

OPEN MEETING MINUTES
Waukesha County
Public Health Advisory Committee
Thursday, December 8, 2022
Health and Human Services Building, Room 114

Present Committee Members: Froedtert Health (Andrew Dresang, Chair), ProHealth Care Hispanic Health Resource Center (Blanca Medina), Betty Koepsel, Lake Area Free Clinic (Mary Reich), Luann Ladwig, Sixteenth Street Community Health Center (Liz Kirsch), ProHealth Care (Sarah Butz)

Absent Committee Members: Aurora Medical Center

Present HHS Board Liaisons: Mary Baer

Present HHS Staff Liaisons: Ben Jones, Gabrielle Manders, Elizabeth Laatsch, Theresa Imp

Absent HHS Staff Liaisons: Bridget Gnad, Frances Thomas

Guests: Mary Smith, Sarah Ward, Janelle McClain

1. Call to Order

Chair Dresang called the meeting to order at 8:01 a.m. Attendees introduced themselves.

2. Review and Approval of Minutes

MOTION: Butz moved, second by Reich to approve the Public Health Advisory Committee minutes from October 13, 2022. Motion passed without negative vote.

3. Aging and Disability Resource Center (ADRC) Presentation

Smith distributed and reviewed a PowerPoint presentation titled, "ADRC; Aging and Disability Resource Center of Waukesha County."

4. Committee Business

There was no committee business.

5. Community Health Improvement Plan and Process (CHIPP)

Jones reported that the three CHIPP priorities were officially approved by the steering committee members in November. The priorities are mental health, substance use, and healthy aging. The steering committee has begun determining who should be part of each of the action teams. Tri-chair training is planned for January. The goal is to have an improvement plan ready by the end of Summer 2023, and then begin to implement the plans.

6. Committee and Organizational Updates

A. Health and Human Services Board – HHS Board Liaison

The last meeting, held on November 10, was a joint meeting with the HHS Committee. The Veterans Service Officer gave the annual Veterans Report and Linda Wickstrom shared information regarding the strategic plan.

B. Environmental Health Division

Ward stated that the division is working on their strategic planning, currently focusing on environmental scans. Part of the environment scans process included surveys to internal and external stakeholders.

The division is looking to be a proctor site for the certified food manager program testing. Staff are developing a decision tree to assist the public to determine if they need to take a test, and if so, which test.

The license year is from July 1 through June 30. This past cycle was the first full non-COVID-affected year since 2020. Ward reviewed the last 6 years of data to determine how trends have changed over time and will be utilizing the data to determine when another inspector would be required to be hired. Since 2020, the number of licenses requested have increased 10%.

The division is currently looking into obtaining grant funding to allow for childcare water testing.

C. Aging and Disability Resource Center (ADRC)

Smith announced that with the upcoming restructuring of the ADRC, a new Coordinator has been added to help handle operations. She hopes to have someone hired by January to handle the Aging Services and Adult Protective Services Units. This would allow each coordinator to oversee three supervisors.

7. Public Health Division Reports

Jones reported that there is an HIV site visit today. Waukesha County's HIV clinic also handles Ozaukee and Washington County residents.

The "Go Live" date for electronic health records has been pushed out to June to address a few issues that have come up.

- **Chapter 140**

The Chapter 140 review to recertify Public Health to Level 3, will be held the end of September. Staff are working on getting the required plans written and in place prior to the review.

- **COVID-19 Updates**

COVID-19 numbers have remained stable, while the number of flu cases has picked up drastically. Currently, Respiratory Syncytial Virus (RSV), flu, and COVID cases are occurring at the same time.

Waukesha County is just above the threshold for hospitalizations for COVID, keeping the county in the yellow zone instead of green zone.

- **Staffing / Overdose Fatality Review (OFR)**

Public Health will be utilizing ARPA funding to hire a Social Worker. The Social Worker will be embedded in the Medical Examiner's office to do short reviews of every overdose death, as well as next-of-kin interviews of the overdose fatality.

Jones hopes that the information gleaned from this position will assist in a very thorough OFR discussion in 2024.

8. Agency Reports

There were no agency reports.

9. Agency Announcements and Updates

There were no agency announcements and updates.

10. Discuss Agenda Items for Next Meeting

- Agency Report: Froedtert Health
- Community Needs Presentation
- Update from new Director at the Housing Action Coalition

11. Public Comment

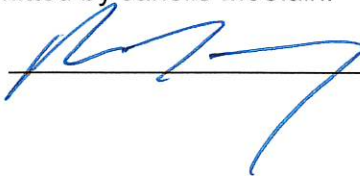
There were no public comments.

12. Adjournment

MOTION: Koepsel moved, second by Reich, to adjourn at 9:14 a.m. Motion passed without negative vote.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved: _____



Date: _____

1/12/23