

# Waukesha County Board of Supervisors

## Minutes of the Finance Committee Wednesday, June 21, 2023

Chair Heinrich called the meeting to order at 8:15 a.m.

**Present:** Supervisors Jim Heinrich, Larry Bangs, James Batzko, Darryl Enriquez, Richard Morris, Joel Gaughan and Gary Szpara

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Senior Financial Analyst Alex Klosterman, Budget Manager Bill Duckwitz, Business Manager Josh Joost, Financial Analyst Cathy Kienast, W-O-W Workforce Development Board Director Analiese Smith, Clinical Services Manager Kirk Yauchler, Health and Human Services Director Liz Aldred, Supervisor Christine Howard, Engineering Services Manager Karen Braun, Human Resources Manager Renee Gage, Health and Human Services Coordinator Jennifer Wrucke, Alexandria Backes, William Backes

### **Approve Minutes of May 17**

MOTION: Gaughan moved, second by Morris to approve the minutes of May 17. Motion carried 7-0

### **Next Meeting Date**

July 19

### **Executive Committee Report of June 19**

Heinrich reported that the Committee heard a presentation from Baker Tilly on Parks cash handling audit, update was provided on agenda/ordinance management system, library appointments were approved – not all unanimous (a letter was sent to County Executive requesting more background information on future appointment letters.)

### **Legislative Update**

Fraley reported that the shared revenue bill was passed by both houses, and the governor signed the bill. Nothing has changed for Waukesha from the original proposal, so Waukesha will be receiving an additional \$3.2 million on top of the current \$636,000. Joint Finance Committee has been voting on Department of Military Affairs (Next Generation 911), Department of Health Services, and Wisconsin Department of Transportation.

### **Discuss and Consider Ordinance 178-O-026 Authorize The Waukesha County Sheriff's Department To Contract With The Kettle Moraine School District To Provide School Resource Officer Services**

Joost presented that this ordinance authorizes the Waukesha County Sheriff's Department to enter into a multi-year contract with the Kettle Moraine School District to provide school resource officer services. The contract will require the County to provide one deputy to the school district on student contact days and an additional deputy five days per week without backfill. In addition, the contract allows for separate charges for summer school should the district request school resource officer coverage. The contract term will be from August 16, 2023 through August 15, 2026.

MOTION: Bangs moved, second by Batzko to approve Ordinance 178-O-026. Motion carried 7-0

**Discuss and Consider Ordinance 178-O-025 Sale of Excess Right-of-Way at CTH L in the City of Muskego**  
Braun presented that this ordinance authorizes the sale of vacant, excess highway right-of-way to the adjacent owner on CTH L (Janesville Road) in the City of Muskego to Alexandria Backes, in the amount of \$35,500, under the condition that she purchases the adjacent property located at S66 W14523 Janesville Road prior to closing this approved sale. Braun stated that the county acquired the property during the widening of Janesville Road project. It is not the policy of the county to hold on to property, rather the county works to put it back on the tax rolls. Public Works has openly communicated with the city about buying the property, sharing the statutes requiring the county to be compensated at least market rate and finally that the county had an offer.

Backes said she has done her due diligence reaching out to the sellers, the county and the city to find out what is required for the purchase of this property. She has a business plan for the building and a solution for the parking lots, which will make these properties productive parts of Muskego.

Bangs thanked Ms. Backes for wanting to make an investment in the City of Muskego. He acknowledged the lack of response from the city, however, putting these two parcels together enhances the value of both of these properties. He said these parcels are connected to and used by the Tess Corners Fire Department, which would allow the city to buy this property, as they are an adjacent owner.

Bangs voiced his concern about the loss of public parking which will inhibit the development of other properties in this area in the future. Also, fire department emergency vehicles use this right-of-way for access onto Janesville Road. For these reasons, Bangs said he is voting against this sale.

MOTION: Morris moved, second by Enriquez to approve Ordinance 178-O-025. Motion carried 6-1 (Bangs voted no)

**Discuss and Consider Ordinance 178-O-022 Modify The 2023 Workforce And Economic Development Fund Budget To Accept The Wisconsin Department Of Workforce Development Quest National Dislocated Worker Grant And Appropriate Expenditures**

Smith presented that this ordinance authorizes the Department of Parks and Land Use – Workforce and Economic Development Fund to accept \$283,737 of Dislocated Worker Grants for Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker (DWG) grant funding from the Wisconsin Department of Workforce Development. The funding is intended to increase access to quality, affordable childcare and early childhood education for working families. This ordinance appropriates \$255,363 of additional operating expense authority for contracted services associated with this grant. The remaining grant balance of \$28,374 for administrative cost recovery is already budgeted in the 2023 budget.

MOTION: Gaughan moved, second by Szpara to approve Ordinance 178-O-022. Motion carried 7-0

**Discuss and Consider Request for Proposal No. 2023007- Regional Crisis Stabilization Facility Operation**  
Yauchler, Aldred and Wrucke presented on the bid award to Center for Independence, for a total contract amount of \$6,049,102. The total 5-year contract amount reflects the estimated operating expenses for the awarded vendor. For 2023, Health and Human Services (HHS) has \$121,941 in operating expenses, of which \$83,873 is for contracted services for this new Regional Crisis Stabilization unit. It is expected that vendor will launch services in September, but not at full capacity. HHS will incorporate anticipated contracted services expenses in the 2024 budget.

MOTION: Batzko moved, second by Bangs to award Request for Proposal No. 2023007 – Regional Crisis Stabilization Facility Operation to Center for Independence. Motion carried 7-0

**Discuss and Consider Ordinance 178-O-027 Modify The Department Of Health And Human Services 2023 Budget, Authorize The Department To Accept Cash Donations From The Freemason Grand Lodge Of Wisconsin, And Appropriate Expenditures**

Aldred presented that this ordinance would authorize the Waukesha County Department of Health and Human Services to accept \$8,500 in cash donations from the Freemason Grand Lodge of Wisconsin to support 2023 foster care events and activities for foster children and foster parents in Waukesha County and modify the 2023 Department of Health and Human Services budget.

MOTION: Enriquez moved, second by Szpara to approve Ordinance 178-O-027. Motion carried 7-0

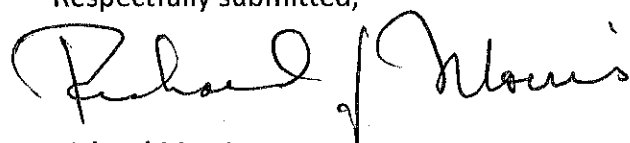
**Discuss and Consider Ordinance 178-O-028 Create 1.00 FTE Human Services Supervisor Position And Abolish 1.00 FTE Clinical Therapist Position In The Department Of Health And Human Services**

Aldred presented that this ordinance abolishes a 1.00 FTE clinical therapist position in the Youth CCS area and creates a 1.00 FTE Human Services Supervisor in the Adult Program area in Clinical Services. The clinical therapist position is vacant and not needed due to restructuring of work functions in the department. The Human Services Supervisor position is needed to manage the workload and clients of 18 staff who are part of the clinical teams.

MOTION: Gaughan moved, second by Morris to approve Ordinance 178-O-028. Motion carried 7-0

MOTION: Gaughan moved, second by Enriquez to adjourn at 9:02 a.m. Motion carried 7-0

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Richard Morris".

Richard Morris  
Secretary – Finance Committee