communities without a library.
- (c) The Tax Levy (for 2019 Budget purposes) increase is within Wisconsin's Act 55 Tax Levy limit provisions (see Planning and Budget Policy Section).

2019 BUDGET - COUNTY BOARD - SUMMARY OF FINANCE COMMITTEE CONSIDERATION OF PROPOSED AMENDMENTS

SUMMARY OF BUDGET AMENDMENTS - FINANCE COMMITTEE RECOMMENDED

Department - Fund	Proposing Committee/ Supervisor	Amend #	Issue Summary	Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
Health and Human Services - Criminal Justice Collaborating Council (CJCC) - General	Finance - Heinrich	FIN-1	<p>Accept grant funding from the U.S. Department of Justice - Bureau of Justice Assistance, for the Waukesha County Pretrial Diversion Project grant and increase general government revenues in the HHS-CJCC budget by \$188,612.</p> <p>Increase operating expense appropriations by \$102,794 (including \$57,119 for contracted program compliance and case management, \$20,555 for drug and alcohol testing and supplies, \$13,845 for program evaluation, \$7,195 for conference and travel expenses, and \$4,080 for client incentives); and increase interdepartmental charges by \$65,618 (including \$78,607 reflecting a cross-charge with the District Attorney's budget, and \$7,211 in administrative indirect costs).</p> <p>Increase interdepartmental revenues in the District Attorney's budget by \$78,607. Increase personnel costs by \$73,017 to reflect an increase of 1.00 FTE sunset-paralegal position to coordinate diversion programming, operating expenses by \$5,010 for office equipment and supplies related to the new position, and interdepartmental charges by \$580 for related communications charges.</p>	Approved 7-0	\$188,612	\$188,612	\$0	\$0
District Attorney - General					\$78,607	\$78,607	\$0	\$0
SUBTOTAL AMENDMENTS RECOMMENDED BY FINANCE COMMITTEE					\$267,219	\$267,219	\$0	\$0

2019 BUDGET - COUNTY BOARD - SUMMARY OF FINANCE COMMITTEE CONSIDERATION OF PROPOSED AMENDMENTS

**SUMMARY OF BUDGET AMENDMENTS - INDIVIDUAL SUPERVISOR PROPOSED
(Not Included in the Budget Proposed by the Finance Committee)**

Department - Fund	Proposing Supervisor	Amend #	Issue Summary	Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
Non - Departmental - General	Peter Wolff	SUP-1	<p>Decrease operating expenses by \$20,000 by decreasing expenditures for employee advertising by \$10,000 and for strategic planning by \$10,000.</p> <p>Decrease appropriated General Fund balance by \$20,000 and retain a higher level of fund balance that could be used for unanticipated department shortfalls with future County Board action.</p>	Defeated 3-3	(\$20,000)	\$0	(\$20,000)	\$0
Public Works - Airport Fund	Jennifer Grant	SUP-2	<p>Decrease county tax levy by \$62,563 in the Airport Fund budget and replace with General Fund balance of \$62,563 to fund on-going costs until the airport is able to phase out the continued use of general fund balance.</p> <p>Increase tax levy \$62,563 in the Sheriff's Department budget.</p>	Defeated 2-4	\$0	\$0	\$62,563	(\$62,563)
Sheriff - General			<p>Decrease General Fund balance from prior year Seized Funds revenue by \$40,745 budgeted for drug buy money in the Sheriff Department's Special Investigations program. The increase in tax levy will replace the use of prior year Seized Funds revenue for drug buy money.</p> <p>Increase personnel costs in the Sheriff Department's Inmate Security/Services - Jail program by \$21,818 to fund correctional officer overtime expenses related to the implementation of the jail's Security System Recording and Display Equipment Replacement capital project (#201615).</p>		\$0	\$0	(\$40,745)	\$40,745
					\$21,818	\$0	\$0	\$21,818

**Department: Health and Human Services-Criminal Justice Collaborating Council (CJCC) and District Attorney
Fund: General Fund**

**Committee Chair: Heinrich, James
Committee: Finance**

I move to amend the 2019 Health and Human Services – Criminal Justice Collaborating Council and District Attorney budgets as follows:

Accept grant funding from the U.S. Department of Justice – Bureau of Justice Assistance, for the Waukesha County Pretrial Diversion Project grant and increase general government revenues in the HHS-CJCC budget by \$188,612.

Health and Human Services Budget

Increase operating expense appropriations by \$102,794 (including \$57,119 for contracted program compliance and case management, \$20,555 for drug and alcohol testing and supplies, \$13,845 for program evaluation, \$7,195 for conference and travel expenses, and \$4,080 for client incentives); and increase interdepartmental charges by \$85,818 (including \$78,607 reflecting a cross-charge with the District Attorney’s budget, and \$7,211 in administrative indirect costs).

Health and Human Services - Criminal Justice Collaborating Council (CJCC)
(Budget Book Page 195)

General Fund Budget	<u>County Executive</u>	Proposed Amendment	
		<u>Amount Incr.</u>	<u>County Board</u>
		(Decr.)	
<u>Expenditures</u>			
Personnel Costs	\$121,460		\$121,460
Operating Expenses	\$1,495,001	\$102,794	\$1,597,795
Interdepartmental Charges	\$40,063	\$85,818	\$125,881
Total Expenditures	\$1,656,524	\$188,612	\$1,845,136
<u>Revenues</u>			
General Government	\$469,889	\$188,612	\$658,501
Charges for Services	\$41,133		\$41,133
Appr. Fund Balance	\$10,000		\$10,000
County Tax Levy (Credit)	\$1,135,502		\$1,135,502
Total Revenues	\$1,656,524	\$188,612	\$1,845,136

District Attorney Budget

Increase interdepartmental revenues in the District Attorney’s budget by \$78,607. Increase personnel costs by \$73,017 to reflect an increase of 1.00 FTE sunset-paralegal position to coordinate diversion programming, operating expenses by \$5,010 for office equipment and supplies related to the new position, and interdepartmental charges by \$580 for related communications charges.

