

**MINUTES OF: Public Health Advisory Committee Meeting**  
**DATE: Thursday, March 14, 2019**  
**TIME: 8:00am-9:30am**  
**LOCATION: Health & Human Services Building, Public Health Center Room 1001**



**Members Present:** Mary Baer, Citizen Member; Kerri Ackerman, Waukesha Sixteenth Street Community Health Center; Dr. Ross Clay, Citizen Member; (via phone) Vicki Dallmann-Papke, HHS Board Liaison / ProHealth Care; Andrew Dresang, Froedtert Health; Jessica Kadow, ProHealth Care Community Outreach Hispanic Health Resource Center; Betty Koepsel, Citizen Member; Mary Reich, Lake Area Free Clinic

**Members Absent:** Dr. Steven Andrews, Aurora Healthcare / Waukesha County Medical Society

**Ex Officio Members Present:** Ben Jones, Waukesha County Public Health Division, Manager / Health Officer; Liz Laatsch, Waukesha County Public Health Division, CD Supervisor; Trista Neary, Waukesha County Public Health Division, Administrative Specialist; Mary Smith, Aging & Disability Resource Center of Waukesha County, Manager; Sarah Ward, Waukesha County Environmental Health Division, Manager

**Ex Officio Members Absent:** Bridget Gnad, Waukesha County Public Health / HHS, Emergency Preparedness Coordinator; Theresa Imp, Waukesha County Public Health Division, Family & Community Health Supervisor; Mary Jo Hamman, Waukesha County Public Health Division, WIC Supervisor

**Guests:** Lindsay Just, Addiction Resource Council Director / CAFSAC (Child and Family Services Advisory Committee) Co-Chair

AGENDA	TOPICS	DISCUSSION	ACTION ITEMS	DATE DUE
<b>Call to Order</b>		Mary Baer calls the meeting to order at 8:01am.		
Approval of Minutes		MOTION: Andy Dresang, second by Jessica Kadow, to approve the minutes from February 7, 2019. Motion carried 8-0.		
Advisory Committee		<p>Mary Baer informs that the SUAC (Substance Use Advisory Committee) and MHAC (Mental Health Advisory Committee) have made the decision to present together at the 2019 Critical Community Needs presentation to the HHS Board. ADRC Advisory Board will present collaboratively with Public Health. CAFSAC is still determining if they will present individually or with Public Health and ADRC. SUAC and MHAC will consider a joint collaboration among all committees for the 2020 needs presentation.</p> <p>Mary reviews the presentation draft with the committee, noting some verbiage revisions recommended by CAFSAC.</p> <p><b>Critical Community Need 1</b>            Maintain prior year's budgeted staffing levels, at a minimum. Tax levy not matching increasing need. The Department's cost to continue service goes up annually – salaries, benefits, purchased items and services. Each year, the Department starts the budget underfunded with tax levy, which significantly impacts each Division. They do receive partial funding but this does not cover the cost to continue services. This restricts opportunities for additional education or HHS projects as there is a structural deficit going into each new year.</p>		

		<p>Lindsay Just explains that CAFSAC's recommendation is to eliminate the term "tax levy" from the needs statement because many collaborating agencies cannot lobby or incorporate political stands. Some CAFSAC members also questioned if funding would be pulled from contracted funds. Lindsay suggests including in the statement or verbal explanation that not pulling funds from contracts would be essential to continuing outside organization programming.</p> <p>Mary Reich suggests breaking down the large paragraph statement into smaller bullet points, highlighting the key points.</p> <p><b>Critical Community Need 2</b> Need for full time permanent Data Analytics HHS staff position(s) to begin to be able to track needs and outcomes. Data will be shared with county health systems and providers who share their data with the county and be available for all to access, analyze and report on.</p> <p>Lindsay shares CAFSAC's inquiry about who would have access to the data collected. Could anyone request data (county staff, outside organization, general public)? Ben Jones informs that he gets requests for information on a daily basis and that data acquired would be available to anyone.</p> <p>Lindsay Just agrees to share the revised needs statements with CAFSAC members and request a vote on whether they are in agreeance and willing to present community needs collaboratively with Public Health Advisory and ADRC Advisory Committees.</p> <p>Mary Baer recommends that statement two should also be simplified into bullet format.</p> <p>Mary reviews the remaining slides of the presentation, showing the impact of social and economic factors on health. Ben Jones states that social determinants have a big impact on overall health. Vicki Dallmann-Papke suggests adding a breakdown of age groups to the population change line graph on slide three. ALICE data has been updated to include 2014 / 2016 comparison, showing a 5% increase. Ben notes that the percentage of population in poverty remained the same. Ben gives an overview of the Public Health 3.0 slide stating that Waukesha County has been a leader in collaboration to work towards meeting the needs of the community, noting that Public Health can't do it all but it is Public Health's responsibility to ensure we are moving forward. As the County's health strategist, being increasingly dependent on raising revenues puts us in a difficult situation to change and/or improve on our services. Mary Baer states that most divisions start each year in structural deficit, even when funds from the previous year may not have been fully depleted. Ben states that even though County dollars are not the only funding source, grant funds have remained stable or in some cases decreased. Funding at the beginning of the year is not matching the increasing operational expenses, often requiring additional cuts in other areas. Vicki inquires whether there are state mandated staffing requirements for the number of nurses per capita? Ben states he is unaware of any state mandated per capita staffing requirements for Public Health Nurses.</p> <p>Mary Smith and Ben Jones suggest including state operated and internal divisional databases to the silos slide. There are multiple data collection sources, but not one person to integrate the information or determine how to connect / share. There are multiple touches for individuals and families throughout County programming, but still no way to track or monitor this.</p>		
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		Mary Smith shares that the two additional specific needs that will be presented to the HHS Board for her division will be vendor rates and social isolation. ADRC vendor rates are significantly lower than the private sector is paying and haven't kept up with the cost of services in the private sector. Increased pay could increase the number of services that could be provided. The opportunity to provide more services to individuals would help decrease social isolation within the community.		
Agency Reports		No Updates		
Committee Reports	Health & Human Services Board – Vicki Dallmann-Papke	<p>Vicki Dallmann-Papke reports that the Board met on February 14, 2019. Family Services of Waukesha County shared an overview of the services they provide. Board was provided information about a new Transitional and Medical Monitored Residential Facility that will service women in our community. Facility is currently waiting on RFP, more information to come.</p> <p>Vicki informs that Board members received a memo from HHS Director, Antwayne Robertson, regarding fund raising for playground equipment on County grounds and estimates that \$80,000 were still needed. Vicki states ProHealth Care has agreed to donate funds and will share the email with information about how to donate with the other organizations on the committee.</p>		
	Environmental Health Division – Sarah Ward	<p>Sarah Ward reports that the scheduling hearing has been postponed a number of times in the dangerous / prohibited dangerous animal case that is pending. The hearing is currently rescheduled for April. Family has obtained a lawyer</p> <p>Working with DHS regarding Medicaid reimbursement for lead investigation cases. Initial investigations are payable at \$800 and follow-ups at \$300.</p> <p>Initiated new investigation forms that staff are getting used to.</p> <p>New Sanitarian hired, named Mitch.</p> <p>Staff will be attending training in April to learn about the testing of PFOS in water supply. Still waiting on state determination of acceptable levels.</p>		
	Aging & Disability Resource Center – Mary Smith	<p>Mary Smith reports that the ADRC is finishing up 2018 grant reports to the state. 2016-2018 Aging Plan is now closed out, action phase will run from 2019-2021. 2018 Dementia grant is closed and moving into the action phase as well. Following the CHIP model, they have established pillars and action teams.</p> <p>Mary informs that the ADRC Advisory Board is currently low in membership. There are four vacancies to fill, primarily community/citizen members. Anyone interested in joining the board, who is age 60+ can contact Mary Smith. Meetings are held on the first Thursday of each month from 9:30am-11:00am.</p>		

