

## OPEN MEETING MINUTES

### Waukesha County Health and Human Services Department ADRC Advisory Board February 2, 2023

**Present Board Members:** Pamela Franke  
Joel Gaughan  
Betty Koepsel  
Marj Kozlowski, Secretary  
Roman Schulteis (left at 11:03am)  
Susan Schweda, Vice Chair (left at 10:58am)  
Judith Tharman, Chair  
Sandy Wolff

**Absent Board Members:** Pat Carriveau

**HHS Board Liaison:** Mary Baer (Absent)

**HHS Staff Liaisons:** Mary Smith (Present)  
Lisa Bittman (Present)  
Amy Meyer (Present)  
Sally DuPont (Present)  
Shannon Gustavson (Present)

**Guest:** Kathy Glaser, Dementia Care Specialist  
Shirley Peterson, ADRC Supervisor

#### **Call to Order**

The meeting was called to order at 9:33 a.m. by Chair Tharman.

#### **Review and Approval of Minutes from January 5, 2023 Meeting**

Chair Tharman called for approval of the minutes from January 5, 2023. Vice Chair Schweda moved to approve the minutes; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

#### **New ADRC Board Members**

The Waukesha County Board of Supervisors approved two new board members to the ADRC. Please welcome Pamela Franke and Roman Schulteis.

#### **Caregiver Support - Trualta**

Kathy Glaser, Dementia Care Specialist in the ADRC presented on the Trualta website ([www.trualta.com](http://www.trualta.com)). Trualta is a free resource that shares education to caregivers on how to prevent falls in the house, safely transfer from a bed or chair and how to manage difficult behavior. Trualta offers videos, articles, courses and tool kits online and is tailored to each care situation. Some of the information is available in Spanish.

Once an account is created, it triggers a notification to the ADRC and an ADRC staff member sends a welcome email.

## **Transportation**

Susan Schweda presented follow-up answers to questions that were asked regarding during her January 5 presentation for the Dane County Transportation Program.

- Dane County utilizes a Call Center that has been in operation since 2009 and is located in the ADRC building.
- Call center is staffed with two individuals.
  - Staff completes an assessment to determine what transportation services individuals qualify for.

Betty Koepsel presented her findings for Manitowoc County Transportation Program.

- The public transit system serves:
  - Manitowoc
  - Two Rivers (Maritime Metro Transit)
  - There is a Transport Mobility Manager, paid for by ADRC, stationed at the Maritime Central Metro Transit. The Transport Mobility manager discusses needs of disabled individuals or seniors and connects them with the provider.
- The ADRC has 3 vehicles that can accommodate disabilities (including wheelchairs).
- Volunteers provide service to rural areas and disabled individuals.

## **ADRC Manager Report – Mary Smith**

- Amy Meyers has been hired as an ADRC Coordinator.
- The ADRC will be doing some restructuring.
  - Lisa Bittman will oversee Volunteer Services and Resource Center Operations.
  - Amy Meyer will oversee Aging, Nutrition and Transportation and Adult Protective Services.
- Future presentations are in the works. Sarah Fraley would provide Advocacy Training and Dan Driscoll would provide a presentation on Veteran Services.
- The Unmet Needs presentation to the HHS Board will take place on April 27, 2023. The presentation this year will focus on trends and primary gaps in the community.
- Mary Smith will provide a follow-up on SEWRPC at the March 2, 2023 meeting.

## **ADRC Coordinator Report – Lisa Bittman**

- Staffing update:
  - The ADRC is still recruiting for 2 ADRC Specialists.
- An ARPA project is underway. Active papers files are being converted to electronic and inactive files are being boxed up and stored.

## **Health and Human Services Board Report – Joel Gaughan reported for Mary Baer**

- Mary Berg reported that the City of Waukesha Park shelters now have AED's.
- Wisconsin Counties magazine showcased the success of the embedded social worker in the County Sheriff's Office.
- Liz Aldred reviewed the extensive budget recommendations from the Wisconsin County Human Services Association as the state kicks off the 2023-2025 budget process.
- Liz Aldred reviewed the 2023-2024 Initiatives from Wisconsin Counties Association. Their top priorities include additional public safety funding, additional funding for mental health services and sustainable transportation funding.
- Andrew Grzybowski was introduced as the new Chief Executive Officer (Administrator) of the Waukesha County Health and Human Services Mental Health Center.
- Nicole Kelly was introduced as the new Public Communications Coordinator for Waukesha County Health and Human Services.

## **County Board Report – Joel Gaughan**

- The Medical Examiner's office is in need of an update. There will be a Capital ARPA Project that could potentially include a CT scanner.
- There is currently a vacancy on the County Board as Tom Michalski has been elected to the state legislation. There are one to two applicants.
- The County Board approved new ADRC Board members Pamela Frankie and Roman Schulteis.

**Agency Announcements and Updates**

There are no announcements or updates.

**Public Comment**

There were no public comments.

**Adjourn**

Chair Tharman called for a motion to adjourn the meeting at 11:12 a.m. Joel Gaughan moved to adjourn; Marj Kozlowski seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Shannon Gustavson.

Approved: Marj Kozlowski, Secretary / slg

Date: March 2, 2023