

MINUTES
of the
WAUKESHA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD
April 11, 2018

The 331st meeting of the Waukesha County Community Development Block Grant Board was called to order by Chair, Larry Nelson at 3:01 p.m. on Wednesday, April 11, 2018, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Joan Francoeur, Terry Janssen, Fred Muenkel, Larry Nelson, Kathleen Novack, Rev. Stephen Welch, Lillie Wilson, Chuck Wood

Excused Absence: Doug Bartmann, Michele DeYoe

Staff Present: Kristin Silva, Lori Rutzinski, and Christina Brockish; Waukesha County

Guests: Jamie Vander Loop-Taylor, Trinity Housing Resources, Inc.

- I. The meeting was called to order by Chairman Larry Nelson at 3:01 p.m. with a quorum of the Board present.
- II. On a motion by Joan Francoeur and seconded by Terry Janssen, the minutes from the March 14, 2018 meeting were unanimously approved.
- III. Kristin Silva stated that the Federal budget for 2018 was passed with approximately a 10% increase. Kristin reached out to HUD regarding the regional collaboration for the Consolidated Plan & Analysis of Impediments process because she has been unable to get a response from the City of Milwaukee. HUD has granted Waukesha County permission to go forward with the regional plan without them; however, they can still join in.
- IV. The financial status report was reviewed, Most of the 2018 contracts are complete and some of the agencies have begun to request reimbursements.
- V. Jamie Vander Loop-Taylor was present to discuss the application for \$15,300 for the Gander Apartments Parking Lot Repair out-of-cycle grant.

On a motion by Kathleen Novack and seconded by Chuck Wood, the Board unanimously approved the out-of-cycle application for Trinity Housing Resources in the amount of \$15,300 for the Gander Apartments parking lot repairs.
- VI. The extension for the Wisconsin Partnership for Housing Development was approved at the February 14, 2018 CDBG Board meeting.
- VII. Kristin is expecting a 10% increase in the 2018 allocation compared to the 2017 allocation which will be a 20% increase in the budgeted amount. Kristin presented some ideas of how to allocate additional funds in anticipation of the increase in funding.

There will be a vote at the next Board meeting to approve additional funding for the 2018 CDBG grant recipients.

VIII. Kristin provided an update on the permanent overflow homeless shelter. Locations that were previously presented had problems with either the environmental condition of the property, or issues with the seller's conditions. The Housing Action Coalition is now revisiting the original co-location site at Northview. The size of the lot and the fact that it will be operational this winter makes it a viable option. There is also a parking lot for sale in downtown Waukesha that is a potential site for the permanent overflow shelter.

On a motion by Rev. Stephen Welch and seconded by Terry Janssen, the Board approved \$600,000 to allow the Housing Action Coalition to move forward with an offer to purchase either the 1721 Northview Road property or the St. Paul parking lots to develop a permanent overflow shelter. Joan Francoeur abstained from the vote.

IX. The 2019 applications will be available to the CDBG Board members to review. Board members were provided a binder with summary sheets for each of the applications to aid in scoring the applications. The application review meetings will be held May 9th and 10th.

X. On a motion by Fred Muenkel and seconded by Lillie Wilson, the Board unanimously approved convening to a closed session at 4:23 p.m. pursuant to Section 19.85(1)(f), Wis. Stats. to discuss a personnel matter relating to Hebron House of Hospitality, Inc.

XI. On a motion by Chuck and seconded by Lille, the Board reconvened in an open session at 4:35 p.m.

XII. On a motion by Chuck and seconded by Fred, the meeting was adjourned at 4:35 p.m.

Respectfully Submitted,



Larry Nelson