

OPEN MEETING MINUTES

Waukesha County Health and Human Services Center ADRC Advisory Board October 7, 2021

Present Board Members: Carla Friedrich
Sandra Heberling
Betty Koepsel
Judith Tharman
Phyllis Wesolowski, Vice Chair
Sandy Wolff

Absent Board Members: Joel Gaughan
Marj Kozlowski

HHS Board Liaison: Mary Baer (Present)

HHS Staff Liaisons: Mary Smith (Absent)
Lisa Bittman (Present)
Mike Glasgow (Present)
Sally DuPont (Present)

Call to Order

The meeting was called to order at 9:33 a.m. by Vice Chair Wesolowski.

Review and Approval of Minutes from September 2, 2021 Meeting

Vice Chair Wesolowski called for approval of the minutes from September 2, 2021. Judith Tharman moved to approve the minutes; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

Elections

- Vice Chair Wesolowski called for volunteers for the position of Chair. The board nominated Vice Chair Wesolowski to be Chair. Carla Friedrich moved to approve; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.
- Vice Chair Wesolowski called for volunteers for the position of Vice Chair. The board nominated Sandy Wolff to be Vice Chair. Vice Chair Wesolowski moved to approve; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.
- Vice Chair Wesolowski called for volunteers for the position of Secretary. The board nominated Sandra Heberling to be Secretary. Sandy Wolff moved to approve; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

County Aging Plan Review and Approval

- Lisa Bittman, ADRC Coordinator and Mike Glasgow, ADRC Nutrition and Transportation Supervisor, reviewed the County Aging Plan. Vice Chair Wesolowski called for approval of the County Aging Plan. Carla Friedrich moved to approve the Plan; Vice Chair Wesolowski seconded the motion. All in attendance approved. Motion carried.
- There will be a public hearing October 8, 2021 on the County Aging Plan; following the public hearing, any revisions will be completed prior to the presentation to the HHS Committee for approval. The plan is due to the Greater Wisconsin Agency on Aging Resources by November 5, 2021.

ADRC Manager Report – Lisa Bittman

- Staffing Update:
 - The following staff have been hired:
 - 2 APS LTE Social Workers
 - Part-time Dementia Care Specialist
 - Part-time Volunteer Program Specialist
 - Recruitment is underway for the following positions:
 - APS LTE Social Worker
 - 2 Full-Time ADRC Specialists

ADRC Coordinator Report – Lisa Bittman

- Lisa Bittman has been working on revising and computerizing the consumer satisfaction surveys to be sent out in January 2021 2022.

Health and Human Services Board Report – Mary Baer

- The Health and Human Services Board met on September 16, 2021.
- Ben Jones, Waukesha County Health Officer, presented to the HHS board with an update on COVID.
- Community partners gave a presentation to the HHS board regarding drug use treatment and prevention grants.
- Randy Setzer, Administrative Services Manager, presented on the software changes that are happening within Health and Human Services.

Health and Human Services Committee Report – Joel Gaughan

None

Agency Announcements and Updates

None

Public Comment

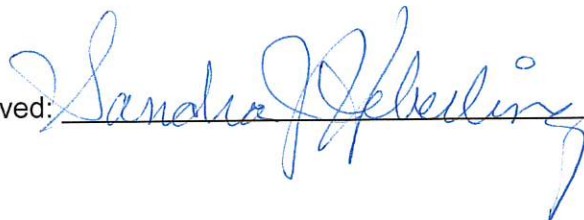
None

Adjourn

Vice Chair Wesolowski called for a motion to adjourn the meeting at 10:54 a.m. Sandra Heberling moved to adjourn; Betty Koepsel seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Approved: _____



Date: _____

11/4/21