

Waukesha County Board of Supervisors

Minutes of the Public Works Committee Thursday, December 8, 2022

Chair Hammitt called the meeting to order at 8:30 a.m.

Present: Supervisors Keith Hammitt, Richard Morris, James Batzko, Joel Gaughan, Christine Howard, Darlene Johnson and Darryl Enriquez.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Chairman Paul Decker, Engineering Services Manager Karen Braun, Civil Engineer Matthew Cowap, Senior Landscape Architect Nicki Jensen, Business Manager Rhiannon Cupkie, Waukesha Metro Transit Manager Brian Engelking, Park System Manager Steve Brunner, Facilities Supervisor Javier Ramos, Facilities Maintenance Mechanic Mark Breu, Waukesha Coach Lines Controller Jeff TeRorde.

Approve Minutes of November 10

MOTION: Morris moved, second by Johnson to approve the minutes of November 10. Motion carried 7-0

Next Meeting Date

- January 12

Executive Committee Report from November 14

Supervisor Hammitt provided the following update:

Passed Ordinance 177-O-070 Modify The 2022 Capital Project Budget To Appropriate Additional Expenditures For Capital Project #201611 CTH C, Hasslinger Drive Intersection, Funded With Prior-Year Project Revenues (that was since passed by the Board on 11/22/22.)

Passed Ordinance 177-O-071 Modify The 2022 Budget For Inflationary Impacts Related To Fuel, Vehicle Parts, And Utilities, Funded With American Rescue Plan Act Revenues (that was since passed by the Board on 11/22/22.)

Internal Audit Introduction and 2023 Planning: Baker Tilly, represented by Adriane McCoy and Ronald Cintron, appeared via Teams. Baker Tilly was selected to provide internal audit services and operational audits for the County. The deliverables include an annual audit plan, multiple project audit scopes, project estimates, bi-weekly status updates, exit conference, draft report, and the final audit report. Each audit proposal will be presented independently.

Notice of Public Hearing (Informational Only) Waukesha County Transit Proposed Commuter Service Reductions

Chair Hammitt opened the public hearing at 8:20 a.m.

Cupkie and Engleking were present to give an overview on this item. Engleking explained that Waukesha County Commuter Service has experienced a significant decrease in ridership since the beginning of the COVID pandemic and commuter service ridership is still less than 33% of pre-pandemic ridership. Certain services have been suspended, but permanent changes are needed for the long-term stability of Waukesha County Transit: elimination of Route 79 and service reductions to routes 901 and 905.

MOTION: Morris moved, second by Johnson to close the public hearing. Motion carried 7-0. Public hearing was closed at 8:29 a.m.

Discuss and Consider Recommendation for Bid Selection Award for Administration Center 1st floor DDC Conversion Project

Ramos and Breu were present to discuss this item. Ramos presented to the Committee that after reviewing the proposal forms and bid amounts, the recommendation is to award the contract to CBRE/ESI in the lump sum amount of \$97,044.00, comprised of the base bid. Based on information submitted on the proposal form, CBRE/ESI has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualification and responsibility for this project.

MOTION: Howard moved, second by Batzko to award the contract to CBRE/ESI in the lump sum amount of \$97,044.00. Motion carried 7-0

Discuss and Consider Recommendation for Bid Selection Award for Reconstruction of the North Half of the Nagawicka Lake Boat Launch

Jensen presented to the Committee that after reviewing the proposal forms and bid amounts, the recommendation is to award the contract to the lowest of three bids, submitted by Janke General Contractors, Inc., in the amount of \$122,210.00 for the Base Bid Project, pending approval of budget amendment by Finance Committee on December 14, 2022.

MOTION: Gaughan moved, second by Morris to award the contract to Janke General Contractors, Inc., in the amount of \$122,210.00, pending approval of budget amendment by Finance Committee on December 14, 2022. Motion carried 7-0

Discuss and Consider Ordinance 177-O-077 DPW Modify Speed Zone on CTH KE

Braun and Cowap were present to discuss this item. Cowap explained that in response to public inquiries and a review of vehicle speeds and collisions along this segment of highway, the Waukesha County Department of Public Works finds it necessary to modify the speed zones along both directions of CTH KE to 40 MPH between its intersection with CTH K in the Village of Hartland and 3,900 feet north of the centerline of CTH K in the Village of Merton; and modify to 35 MPH between a point 3,900 feet north of the centerline of CTH K and its intersection with CTH EF/VV all within the Village of Merton.

MOTION: Morris moved, second by Johnson to approve Ordinance 177-O-077. Motion carried 7-0

Discuss and Consider Recommendation for Bid Selection Award for Naga-Waukee Golf Course Irrigation Renovation Project

Brunner presented to the Committee that after reviewing the proposal forms and bid amounts, the recommendation is to award the contract for Phase 1 to the lowest of two bids to Commercial Irrigation Inc. in the amount of \$1,482,300.00. Based on information submitted on the proposal form, Commercial Irrigation, LLC has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project.

MOTION: Johnson moved, second by Enriquez to award the contract to Commercial Irrigation, Inc. in the amount of \$1,482,300.00. Motion carried 7-0

Advisory Committee Reports

Legislative Updates

Fraley was in Madison last week and met with the Chiefs of Staff for both Assembly and Senate leadership.

- Committee Assignments are expected later this month. Once all the details are released, she will present an overview to the Board.
- Fraley will be meeting with all the legislators that represent part of Waukesha County in January
- There seems to be an appetite for and recognition of the need for local government funding reform. WCA, League of Municipalities and the WI Towns Association are working with Senate and Assembly leadership as well as the Governor's office on a proposal. The Board will be kept informed as details emerge.
- Senator Darling retired as of December 1. There will be a primary in February and a general election for this seat in April, coinciding with the spring election cycle.
- Consider joining the Wisconsin Counties Association -- County Ambassador Program (CAP) see Fraley for more details

MOTION: Enriquez moved, second by Batzko to adjourn at 9:11 a.m. Motion carried 7-0

Respectfully submitted,



Christine Howard
Secretary - Public Works Committee

