

## **Minutes of the Health & Human Services Committee**

**Thursday, October 3, 2019**

Chair Howard called the meeting to order at 8:30 a.m.

**Present:** Supervisors Christine Howard, Kathleen Cummings, Jeremy Walz, Jim Batzko, Joel Gaughan, Darlene Johnson, and Duane Paulson.

**Also Present:** Chief of Staff Mark Mader, Health & Human Services Director Antwayne Robertson, Health & Human Service Deputy Director Laura Kleber, Accounting Services Coordinator Lisa Davis, Intake & Support Services Manager Kathy Mullooly, Child & Family Services Manager Lisa Roberts, Adolescent & Family Services Manager Ron Pupp, Aging & Disability Resource Center (ADRC) Manager Mary Smith, ADRC Coordinator Lisa Bittman, Veterans Services Officer Mike Johannes, Public Health Manager Ben Jones, Justice Services Coordinator Rebecca Luczaj, Clinical Services Manager Joan Sternweis, Administrative Services Manager Randy Setzer, Public Communications Coordinator Linda Wickstrom, Economic Support Coordinator Rob Klingforth, Mental Health Center Administrator Jeff Lewis, Outpatient Services Administrator Bill Seymour, Senior Financial Analysts Clara Daniels and Steve Trimborn, Citizen Kurt Roskopf, Health & Human Services Supervisor Liz Laatsch, Health & Human Services Coordinator Danielle Birdeau, and Budget Manager Linda Witkowski.

### **Approve Minutes of September 12**

MOTION: Johnson moved, second by Cummings to approve the minutes of September 12. Motion carried 7-0.

### **Chair's Executive Committee Report of September 16 & 30**

Howard advised the Executive Committee, at their last two meetings, approved an ordinance for the Bridges Library System and several appointments, determined sale prices for County-owned foreclosed land less than \$5,000, and approved proposed 2020 operating budgets for UW-Extension, the Bridges Library System, and Non-Departmental.

### **Next Meeting Date**

- October 22 at 6:30 p.m.

### **Overview of the 2020 Operating Budget for the Health & Human Services Department**

Davis and Robertson discussed the proposed 2020 budget for the Health & Human Services Department as outlined in the budget book including functional area budget highlights. Total all funds, department-wide, revenues total \$59,289,170 – an increase of \$5,477,277 or 10% from the adopted 2019 budget. The County tax levy totals \$26,263,978 – an increase of \$60,000 or 0%. Expenditures total \$85,916,015 – an increase of \$5,469,299 or 7%. The number of full-time equivalent (FTE) positions increased 2.31 for a total of 436.65. No major concerns were voiced. Davis also covered a broad range of department and related County initiatives.

### **Discuss and Consider 2020 Operating Budgets for the Following Divisions in the Health & Human Services Department:**

#### **Intake & Shared Services**

Mullooly and Klingforth discussed the proposed 2020 budget for the Intake & Shared Services Division as outlined in the budget book including the budget highlights, financial summaries, major

departmental strategic plan objectives, and program highlights and activities. Revenues total \$5,164,986 – an increase of \$233,370 or 4.5% from the adopted 2019 budget. The County tax levy totals \$2,785,507 – an increase of \$36,157 or 1.3%. Expenditures total \$7,950,493 – an increase of \$259,527 or 3.4%. No major concerns were voiced.

MOTION: Walz moved, second by Batzko to tentatively approve the 2020 operating budget for the Intake & Shared Services Division. Motion carried 7-0.

#### Children & Family Services

Roberts discussed the proposed 2020 budget for the Children & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$14,962,890 – an increase of \$4,189,335 or 38.9% from the adopted 2019 budget. The County tax levy totals \$3,444,571 – a decrease of \$82,819 or 2.3%. Expenditures total \$18,407,461 – an increase of \$4,106,516 or 28.7%. No major concerns were voiced.

MOTION: Cummings moved, second by Johnson to tentatively approve the 2020 operating budget for the Children & Family Services Division. Motion carried 7-0.

#### Adolescent & Family Services

Pupp discussed the proposed 2020 budget for the Adolescent & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$4,147,394 – an increase of \$88,790 or 2.2% from the adopted 2019 budget. The County tax levy totals \$3,121,279 – a decrease of \$520,563 or 14.3%. Expenditures total \$7,268,673 – a decrease of \$431,773 or 5.6%. No major concerns were voiced.

MOTION: Batzko moved, second by Gaughan to tentatively approve the 2020 operating budget for the Adolescent & Family Services Division. Motion carried 7-0.