Public Health Division Reports	Manager / Health Officer – Ben Jones	<p>Ben shares that the CHIPP Steering Committee will meet next week for action team presentations. Mary Baer informs that the Nutrition &amp; Physical Activity action team will be attending a meeting regarding food insecurity within the County.</p> <p>Division is leveraging preparedness funding to initiate OFR (Overdose Fatality Reviews), working to identify missed opportunities and establish changes to prevent similar fatalities in the future. Medical College of Wisconsin will provide full technical assistance during this grant process. Ben informs they would like to apply the changes developed during this process to child death review and elder death review processes as well. Significant hurdles identified are data sharing and confidentiality.</p> <p>State has determined the hospital systems and critical infrastructure are now Public Health's responsibility. GE, ProHealth Care and Froedtert are established Closed PODs. Currently in active planning phase with Rogers Memorial. EMS / Fire Department will provide for themselves, all first responders, DPW and elected officials, including their families.</p> <p>Ben shares that there have been 200+ cases of Measles nationally, this year. There is national debate regarding vaccination and waiver levels are increasing. Waukesha County DA has pursued legal charges against someone who broke quarantine related to Measles in 2018.</p> <p>There are a significant number of Ebola cases in the Republic of Congo. 1000+ cases, 500+ deaths. 100+ cases of MERS (Middle Eastern Respiratory Syndrome) in Saudi Arabia, with a secondary infection rate of 50%.</p>		
	Communicable Disease – Liz Laatsch	<p>Ben reports that the state immunization review will be in April.</p> <p>Liz Laatsch reports that the CD team is working on a new active TB case. 76 year old male that had been experiencing symptoms since Thanksgiving. Client left for Mexico one day prior to us being notified of positive M. Tuberculosis laboratory results. Staff were unable to reach the client or his wife and ended up having to reach out to their son for assistance in getting ahold of them. Client was advised he would need to drive home, with multiple check-ins, in various jurisdictions, to receive treatment here, or would need to stay in Mexico while receiving treatment, until he was no longer infectious. Client stated driving home was unfeasible because they were in southern Mexico. Treatment was started in Mexico, but the client's son wanted him back in the US for treatment so arranged for an air ambulance to transport his father back home. Client did start on TB medication when he returned home, but began to exhibit symptoms of a reaction to the medication within three days and was also diagnosed with having a stroke. Medication was held and physician ordered a med challenge for re-introduction of medications to determine which one was causing the problem.</p>		
	Family & Community Health – Theresa Imp	<p>Ben reports that the FCH team is involved in the Women's Health and Recovery Project (WHARP) grant work with HHS and Wisconsin DHS. State of WI approached HHS Department regarding the women and substance use grant to work on developing a model to help ensure women, their children and families are connected to all resources available during recovery.</p>		
	WIC – Mary Jo Hamman	<p>No Update</p>		
	Preparedness – Bridget Gnadt	<p>Ben reports that the state preparedness review will be in April.</p>		

Meeting Name: Public Health Advisory Committee

Date: March 14, 2019

Page 5 of 5

Walk-In Items		None		
<b>Next Meeting</b>		Thursday, April 11, 2019		
<b>Adjournment</b>		MOTION: Betty Koepsel, second by Andy Dresang to adjourn. Motion carried 8-0. 9:36am		

**Minutes by: Trista Neary**

**Minutes Approved On: 4/11/2019**