

**OPEN MEETING MINUTES**  
**Waukesha County Health and Human Services**  
**Virtual Microsoft Teams Meeting**  
**Mental Health Advisory Committee (MHAC)**  
**April 19, 2021**

**Present MHAC Committee:** Susie Austin, TJ Findley (Vice Chair), Cathy Friend, Shannon Hammer, Amanda Huber, Amy Machgan, Mary Madden (Chair), Maura McMahon, Rachel Sauer, Jena Scherer

**Absent MHAC Committee:** Pauline Glainyk-Buehler, Helen Prozeller, Shannon Stydahar

**Present HHS Board Liaison:** Vicki Dallmann-Papke

**Present HHS Staff Liaison:** Brad Haas, Kirk Yauchler

**Guests:** Liz Aldred, Nicole Breu, Tristin Bruno, Mary Flynn, Jeff Lewis, Brea Lopez, Janelle McClain, John Morrell

**1. Call to Order**

Chair Madden called the meeting to order at 1:34 p.m. Introductions were exchanged among the committee members and guests.

**2. Review and Approval of Minutes**

Motion: Findley moved, second by Huber, to approve the Mental Health Advisory Committees minutes of March 15, 2021. Friend abstained. Motion passed without a negative vote.

**3. Committee Business**

There was no committee business.

**4. Community Needs Discussion for Annual 2021 HHS Board Presentation**

The presentation was given to the HHS Board last month and appeared to be well-received.

**5. Educational Presentation: Mental Health Center (MHC), Inpatient Unit**

Lewis distributed and reviewed a PowerPoint presentation titled, "Mental Health Center Inpatient."

MHC does not utilize the Wellness Recovery Action Plan (WRAP) program on a formal level; however, does incorporate some of the information.

The DHS 75 licensure requires that Substance Use Certified staff spend an hour with a substance use patient each week. As part of the licensure, the MHC added additional targeted substance use programming for the patients.

**6. Committee and Organizational Updates**

**a. HHS Board Liaison Report**

Later this week, the HHS Board will be meeting to review the community needs that were presented to them, prioritizing the needs, and presenting the updated list of prioritized needs to the County Executive.

**b. HHS Staff Liaison Report**

All HHS divisions are returning to work in the building; Outpatient Clinical Services returned a few weeks ago.

The Outpatient Clinic is trying to avoid telephone-only contact for clinical conversations, such as an assessment or ongoing therapy, unless necessary. Telehealth via video options are being utilized in a rare circumstance for psychiatry services.

The State is conducting a review of the Outpatient Clinic today, which is required to receive a 2-year licensure renewal.

Kathy Zarwell is retiring from the Community Support Program (CSP) soon.

CSP has been a Medicaid-only benefit; non-Medicaid clients are billed the entire cost of the programing. Chronic Care Management would focus on coordinating care in the community for those with chronic mental health and chronic medical conditions that are not typically covered by Medicare. The program would allow Waukesha County to bill via Medicare, with funding coming from Medicare or CMS. This program may require some case manager changes, as participants must work with a Licensed Clinical Social Worker (LCSW). As CSP clients are transferred to this benefit, space will be opened in the CSP program that will allow the waitlist to come down.

**c. Comprehensive Community Services (CCS) Coordinating Committee**

There was no CCS Coordinating Committee update.

**d. Coordinated Services Team (CST)**

The CST has applied for supplemental funding through grants.

The next CST Committee meeting, occurring next week Wednesday, will be looking at ways to engage more families into the CST program as well as the CST committee.

**e. Peer Specialists of Waukesha County**

Waukesha County has authorized a Certified Peer Specialist training, utilizing the new curriculum, in June. Participants must live and work in Waukesha. Applications and more information can be found at [www.wicps.org](http://www.wicps.org).

The Peer Specialist group continues to not meet due to the pandemic; however, as organizations return to in-person activities, this may change.

**f. Community Health Improvement Planning Process (CHIPP) Report**

The Heroin Task Force (HTF) is in the final stages of planning for the Summit/relaunch, tentatively scheduled for early June. The Steering Committee reviewed the original list of members, updated and added to it, and then reached out to every organization to determine who the representative should be. Based on the approximately 135

responses out of 175 emails sent, a follow-up email was sent to determine the role the person would want to have on the HTF. The Steering Committee hopes to review those responses by the end of this week.

The Suicide Prevention Initiative continues to provide Question, Persuade, Refer (QPR) sessions virtually. An in-person QPR session will be provided at the Jump for Archie event in mid-May.

The next quarterly meeting for the Suicide Prevention Initiative will be held virtually on July 14 from 8:30 a.m. to 10:30 a.m.

**7. Agency Updates / Announcements**

WCTC held an educational program with community partners to address anxiety. One of the components included a viewing of the movie, "Angst." 160 people accessed the movie online. The movie was followed by a panel discussion regarding anxiety that had 60 people in attendance. WCTC is looking to purchase the movie for their library.

NAMI continues to hold virtual groups, apart from one group being held in Oconomowoc. A full review of the virtual class offerings will be reviewed in May to determine what can be held in-person and when. For additional information, go to [www.namisewi.org](http://www.namisewi.org).

**8. Discuss Agenda Items for Next Meeting**

- Discuss hybrid meeting option
- How to help people access accommodations on college campuses – Kristin Hoffmann, WCTC (Machgan will coordinate)
- Madden will present on NAMI updates in June

**9. Public Comment**

There was no public comment.

**10. Adjourn**

Motion: McMahon moved, second by Findley, to adjourn the meeting at 2:57 p.m. Motion passed unanimously.

Minutes respectfully submitted by Janelle McClain.