#### Aging & Disability Resource Center (ADRC)

Smith and Bittman discussed the proposed 2020 budget for the ADRC as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues \$7,312,713 – an increase of \$318,028 or 4.5% from the adopted 2019 budget. The County tax levy totals \$1,941,380 – a decrease of \$319,520 or 14.1%. Expenditures total \$9,254,093 – a decrease of \$1,492 or 0%. No major concerns were voiced.

MOTION: Cummings moved, second by Walz to tentatively approve the 2020 operating budget for the ADRC. Motion carried 7-0.

#### Veterans' Services

Johannes discussed the proposed 2020 budget for the Veterans' Services Office as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$15,167 – a decrease of \$1,478 or 8.9% from the adopted 2019 budget. The County tax levy totals \$332,835 – an increase of \$22,323 or 7.2%. Expenditures total \$348,002 – an increase of \$20,845 or 6.4%. No major concerns were voiced.

MOTION: Walz moved, second by Paulson to tentatively approve the 2020 operating budget for the Veterans' Services Office. Motion carried 7-0.

### Public Health

Jones discussed the proposed 2020 budget for the Public Health Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$986,191 – a decrease of \$89,687 or 8.3% from the adopted 2019 budget. The County tax levy totals \$1,959,024 – a decrease of \$275,977 or 12.3%. Expenditures total \$2,945,215 – a decrease of \$365,664 or 11%. No major concerns were voiced.

MOTION: Paulson moved, second by Batzko to tentatively approve the 2020 operating budget for the Public Health Division. Motion carried 7-0.

### Criminal Justice Collaborating Council (CJCC)

Luczaj discussed the proposed 2020 budget for the CJCC as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$685,297 – a decrease of \$24,337 or 3.4% from the adopted 2019 budget. The County tax levy totals \$1,173,806 – an increase of \$38,304 or 3.4%. Expenditures total \$1,859,103 – an increase of \$13,967 or 0.8%. No major concerns were voiced.

Luczaj noted there are six individuals on the wait list for OWI. Gaughan asked about Drug Court numbers and Luczaj noted they were meeting the needs. Luczaj went on to discuss a justice and mental health grant that would be handled by a budget amendment. Paulson and Howard said they would sponsor the grant.

MOTION: Paulson moved, second by Cummings to support the grant/amendment. Motion carried 6-1. Johnson voted no.

MOTION: Gaughan moved, second by Cummings to amend the CJCC budget by replacing General Fund of \$46,000 associated with the Drug Court by using new tax levy to ensure an ongoing source of funding for the program. Motion defeated 2-5. Gaughan and Cummings voted yes.

MOTION: Paulson moved, second by Batzko to tentatively approve the 2020 operating budget for the CJCC. Motion carried 7-0.

### Clinical Services

Sternweis, Seymour, and Lewis discussed the proposed 2020 budget for the Clinical Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$14,896,528 – an increase of \$750,361 or 5.3% from the adopted 2019 budget. The County tax levy totals \$12,295,611 – a decrease of \$63,199 or 0.5%. Expenditures total \$27,192,139 – an increase of \$687,162 or 2.6%. No major concerns were voiced.

MOTION: Cummings moved, second by Gaughan to tentatively approve the 2020 operating budget for the Clinical Services Division. Motion carried 7-0.

### Administrative Services

Setzer discussed the proposed 2020 budget for the Administrative Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic

plan objectives, and program highlights and activities. Revenues (includes Family Care payments to State) total \$11,480,871 – a decrease of \$45,083 or 0.4% from the adopted 2019 budget. The County tax levy shows a credit of \$790,035 – a decrease of \$1,225,294. Expenditures total \$10,690,836 – an increase of \$1,180,211 or 12.4%. No major concerns were voiced.

MOTION: Walz moved, second by Batzko to tentatively approve the 2020 operating budget for the Administrative Services Division. Motion carried 7-0.

**Discuss and Consider Possible Amendments to the 2020 Operating Budget for the Health & Human Services Department**

See CJCC budget.

**Approve the 2020 Operating Budget for the Health & Human Services Department**

MOTION: Cummings moved, second by Walz to approve the 2020 operating budget for the Health & Human Services Department. Motion carried 7-0.

**Report on the Wisconsin Counties Association (WCA) Conference**

Paulson and Johnson highlighted the sessions they attended at the conference.

MOTION: Walz moved, second by Paulson to adjourn at 2:35 p.m. Motion carried 7-0.

Respectfully submitted,

*Jeremy Walz*

Jeremy Walz  
Secretary