



**Waukesha County Criminal Justice Collaborating Council
Case Processing Committee Minutes
Thursday, January 24, 2019**

Team Members Present:

Monica Paz	Michael Neimon	Sue Opper
Sara Scullen	Hon. Ralph Ramirez	Katie Kegel

Team Members Absent:

Chris Ehrfurth

Others Present:

Gina Colletti	Janelle McClain	Rebecca Luczaj
Michelle Larsuel	Hon. Brad Schimel	Kristi Gordon
Karla Rodriguez		

Neimon called the meeting to order at 7:33 a.m.

Approve Minutes from December 6, 2018

Motion: Opper moved, Ramirez second, to approve the minutes of December 6, 2018. Motion carried unanimously.

Discuss and Consider Committee Membership Changes

Motion: Opper moved, Scullen second, to replace Captain Frank McElderry with Captain Michelle Larsuel on the CJCC Case Processing Committee. Motion carried unanimously.

Motion: Opper moved, Scullen second, to replace Hon. Ralph Ramirez with Hon. Brad Schimel on the CJCC Case Processing Committee. Motion carried unanimously.

Review and Discuss Pretrial Conferencing Outcomes

Paz distributed and reviewed documents titled "Pretrial Conference Attorney Breakdown," "Summary Data of Pretrial Pilot," and a list of pretrial conferencing dates held with the presiding judge and the number and percent of cases broken down by each judge.

Scullen has noticed that when there is a group of defendants in front of her, if the first person chooses not to be evaluated for eligibility by the State Public Defender's (SPD) Office, typically everyone else declines the offer as well.

Kegel expressed concern regarding how long it takes to get a case on the pretrial conferencing calendar, as they are booking out to April now. Scullen responded that the alternative is, if there is too short of a period in between, the defendants will not have time to get their drivers licenses reinstated; however, Gordon has noticed that defendants who are eligible to reinstate their license seem to be doing so right after their initial appearance.

In an attempt to make available more pretrial conferencing slots and allow attorneys to focus on the more serious cases, defendants will be allowed to obtain their drivers licenses and come back in front of the commissioner in approximately two weeks. This process will begin next week, and Ramirez will inform the other Criminal/Traffic Judges.

Starting next week, all TR and FO cases will be set for the next available pretrial conferencing date. Any municipal citation, including OWI 1st can be scheduled for pretrial conferencing. If the process for the OWI 1st cases does not go smoothly or is not beneficial, the group will decide to make pretrial conferencing on OWI cases not allowable again, but will continue to allow other traffic cases.

Schimmel commented that resolving 50 cases in one day is very good!

Discuss Monday Lock-Ups and the Impact of Weekend Riverside Hearings

Ramirez has begun discussing the process for weekend Riverside reviews with the Criminal/Traffic Judges in an attempt to avoid logjams on busy days, such as Mondays or post-holidays. He is proposing that those defendants with less serious offenses be given a signature bond and a court date.

Scullen left at 8:09 a.m.

Opper expressed concern because the judge has limited information made available to them at the time of the Riverside review, such as the results of the pretrial screening tool indicating level of risk. Luczaj responded that the screeners are there on the weekend, but the jail does not have the results of the screening report in the file. Rodriguez stated that the jail only has the probable cause report. Ramirez has had the jail scan the probable cause report to him.

Luczaj will follow up with WCS regarding the feasibility of having weekend screening reports sent to the jail staff.

Other Items for Discussion

Courthouse Construction

Room C266 is the new Intake Court for the next two years. During the next six months, rooms C121 and C219 will handle non-custody matters.

The Clerk's Office is talking daily with the Sheriff's Department and the Judges to discuss who is being transported that day. There is also a more in-depth conversation occurring on a weekly basis to address any other issues that may arise during construction.

Other

Kegel would like to revisit the committee's meeting time. McClain will send a Doodle poll to committee members to determine if alternative meeting times may work better.

Discuss Agenda Items for Next Meeting

- Courthouse Construction Updates/Issues (Standing Agenda Item)

Adjourn

The meeting adjourned at 8:26 a.m.