

Waukesha County Board of Supervisors

**Minutes of the Judiciary & Law Enforcement Committee  
Friday, January 13, 2023**

Chair LaFontain called the meeting to order at 8:30 a.m.

**Present:** Supervisors Jacob LaFontain, Mike Crowley, Tom Schellinger and Tyler Foti. Robert Kolb arrived at 8:35 a.m. **Absent:** Matthew Weil, Terry Thieme

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Chairman Paul Decker, Supervisor Jim Heinrich, Budget Manager Bill Duckwitz, Principal Financial Analyst Stephanie Hall, Senior Financial Analyst Michelle Czech, Financial Analyst Britan Smith, Medical Examiner Dr. Lynda Biedrzycki, Departmental Executive Assistant Nicole Bauer, Facilities Manager Shane Waeghe, Director Emergency Preparedness Gary Bell, Senior Human Resources Analyst Jane Barwick, Brian Frederick – WDSLU-PAC.

**Approve Minutes of December 9**

MOTION: Crowley moved, second by Schellinger to approve the minutes of December 9. Motion carried 4-0

**Next Meeting Date**  
February 17

**Executive Committee Report of December 12**

LaFontain reported that the Committee heard a presentation from Baker Tilly related to the upcoming internal audits, and discussed the 2023-2025 County Board Office Strategic Plan.

**Future Agenda Items**

Foti suggested the Sheriff's Department monthly update on hiring and overtime be changed to every other month or quarterly.

**Legislative Update**

Fraley reported that the Legislature is back in session and our focus will be shared revenue and local government finance. The WCA has their Day at the Capital at the end of January.

**Update on Hiring and Overtime within the Sheriff's Department**

There was no presentation on this item

**Ordinance 177-O-091 Modify The Department Of Emergency Preparedness 2023 Budget And Authorize The Department To Accept The Homeland Security Local Exercises 2022-Regional Active-Assailant Grant From The Federal Emergency Management Agency (FEMA), Administered Through Wisconsin Emergency Management (WEM)**

Bell and Smith presented that this ordinance is to authorize the Department of Emergency Preparedness to accept the Homeland Security Local Exercises 2022 – Regional Active-Assailant Grant

funding from FEMA and modify the Department of Emergency Preparedness 2023 budget by appropriating \$17,065 for operating expenditures for the active shooter training exercise and to increase general government revenues by \$17,065 for the corresponding grant award.

Kolb arrived at 8:35 a.m.

MOTION: Schellinger moved, second by Crowley to approve Ordinance 177-O-091. Motion carried 5-0

**Ordinance 177-O-090 Modify The Medical Examiner's Office Fees And Modify The Medical Examiner's 2023 Budget For Additional Fee Revenue And Increase Operating Expenses**

Duckwitz, Biedrzycki and Bauer presented on this ordinance that would modify the Medical Examiner's fee rates as allowed by State Statutes to an amount that may not exceed the annual percentage change in the Consumer Price Index (CPI). Duckwitz passed around an amendment to reflect the final CPI numbers that were not known at the time this ordinance was drafted.

The amendment makes the following changes:

Lines 29-30 amended to read:

WHEREAS, the U.S. CPI change from December 31, 2021 to December 31 ~~November 30~~, 2022 is now known and is 6.85% which is higher than the 2023 budgeted increase of about 5%; and

Lines 38-41 are deleted:

~~WHEREAS, the fee increases included in this ordinance are estimates based on the most recent November 2022 CPI figures, and county administration will provide updated increases based on December 2022 CPI figures for County Board consideration before the January County Board meeting.~~

Lines 48-50 amended to read:

BE IT FURTHER ORDAINED that the Medical Examiner's Office 2023 budget be modified by increasing fines and licenses revenue by ~~\$9,450~~ \$6,975, charges for services revenue by ~~\$1,866~~ \$1,055, and operating expenditures by ~~\$11,316~~ \$8,030.

MOTION: Schellinger moved, second by Foti to approve the amendment to Ordinance 177-O-090. Motion carried 5-0

MOTION: Crowley moved, second by Foti to approve Ordinance 177-O-090. Motion carried 5-0

**Tour of Medical Examiners Office**

The Committee took a tour of the Medical Examiner's office.

**Ordinance 177-O-088 Modify 2023-2027 Capital Plan And 2023 Capital Budget To Create Capital Project 202316, Medical Examiner's Office Renovation, Funded With American Rescue Plan Act Revenue**

Duckwitz and Waeghe presented that this ordinance would modify the 2023 Capital Project budget to increase expenditures by \$2,500,000 and general government revenues from the American Rescue Plan Act by \$2,500,000 for capital project #203316, Medical Examiner's Office Renovation.

MOTION: Crowley moved, second by Kolb to approve Ordinance 177-O-088. Motion carried 5-0

MOTION: Foti moved, second by Kolb to adjourn at 9:57 a.m. Motion carried 5-0

Respectfully submitted,

A handwritten signature in cursive script that reads "Terry Thieme".

Terry Thieme

Secretary – Judiciary & Law Enforcement Committee

