



Waukesha County Criminal Justice Collaborating Council

Executive Committee Minutes

June 12, 2017

Committee Members Present: Judge Jennifer Dorow (chair), Sam Benedict, Sue Opper, Paul Decker, Antwayne Robertson

Committee Members Absent: Eric Severson, Paul Farrow

Also Present: Rebecca Luczaj, Janelle McClain, Cindy Greco, Joan Sternweis, Steve Trimborn

Judge Dorow called the meeting to order at 8:35 a.m.

Approve Minutes from February 13, 2017 Meeting

Motion: Robertson moved, second by Decker, to approve the minutes from February 13, 2017. Motion carried unanimously.

Benedict arrived at 8:36 a.m.

Discuss Design of CJCC Programs RFP for Services Beginning in 2018

Luczaj distributed and reviewed a document titled "2017 CJCC Programs RFP Design Discussion."

Applicants/vendors may apply for one, two, or all three categories, with a priority consideration for those that apply for all three categories. One vendor would be much easier for communication and coordination purposes, as well as for economies of scale.

Greco reminded the committee that the RFP process allows Waukesha County to evaluate the work the current vendor has done, and conclude with the vendor that is the right fit for the County's needs. Decker agreed, adding that competition between vendors allows for leverage. He also commented that a good RFP process helps to mitigate some of the issues that could arise in the future; an important point when working with a 5-year contract.

Greco reviewed the RFP process with the workgroup and commented that the DRC could either be put in its own category or moved to another category.

Sternweis commented that we may get better ideas of what could be possible if we list DRC as a separate category, and list its current objectives.

Dorow is concerned about committing a dollar amount to DRC, and the situation that would result if we do not get the diversion grant and referrals continue to decline. Decker responded that should determine what the ideal capacity and objectives are, and then structure the RFP questions around that. The original goal of the DRC was to reduce the Huber and jail population, and offer supportive services for offenders in order to reduce recidivism.

Benedict suggested doing a mapping analysis of the DRC. This is a project that the EBDM Alternative Interventions Workgroup could take on.

The committee discussed putting the DRC in its own RFP category with a 1-year contract length in order to evaluate the current utilization of the program, as well as make recommendations for future utilization of the program. Dorow wants to ensure that if we do not have the DRC in the future, that we do not lose the tax levy designated for it; the tax levy should remain within the CJCC budget.

Sternweis commented that by doing a review of the DRC, we can determine how much of the budgeted amount are fixed costs. We can also determine how much it costs to run the program at various capacities (i.e. 25 participants, 50 participants, etc.). Luczaj stated that the 2017 DRC budget is really \$204,501. The additional \$30,000 is designated specifically for SCRAM fees for indigent clients.

Motion: Decker moved, second by Robertson, to move the Day Report Center to its own separate category in the RFP, with a one-year contract. Motion passed unanimously.

Greco requested that the RFP be out by the end of June, and responses due approximately 6 weeks later. She stated that there should be a maximum of seven people on the review panel. The committee discussed selecting Luczaj and representatives from: DHHS, Courts, Sheriff's Department, County Board, State Public Defender's Office, and the District Attorney's Office.

Adjourn

Motion: Robertson moved, second by Decker, to adjourn the meeting at 9:47 a.m. Motion carried unanimously.