

Minutes of the Land Use, Parks and Environment (LUPE) Committee

Tuesday, September 15, 2020

Chair Grant called the meeting to order at 8:30 a.m.

Present: Supervisors Jennifer Grant, Keith Hammitt, Bill Mitchell, Tom Michalski, Chris Mommaerts, and Richard Morris. **Absent:** Tom Schellinger.

Also Present: Chief of Staff Sarah Spaeth, Park System Managers Rebecca Mattano and Steve Brunner, Parks and Land Use Director Dale Shaver, Business Manager Steve Trimborn, and Budget Management Specialist Michelle Beasley.

Approve Minutes – August 18, 2020

MOTION: Hammitt moved, second by Morris to approve the minutes of August 18. Motion carried 6-0.

Executive Committee Report – September 14, 2020

Grant said the Executive Committee, at yesterday's meeting, approved two ordinances, two appointments, and reviewed the 2021-2025 Capital Projects Plan.

Future Meeting Dates

- October 6, 2020 (Budget review)
- October 20, 2020

Discuss and Consider 175-O-040 Authorize Application For And Acceptance Of County Conservation Grant For Okauchee Lake, Oconomowoc And Fox River System Watersheds 2021 Muskellunge Stocking

Mattano discussed this ordinance which authorizes the Department of Parks and Land Use to apply for and accept up to \$6,000 of County Conservation Aid Grant revenues from the State of Wisconsin Department of Natural Resources for the purposes of stocking muskies into Okauchee Lake and the Oconomowoc and Fox River system watersheds. The department indicates that the grant funds are incorporated into the department's 2021 budget request. The total estimated cost to complete this project is approximately \$12,000, with half coming from the State grant, and remaining project costs of up to \$6,000 coming from matching contributions from two area muskellunge clubs. The Department will reimburse the muskellunge clubs for project costs, based on awarded grant funds provided, upon project completion. This ordinance results in no direct tax levy impact.

MOTION: Mitchell moved, second by Hammitt to approve Ordinance 175-O-040. Motion carried 6-0.

Discuss and Consider 175-O-041 Modify Budget For Capital Project 202003, Retzer Adventure Trail Renovation

Brunner discussed this ordinance which modifies the 2020 Capital Project budget to increase expenditure authority by \$79,000 to cover above-budget pavement costs for the Retzer Adventure Trail Renovation project (#202003). The ordinance also authorizes an increase in the revenue budget of \$79,000 for additional Community Development Block Grant (CDBG) funds to cover the increased expenditures. The low bid received for the project is \$139,950 which is approximately \$72,500 over the estimated budget of \$67,400 for this portion of the project. The \$79,000 grant funding will be added to the existing project total budget of \$209,000; the new total budget will be \$288,000. This

project is funded mostly through revenue from the Waukesha Rotary Club (\$45,000), the Friends of Retzer Nature Center group (\$45,000), the Wisconsin Department of Natural Resources Stewardship Grant (\$24,000), and CDBG (\$150,000). The County's portion of the project is \$24,000. The use of CDBG grant funding for the additional expenditures results in no impact to the tax levy.

MOTION: Michalski moved, second by Mitchell to approve Ordinance 175-O-041. Motion carried 6-0.

Discuss and Consider 175-O-042 Modify Project Scope And Budget For Capital Project 202002, Menomonee Park Dog Exercise Area

Brunner discussed this ordinance which modifies the 2020 Capital Project budget to decrease project expenditure authority by \$125,000 and reduce the revenue budget by \$125,000 for project 202002 Menomonee Park Dog Exercise Area. This ordinance also modifies the scope of the project to accommodate the lower budget by eliminating the construction of a new parking lot, and instead adds onto an existing parking lot. Officials with the Village of Menomonee Falls initially indicated a willingness to provide \$125,000 towards the construction of the dog exercise area. The funding is no longer available and, therefore, the project scope must be modified and the cost must be reduced. The project was approved in the 2020-2024 capital plan with a total budget of \$500,000; the new total budget will be \$375,000. This project will be funded through a partnership with the Village of Sussex (\$125,000). The County's portion of the project is \$250,000 and is funded with Tarmann Parkland Acquisition Fund balance. There is no direct tax levy impact related to this ordinance.

MOTION: Morris moved, second by Mitchell to approve Ordinance 175-O-042. Motion carried 6-0.

Discuss and Consider 2021-2025 Capital Projects: Parks and Land Use – Items 33-39

Shaver and staff discussed the Parks and Land Use capital projects as outlined in the 2021-2025 Capital Project Plan. No major concerns were raised.

MOTION: Hammitt moved, second by Michalski to recommend approval of the following Capital Projects to the Executive Committee: #201807 (Pewaukee to Brookfield Trail); #202005 (Minooka Park Mountain Bike Infrastructure); #202006 (Expo Arena Furnace/ Mechanical Systems); #202103 (UW-Waukesha Site Infrastructure Improvements Phase II); #202104 (Pewaukee Lake Boat Launch Reconstruction); #201406 (Pavement Management Plan 2018-2022); and #201908 (Pavement Management Plan 2023-2027). Motion carried 6-0.

Legislative Update

Spaeth updated the committee on the State's Task Force that will focus on racial disparities, educational opportunities, public safety, and police policies and standards.

MOTION: Hammitt moved, second by Mitchell to adjourn at 9:05 a.m. Motion carried 6-0.

Respectfully submitted,

William A. Mitchell

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Secretary