District Attorney
(Budget Book Page 97)

General Fund Budget	<u>County Executive</u>	Proposed Amendment	
		<u>Amount Incr.</u>	<u>County Board</u>
		(Decr.)	
<u>Expenditures</u>			
Personnel Costs	\$2,222,336	\$73,017	\$2,295,353
Operating Expenses	\$364,200	\$5,010	\$369,210
Interdepartmental Charges	\$240,613	\$580	\$241,193
Total Expenditures	\$2,827,149	\$78,607	\$2,905,756
<u>Revenues</u>			
General Government	\$670,670		\$670,670
Charges for Services	\$114,500		\$114,500
Interdepartmental	\$93,378	\$78,607	\$171,985
Other Revenue	\$30,264		\$30,264
Appr. Fund Balance	\$12,000		\$12,000
County Tax Levy (Credit)	\$1,906,337		\$1,906,337
Total Revenues	\$2,827,149	\$78,607	\$2,905,756

**Department: Non-Departmental
Fund: General Fund**

Supervisor Amendment: Peter Wolff

I move to amend the 2019 Non-Departmental budget as follows:

Decrease operating expenses by \$20,000 by decreasing expenditures for employee advertising by \$10,000 and for strategic planning by \$10,000.

Decrease appropriated General Fund balance by \$20,000 and retain a higher level of fund balance that could be used for unanticipated department shortfalls with future County Board action.

This results in no change to tax levy in the budget.

Non-Departmental General Fund Budget	<u>Non-Departmental</u> <u>(Budget Book Page 439)</u>		
	<u>County Executive</u>	Proposed Amendment <u>Amt. Increase</u>	<u>County Board</u>
<u>Non-Departmental Expenditures</u>			
Personnel Costs	\$380,000	\$0	\$380,000
Operating Expenses	\$1,389,500	(\$20,000)	\$1,369,500
Interdepartmental Charges	\$93,100	\$0	\$93,100
Total Non-Departmental Expenditures	\$1,862,600	(\$20,000)	\$1,842,600
<u>Non-Departmental Revenues</u>			
General Government Revenues	\$755,000	\$0	\$755,000
Interdepartmental Revenue	\$80,000	\$0	\$80,000
Charges for Services	\$0	\$0	\$0
Other Revenues	\$390,000	\$0	\$390,000
Fund Balance	\$577,500	(\$20,000)	\$557,500
Tax Levy	\$60,100	\$0	\$60,100
Total Non-Departmental Revenues	\$1,862,600	(\$20,000)	\$1,842,600

Department: Sheriff/Airport
Fund: General Fund/Enterprise Fund

Supervisor Amendment: Jennifer Grant

I move to amend the 2019 Airport and Sheriff's Department budgets as follows:

Decrease county tax levy by \$62,563 in the Airport Fund budget and replace with General Fund balance of \$62,563 to fund on-going costs until the airport is able to phase out the continued use of general fund balance.

Increase tax levy \$62,563 in the Sheriff's Department budget.

Decrease General Fund balance from prior year Seized Funds revenue by \$40,745 budgeted for drug buy money in the Sheriff Department's Special Investigations program. The increase in tax levy will replace the use of prior year Seized Funds revenue for drug buy money.

Increase personnel costs in the Sheriff Department's Inmate Security/Services – Jail program by \$21,818 to fund correctional officer overtime expenses related to the implementation of the jail's Security System Recording and Display Equipment Replacement capital project (#201615).

Proposed Amendment

<u>Sheriff General Fund Budget</u>	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board</u>
<u>Sheriff Revenues</u>			
General Government	\$384,442	\$0	\$384,442
Fines/Licenses	\$3,500	\$0	\$3,500
Charges for Services	\$8,736,001	\$0	\$8,736,001
Interdepartmental	\$1,617,790	\$0	\$1,617,790
Other Revenue	\$1,613,198	\$0	\$1,613,198
Fund Balance	\$1,009,481	(\$40,745)	\$968,736
Tax Levy	<u>\$28,981,481</u>	<u>\$62,563</u>	<u>\$29,044,044</u>
Total Sheriff Revenues	\$42,345,893	\$21,818	\$42,367,711
<u>Sheriff Expenditures</u>			
Personnel Costs	\$33,446,735	\$21,818	\$33,468,553
Operating Expenses	\$4,745,509	\$0	\$4,745,509
Interdepartmental Charges	\$4,025,649	\$0	\$4,025,649
Fixed Assets	<u>\$128,000</u>	<u>\$0</u>	<u>\$128,000</u>
Total Sheriff Expenditures	\$42,345,893	\$21,818	\$42,367,711
<u>Airport Enterprise Fund Revenue</u>			
Charges for Services	\$966,012	\$0	\$966,012
Other Revenue	\$25,450	\$0	\$25,450
Fund Balance	\$180,829	\$62,563	\$243,392
Tax Levy	<u>\$62,563</u>	<u>(\$62,563)</u>	<u>\$0</u>
Total Airport Revenues	\$1,234,854	\$0	\$1,234,854