

Phantom Lakes Management District

June 23rd, 2022, @ the Conclusion of Special District Electors Meeting

Meeting Minutes

Virtual Meeting with Audio Call-in

APPROVED

- 1. Call to Order**
 - a. Meeting called to order by Chairman Joe Graczyk at 6:07 PM
- 2. Open Meeting Notice**
 - a. The meeting was noticed and posted according to law.
- 3. Roll Call**
 - a. Board Members Present: Joe Graczyk, Joe Kirchner, Adam Miller, Darlene Johnson, Jake Jagmin, Joanne Tlachac-Hehn, Dave Dubey. Also Present: Dawn Couillard, Colleen Mutchler
- 4. Open Forum**
 - a. Nothing mentioned
- 5. Announcements & Correspondence**
 - a. Steve Verduyn will organize the fish stocking this year. Quotes will be gathered. There is also a file in the Google Drive with information if needed.
 - b. A pier has been added to the end of Lake Street, deeded access. Deeded access is in Drive folder if needed.
- 6. Secretary's Report**
 - a. Secretary Jake Jagmin made a motion to approve 05-19-2022 meeting minutes. Joann Thlac-Hehn seconds. Motion carries.
- 7. Treasurer's Report**
 - a. Treasurer's Report reviewed by Treasurer Miller. County Supervisor Darlene Johnson makes a motion to approve Treasurer's report. Joanne Thlac-Hehn seconds. Motion carries.
 - b. Adam reports the DNR advancement check was received. Another check is expected.
 - c. Seeking a company to preform our yearly audit. Joann Thlac-Hehn , Joe Graczyk and Dave Dubey to seek an accountant or CPA to perform 2021 and 2022 audit. Seeking to have this completed before the Annual Meeting in September.
- 8. Harvester Report**
 - a. Hydraulic line on paddle wheel fell apart this week, Steve Verduyn was able to tow them back to base and repair.
 - b. Lots of wind issues, hard to navigate closer to shore

- c. Seeking two new truck magnets or decals for the side of the doors, Dawn pursuing a local company to assist. We currently have only one.
- d. Need to print signs for illustrating our cutting lanes and map for people using the lakes. A few issues where boaters have been in the way and don't know where we are cutting.
- e. Need new life jackets for the crew on the harvesters, current ones are outdated.
- f. A racoon has been spending its nights on the harvester making messes, a live trap has been set.
- g. Old lake survey needs to be scanned into Google Drive and used as a reference
- h. Area between lakes, the channel, needs to be widened. Cattails will need to be trimmed back or uprooted. Motion made by Jake Jagmin to approve funding for an aquatic vegetative groomer and accessories not exceeding \$1,900 to remove cattails, if deemed necessary by Harvesting Manager Dawn Couillard. County Supervisor Darlene Johnson seconds. Motion carries.
- i. Adam Miller to contact Chief Czarnecki and Sargent Schmidt for approval to wade in the channel as it is against a Town ordinance.
- j. Bill Morris was out this week cutting lanes in the shallow areas that our harvester cannot reach, he was unable to complete the second day of cutting due to mechanical issues.
- k. Conveyer stainless steel has been having issues, Inland Lake Harvesters (ILH) was able to come out same day and repair but it will need to be overhauled in the off season. Jake Jagmin makes a motion to replace original harvesters #1 conveyor belting based on an ILH quote of \$6,209.41. Joe Graczyk seconds. Motion carries.

9. Preliminary Budget and Discussions

- a. Adam Miller presents the budget line by line. Preparing for the heightened cost of things to affect our overall budget. Large increases are being seen in labor, fuel, fireworks and DNR fees for permits. We will continue to finalize the budget and present it at the annual meeting on September 28th 2022.

10. Annual Newsletter

- a. This project has been assigned to the assistant Colleen Mutchler
- b. Newsletter to include articles from County Supervisor Darlene Johnson, Steve Verduyn, a police report, budget, fireworks, 2021 annual meeting minutes and many photos.
- c. Send to printer on September 1st. Be ready with a check for the Postmaster General, it will be due at submission. USPS will space out delivery.
- d. Addresses will need to be compiled.

11. Lake Plant Survey Update (NR107)

- a. Exploring a different lake survey company, Pond and Lake Solutions, to complete our lake survey. Potential point intercept survey to be executed in late August 2022.

- b. Pond and Lake Solutions does surveys and compiles APM but do not help with getting any grants through the state. They have experienced success with working with the DNR to expand cutting areas without requiring grant funds.
- c. Concerns are being raised about NR107 and the increase in fees.

12. New Harvester and Trailer Acquisition Update

- a. It ran today! Still working on final updates, wiring and software

13. Insurance

- a. Having consistency issues with our insurance companies, many agents and inconsistent. Joe Kastle with Robertson Ryan and Associates has a working relationship with Adam Miller and comes highly recommended. County Supervisor Darlene Johnson makes a motion to change our insurance provider to Joe Kastle of Robertson Ryan and Associates Insurance not to exceed our current cost for coverage. Joe Graczyk seconds. Adam Miller abstains. Motion carries.

14. Payroll and Employment Services for Harvesters

- a. Everything seems to be going well, first check was issued today.

15. 2022 Parade and Fireworks

- a. Ran a little low on candy, we will have to increase for next year
- b. Everything is on track for the upcoming fireworks, which are advertised on the Village's digital signboard. DPW and Fire Department to rope the area off.
- c. Cleaning will be done by PLMD volunteers the following morning.

16. Website Redesign

- a. First check issued to Linda Goehre of Goehre Creative for the sum of \$1500, half the agreed upon amount.

17. Next Meeting

- a. Thursday July 28th, 2022, at 6pm. Virtual and call in.

18. Adjournment

- a. Dave Dubey made a motion to adjourn at 7:19pm. Seconded by Jake Jagmin. Motion carried.