

**OPEN MEETING MINUTES**  
**Waukesha County Health and Human Services**  
**Virtual Microsoft Teams Meeting**  
**Substance Use Advisory Committee (SUAC) Meeting**  
**June 16, 2020**

**Present SUAC Committee:** Susie Austin, Marla Bell, Peter Brunzelle, Jim Hishmeh, Lindsay Just, Pat Miller, Patrick Reilly

**Absent SUAC Committee:** Tom Graves, Lauri McHugh-Badura

**Present HHS Board Liaison:** Chris Beck

**Present HHS Staff Liaisons:** John Kettler

**Guests:** Mary Goggins, Shari Kleppe, Brea Lopez, Kelly Morgan (proxy for McHugh-Badura), Larry Nelson, Kurt Roskopf, Dennis Williams

**1. Call to Order**

Vice Chair Reilly called the meeting to order at 3:06 p.m. Attendees introduced themselves.

**2. Approval of Minutes**

Motion: Bell moved, second by Morgan, to approve the Substance Use Advisory Committee minutes of February 18, 2020. Motion passed without a negative vote.

**3. Committee Business**

**a. Membership Changes / Updates**

**i. Chairperson**

Motion: Bell moved, second by Reilly, to vote Lindsay Just as the Chairperson of the Substance Use Advisory Committee for the term of July 1, 2020 through August 31, 2021. Motion passed without a negative vote.

**ii. Red Oak Counseling**

Reilly announced that Red Oak Counseling has stated that they do not have the time to provide someone to the committee. The seat is now open. In the event that Red Oak Counseling would like to rejoin SUAC, a vote would need to take place.

**iii. Roger's Memorial Hospital Representation**

Reilly announced that Dennis Williams has retired from Roger's Memorial Hospital. The new Roger's Memorial Hospital representative is James Hishmeh.

**4. Community Needs Discussion for Annual HHS Board Presentation (2020)**

Reilly stated that the discussion went well. SUAC collaborated with the Mental Health Advisory Committee (MHAC) and presented on peer support and the syringe exchange. The HHS Board will be meeting on June 25 to review the information that was provided from the five advisory committees prior to presenting the information to the County Executive.

Brunzelle arrived at 3:30 p.m.

**5. Open Discussion: How has COVID-19 Affected Your Organization and Delivery of Services?**

Attendees shared how the COVID-19 pandemic affected their organization and delivery of services. Some of the common themes included:

- Meeting with clients via platforms such as Zoom, as well as phone discussions.
- Virtual events and training, such as Jump for Archie and ARC programs offered in the schools.
- Organizations that were not offering in-person services, are starting to resume them while exercising a lowered capacity in programs (including residential treatment) and meetings due to social distancing requirements.

**6. Reports**

**a. HHS Board Liaison**

There was no report.

**b. HHS Staff Liaison**

HHS is partnering with Your Choice to Live to present a virtual prevention summer series.

The Alamo Club has resumed some meetings, including the popular noon meetings.

Providers have been utilizing Telehealth to provide services to HHS clients.

Naloxone trainings are currently being held virtually.

**c. Community Health Improvement Planning Process (CHIPP)**

There was no report.

**d. Heroin Task Force (HTF) Harm Reduction Pillar**

The annual Overdose Awareness event will be held on August 31 at Frame Park with 100 or fewer people.

**7. Agency Updates / Announcements**

Kleppe stated that Ignite will be working with Phoenix. Phoenix receives funding, so Ignite will be able to expand services, including to Waukesha.

Morgan left at 3:56 p.m.

Reilly announced this is his last SUAC meeting, as he is leaving LSS. Aspen will still be moving forward. Attendees thanked Reilly for his work on the committee and in the community.

**8. Discuss Items for Next Meeting's Agenda**

- Elect Co-Chair
- 1/3 of membership
- Help Not Handcuffs

**9. Public Comment**

Citizen Williams gave a public statement.

Citizen Roskopf gave a public statement.

**10. Adjourn**

Motion: Austin moved, second by Just, to adjourn the meeting at 4:09 p.m. Motion carried unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved: July 21, 2020