

**OPEN MEETING MINUTES**  
**Waukesha County**  
**Public Health Advisory Committee**  
**Thursday, October 12, 2023**  
**Health and Human Services Building, Room 271**

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**Present Committee Members:** Froedtert Health (Andrew Dresang, Chair), ProHealth Care (Sarah Butz, Vice Chair), ProHealth Care Hispanic Health Resource Center (Jessica Kadow), Sixteenth Street Community Health Center (Cindy Soto), Luann Ladwig

**Absent Committee Members:** Aurora Medical Center, Lake Area Free Clinic (Mary Reich), Betty Koepsel

**Present HHS Board Liaisons:** Mary Baer

**Present HHS Staff Liaisons:** Ben Jones, Elizabeth Laatsch, Theresa Imp, Bridget Gnad, Gabrielle Manders, Mary Smith

**Absent HHS Staff Liaisons:** Mary Jo Hamman, Lisa Kwiat, Frances Thomas, Sarah Ward

**Guests:** Debbie Heinowski, Janelle McClain

**1. Call to Order**

Chair Dresang called the meeting to order at 8:02 a.m. Attendees introduced themselves.

**2. Review and Approval of Minutes**

MOTION: Kadow moved, second by Butz, to approve the Public Health Advisory Committee minutes from September 14, 2023. Motion passed without negative vote.

**3. Committee Business**

Liz Kirsch will no longer be representing Sixteenth Street Community Health Center (SSCHC). Jon Sancen will be representing until another Clinic Manager or representative from SSCHC is assigned to attend the meetings.

Dresang said a representative for Aurora is still in the works, and if one is not found a proxy will be scheduled.

**4. Community Health Improvement Plan (CHIP) Update**

Jones reported the action teams are working hard on completing their plans by December to present to the Steering Committee.

An award process is being developed for the \$300,000 of ARPA funding that will be available through grants to community organizations participating in the CHIP Action Teams.

An event to kick off the next phase of CHIP is scheduled for February with Kwiat working on videos depicting what CHIP is and the different areas of the process.

**5. Committee and Organizational Updates**

**A. Health and Human Services Board**

Baer reported that one of the highlights from the recent HHS Board meeting included reviewing the ADRC's Provider Satisfaction Survey results, which provide feedback regarding how the ADRC's services assist seniors in the community. She also stated that Smith presented a well-received PowerPoint Presentation regarding ADRC Division initiatives.

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There will be two Overdose Fatality Reviews every other month beginning 2024.

HHS Board members viewed the new Mental Health Center staff recruiting video.

**B. Environmental Health Division**

There were no updates from the Environmental Health Division.

**C. Aging and Disability Resource Center (ADRC)**

Smith shared that one of the 2024 ADRC Initiatives is the transportation program Metro Friendly Waukesha County. Several community agencies have been invited to attend a meeting in November to help transition what this will look like.

WI Transportation LLC will begin November 1 as the new non-ambulatory van provider.

Staff are planning and preparing for numerous Caregiver Month events in November.

Smith hopes to hire the new Adult Protective Services Supervisor within the next week.

Benefit Specialists will be aiding clients during the Medicare Part D Open Enrollment period - October 15 - December 7.

**6. Public Health Division Reports**

**A. Emergency Preparedness – Bridget Gnad**

Gnad stated that work continues with the implementation of the new HHS Preparedness structure.

Gnad will share the registration link for a Radiological Response Workshop being held the end of November. Jamie Penza was able to secure four used portal monitors free of charge for detecting radiation contamination.

Gnad will be attending a meeting with municipal emergency managers strengthening communications to work together more effectively in the event of a localized emergency.

A volunteer reception center recruitment video is almost done.

**Public Health – Ben Jones**

Jones reported there were six members of the State present for the 140 Review. He felt it went well and the results will be available within a month or two.

A state audit of the Partner Services Program was completed last week. This week an audit was completed for the Vaccine for Children Immunization Program, and they passed.

Jones brought up the recent public announcement regarding the Measles case identified in Milwaukee. Discussion ensued stressing education and the importance of not only the MMR vaccine, which has been available for over 50 years and is one of the more effective vaccines with a lifelong one dose covering more than 95% protected and two doses protecting nearly 100%, but vaccinations in general.

The 2024 HHS budget will be presented for the final time next week Thursday to the HHS Committee and the Finance Committee.

The Overdose Fatality Review (OFR) process continues as they review the Medical Examiner's data from the past five years. OFR will begin bereavement support to surviving members by sending a card, that is being designed by HHS clients, within the first week following the death.

**7. Agency Report**

There was no agency report.

**8. Agency Announcements and Updates**

There were no agency announcements or updates.

**9. Discuss Agenda Items for Next Meeting**

- Agency Report: Lake Area Free Clinic – Mary Reich
- Agency Report: ProHealth Care Hispanic Health Resource Center - Jessica Kadow

**10. Public Comment**

There were no public comments.

**11. Adjournment**

MOTION: Kadow moved, second by Soto to adjourn the meeting at 8:51 a.m. Motion passed without negative vote.

Minutes respectfully submitted by Debbie Heinowski.

Minutes Were Approved: \_\_\_\_\_



Date: \_\_\_\_\_

11/9/23