

Minutes of the
HOME Board Meeting
March 15, 2018

Members Present: Rock Brandner, Ron Buchanan, John Bulawa, Christine Howard, John Kannard, Duane Paulson, Dick Schultz, Mike Wineke

Staff: Kristin Silva, Lori Rutzinski and Christine Brockish, Waukesha County

Excused Absence: Joseph Birbaum, Kathleen Schilling, Jay Schreurs, Jay Shambeau, Maria Watts

Guests: RoxAnne Witte, Jefferson County Economic Development Consortium

- I. The meeting was called to order by John Kannard, Board Chair, with a quorum of the Board present at 9:00 a.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Duane Paulson and seconded by Ron Buchanan, the minutes from the January 18, 2018 HOME Board meeting were unanimously approved.
- IV. The Federal government still does not have a budget for 2018 so they will operate under a continuing resolution until a budget is passed.
- V. The WI Partnership Balance Fund Balance Report was reviewed. The programs are all moving along well. Kristin Silva shared that the Barton School project received their tax credit funding and will begin their project soon.
- VI. Three agencies responded to an RFP for the housing counseling preferred providers list for the HOME Consortium: Jefferson County Economic Development Corporation, Housing Resources, Inc., and Consumer Credit Counseling of Washington County.

On a motion by Duane and seconded by Dick Schultz, the Board unanimously approved the three housing counseling agencies named above, conditional upon the County Board approval, with their contracts effective 4/1/18.
- VII. The Village of Belgium's Board held a meeting and voted to join back into the HOME Consortium. We have a signed cooperation agreement with the Village of Belgium; however, due to HUD rules, their participation will not begin until 10/1/18.
- VIII. The Impact Seven, Inc. – Lakeview Terrace project did not receive their tax credit financing. They're working on getting money from another funding source. Since the HOME contract was contingent on the tax credit financing, they will be required to apply again to the HOME Board when their financing is established.

On a motion by Ron and seconded by John Bulawa, the Board unanimously approved moving the \$167,693.55 from the Impact 7 Lakeview Terrace Project back to the unallocated line item.

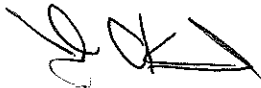
IX. Kristin is finishing up the CAPER report that is due to HUD by 3/31/18. This report is a narrative outlining what was done in 2017. She provided an Executive Summary for the Board to review.

On a motion by Duane and seconded by Ron, the Board unanimously approved submitting the 2017 CAPER assuming there are no public comments.

X. Kristin provided an update on the Village Pointe Commons project, the lawsuit between the construction company and Village Pointe Commons is ongoing; however, the project is fully occupied and is in compliance with the HOME rules. The attorney for the construction company has contacted Waukesha County's Corporation Counsel to purchase Waukesha County's debt in the project. There has not been a written offer to date.

XI. On a motion by Dick and seconded by Ron, the Board unanimously approved the meeting adjourned at 9:37 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John Kannard', with a stylized flourish at the end.

John Kannard
Chair, HOME Board