

**OPEN MEETING - MINUTES**  
**Waukesha County Health and Human Services**  
**Children and Family Services Advisory Committee (CAFSAC)**  
**November 17, 2022**

**Present CAFSAC Members:** Addiction Resource Council (Jessica Brost), Catholic Charities (Sarah Matson), Darlene Johnson, Elevate, Inc. (Mary Adele Revoy (Chair)), Easterseals Safe Babies Healthy Families (Karen Villarreal), Parent's Place, Inc. (Ann-Marie St John), Prohealth Care, Inc. (Colleen Allen), School District of Waukesha (Marc Lehnerer), Variety – the Children's Charity of Wisconsin (Dua Vang-Ramirez), Wisconsin Community Services, Inc. (Mary Sweeney)

**Absent CAFSAC Members:** Family Service (Laura Cherone), Michelle Huebschen, LifePoint Church (Rob Jadrnicek), Public Defender's Office (Maura McMahon), The Women's Center (Jessica Trauth (Vice Chair))

**HHS Board Liaison:**

**HHS Staff Liaisons:** Penny Nevicosi, Ron Pupp

**Guests:** Chloe Bingenheimer, Nancy Doucette Wilkinson, Jessica Hannaman, Amanda Huber, Kate Kenney, Renee Ramirez

Motion: Johnson moved, second by Allen, to elect Karen Villarreal as Chairperson Pro Tem for the November 17, 2022 meeting. Motion passed without a negative vote.

**1. Call to Order**

Chairperson Pro Tem Villarreal called the meeting to order at 8:34 a.m. Introductions were exchanged among the committee members and guests.

Matson arrived at 8:38 a.m.

**2. Review and Approval of Minutes**

Motion: Johnson moved, second by Allen, to approve CAFSAC minutes of October 20, 2022. Motion passed without a negative vote.

**3. Committee Business**

**a. Critical Needs Brainstorm and Follow-Up Worksheet**

Attendees continued to brainstorm ideas for topics that could be included in the Critical Needs presentation. Some of the topics and thoughts included:

- Per Pupp, the actual rate of refusal for Comprehensive Community Services (CCS) is only one youth in the last year. Some parents have declined services due to wanting to stay with their current community provider who was not part of the CCS network.
- Housing
  - The Youth Homeless Demonstration Project grant was received. This grant will help provide counties throughout Wisconsin with a Youth Navigator.
- Critical Needs presentation will be held on April 27, 2023

**b. Critical Needs Update**

There were no additional Critical Needs updates.

- c. **Membership Update**  
There were no Membership updates.
- d. **Speakers Update**
- January – Presentation on new programming and current trends from Eric Calvino, Child Protective Services Coordinator
  - February - Youth Homeless Navigator presentation on youth housing
  - March – Truancy Task Force Presentation from Lehnerer
  - April – Critical Needs Presentation
  - May - Asset Limited, Income Constrained, Employed (ALICE) Presentation (Pupp to reach out to United Way for a presenter)
  - June or July – American Recovery Plan Act (ARPA) Award Updates presented by Nevicosi and Pupp
- e. **Coordinated Services Team (CST) Update**  
Pupp gave an update from the November CST meeting. The focus was on the Children’s Intake presentation from Eve Altizer and Vickie Smith that gave an overview of the Intake process for Medicaid funded programs.

4. **Substance Trends Presentation – Jessica Brost, Community Educator and Program Specialist, Addiction Resource Council, Inc.**

Brost displayed and presented a PowerPoint titled “Current Drug Trends”.

Lehnerer left at 9:29 a.m. and returned at 9:35 a.m. Johnson left at 9:37 a.m.

5. **Committee and Organization Updates**

a. **HHS Board Liaison**

There were no HHS Board Liaison updates.

b. **HHS Staff Liaison**

The County Executive is signing the 2023 budget today, November 17.

The Child and Family Division has added another Children’s Long-Term Support (CLTS) supervisor. The goal is to eliminate the waitlist in 2023.

Children with Special Needs (CSN) reallocated a Social Worker position to be a Quality Assurance position to help with data tracking due to it being a Medicaid reimbursable program and having many complexities.

Jamie Bauer has been working to help distribute American Recovery Plan Act (ARPA) funds that were received to support and build the infrastructure for child welfare programming.

c. **Aging & Disability Resource Advisory Committee**

There were no Aging & Disability Resource Advisory Committee updates.

d. **Mental Health Advisory Committee (MHAC)**

There were no additional MHAC updates.

e. **Public Health Advisory Committee**

There were no Public Health Advisory Committee updates.

f. **Substance Use Advisory Committee (SUAC)**

Huber reported that the MHAC, SUAC, and CCS committees had a joint meeting for November. The focus was on the unmet needs presentation, specifically housing in Waukesha County. MHAC, SUAC, and CCS also discussed the Community Health Improvement Plan and Process (CHIPP) initiative that is focusing on mental health, substance abuse, and the aging population. NAMI announced that they are moving to Grandview Avenue in Waukesha beginning January 2023. NAMI will be keeping their facility downtown due to the homeless population.

**g. Children's Community Options Program (CCOP)**

The next meeting will be held in mid-December and will be discussing the 2021 report of the survey that was completed.

**h. Comprehensive Community Services (CCS)**

CCS was awarded ARPA funds to create a second unit. Two supervisors were hired to oversee the units. There were 110 referrals received in 2022 with approximately 62 currently open. The goal is to have space for up to 150 referrals in the next year.

There is a new provider portal for the vendor network to have the ability to add notes to an electronic records system that will eventually be used for billing purposes as well. The goal is to have this project completed at the end of January or beginning of February 2023.

**6. Agency Updates/Announcements**

Community Smiles Dental serves youth on Medicaid or families without insurance. The focus is on children, pregnant women on Medicaid and their babies, and those with special needs. The Menomonee Falls and Waukesha clinics are currently at capacity. The waitlist at the Menomonee Falls clinic is currently at approximately 400. The Board has been strategic planning to anticipate opening an additional clinic in the southside of Milwaukee. The Board also allocated funds to grow the administration due to adding another clinic.

The application period for Variety's summer camp, Chatter Matters, is now open until January 15. The camp is designed for children ages 5 to 15 years old who use communication devices to speak and is available for the child as well as up to five immediate family members. Scholarships are available. For more information or to apply to attend, go to:

<https://www.uww.edu/ce/camps/additional/chatter>.

**7. Discuss Agenda Items for Next Meeting**

- December – No meeting
- January – Eric Calvino presentation

**8. Public Comment**

There was no public comment.

**9. Adjourn**

Motion: Allen moved, second by Vang-Ramirez, to adjourn the meeting at 9:51 a.m. Motion carried unanimously.

*Respectfully submitted by Jessica Hannaman.*

Minutes Were Approved: *Maude J. Reig* Date: *01/19/2023*