

Minutes of the Judiciary and Law Enforcement Committee

Friday, May 17, 2019

Chair Wolff called the meeting to order at 8:30 a.m.

Present: Supervisors Peter Wolff, Chuck Wood, Mike Crowley, Jim Batzko, Tyler Foti, and Jennifer Grant. **Absent:** Tim Dondlinger.

Also Present: Legislative Policy Advisor Sarah Spaeth, Inspector Jim Gumm, Financial Analyst Josh Joost, Deputy Inspector Patrick Esser, Budget Management Specialist Bill Duckwitz, Operations and Training Manager Sherri Stigler, and Emergency Preparedness Director Gary Bell.

Approve Minutes of April 12, 2019

MOTION: Crowley moved, second by Batzko to approve the minutes of April 12. Motion carried 6-0.

Correspondence

- \$9,500 fund transfer request from the Emergency Preparedness Department for the CAD upgrade project.

Executive Committee Report of April 15, 2019

Wolff indicated the Executive Committee, at their last meeting, heard an update on the Waukesha County Center for Growth, discussed the legal advertising contract, and approved three appointments including Andy Thelke as the succeeding Director of Administration, the Waukesha County Internal Audit Work Plan for 2019-2021, scope for the proposed Secure Courtroom Construction audit, and an ordinance modifying Capital Project 201615.

Future Meeting Date

- June 14, 2019
- July 12, 2019

Discuss and Consider Ordinance 174-O-029 Approve Expenditure Of A Cash Donation And Accept An In-Kind Donation To The Sheriff's Department Of Child Car Seats And Booster Seats And Modify The 2019 Sheriff's Department Budget

Gumm and Joost discussed this ordinance which appropriates an additional \$731 of operating expense appropriations to purchase public relations materials for children at community events. This expenditure is funded with a donation from St. Mary's Episcopal Church. This ordinance also allows the Sheriff's department to accept child car seats and booster seats donated by the same entity. The department estimates the value of these seats at \$1,250. Staff plan to provide and install these seats for individuals that need them as they encounter them during their regular work. In order to mitigate liability, department staff will need to obtain certification to become child passenger safety technicians. Staff currently estimate that at least four employees will receive certification. Registration is estimated to cost \$250 per person in addition to travel and lodging expenses for the three-day course. The department expects to absorb these additional costs within their existing training and travel budget.

MOTION: Wood moved, second by Grant to approve Ordinance 174-O-029. Motion carried 6-0.

Discuss and Consider Ordinance 174-O-030 Accept State Of Wisconsin Telephonic-Assisted Cardiopulmonary Resuscitation Program Funding And Modify The Emergency Preparedness 2019 Budget To Appropriate Grant Revenues And Expenditures

Bell and Stigler discussed this ordinance which authorizes the appropriation of a \$15,586 telephonic-assisted cardiopulmonary resuscitation (T-CPR) grant award from the Wisconsin Department of Health Services, Division of Public Health, for the Department of Emergency Preparedness. The funds will be used to cover \$11,372 in equipment costs related to 30 new communication headsets, 12 training manikins, and \$4,214 to cover overtime costs for telecommunicators' training. The additional expenditures will not impact the 2019 tax levy.

MOTION: Grant moved, second by Crowley to approve Ordinance 174-O-030. Motion carried 6-0.

Discuss and Consider Ordinance 174-O-028 Modify Scope Of Capital Project 200815 Digital Radio System Upgrade To Allocate Funds For Digital Paging System Upgrade

Bell discussed this ordinance which modifies the scope of the Digital Radio System Upgrade capital project to include an upgrade of the existing analog paging system to a digital system. The current capital project is expected to have sufficient budget authority to fund this paging system upgrade estimated to cost \$240,000 without having to appropriate additional funding. The paging system will essentially be part of the digital radio system because it is integrated with radio tower site infrastructure, will be managed by Radio Services staff, and will operate through a countywide digital signal. Maintenance costs for the upgraded system will be adjusted from the existing budgeted base in future operating budgets when the system is implemented.

MOTION: Batzko moved, second by Crowley to approve Ordinance 174-O-028. Motion carried 6-0.

Batzko left the meeting at 8:49 a.m.

Tour of Communications Center

Bell led the committee on a tour of the Waukesha County Communications Center.

Legislative Update

Spaeth updated the committee on the state budget process.

MOTION: Wood moved, second by Crowley to adjourn at 9:22 a.m. Motion carried 6-0.

Respectfully submitted,

Michael A. Crowley
Secretary