

Minutes of the Judiciary and Law Enforcement Committee

Friday, September 27, 2019

Chair Wolff called the meeting to order at 8:30 a.m.

Present: Supervisors Peter Wolff, Chuck Wood, Mike Crowley, Jim Batzko, Tim Dondlinger, Tyler Foti, and Jennifer Grant.

Also Present: Legislative Policy Advisor Sarah Spaeth, Medical Examiner Dr. Lynda Biedrzycki, Deputy Medical Examiner Cristina Figueroa-Soto, Office Services Coordinator Nicole Bauer, Clerk of Courts Gina Colletti, Business Manager Bob Snow, Circuit Court Division Coordinator Wendy Muelling, Chief Judge Jennifer Durow, Inspector Jim Gumm, Business Manager Joshua Joost, Deputy Inspector Patrick Esser, Jail Corrections Captain Tracy Lewandowski, Jail Administrator Mike Giese, Senior Correctional Facility Manager Angela Wollenhaupt, Senior Human Resources Analyst Teri Henning, Financial Analyst Cathy Kienast, Budget Manager Linda Witkowski, Senior Financial Analysts Steve Trimborn and Stephanie Kirby, Citizen Robert Gibson, and Facilities Manager Shane Waeghe.

Approve Minutes of September 13, 2019

MOTION: Crowley moved, second by Wood to approve the minutes of September 13. Motion carried 7-0.

Correspondence

Wolff advised of as a fund transfer, contingent on Finance Committee approval, which involves transferring \$83,265 from the Contingency Fund to Non-Departmental to cover legal fees incurred as part of a Sheriff Deputy's defense in a criminal proceeding who was found not guilty, per State Statutes.

Executive Committee Report of September 16, 2019

Wolff indicated the Executive Committee, at their last meeting, discussed the Administration Center first floor re-configuration capital project, approved an ordinance and several appointments, and determined sale prices for County-owned foreclosed land less than \$5,000.

Future Meeting Dates

- October 11, 2019 (D.A. and Emergency Preparedness Budgets + Regular Business)
- November 15, 2019

Discuss and Consider the 2020 Operating Budget for the Medical Examiner's Office

Biedrzycki and Bauer discussed the proposed 2020 operating budget for the Medical Examiner's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,094,730 – a decrease of \$346,616 or 14.2% from the 2019 adopted budget. The County tax levy totals \$1,060,610 – an increase of \$25,000 or 2.4%. The number of full-time equivalent (FTE) positions decreased 1.83 for a total of 15.28.

The committee discussed the discontinuation of the Walworth County contract and the fiscal impact of that change. No major concerns were voiced.

MOTION: Dondlinger moved, second by Batzko to approve the 2020 budget for the Medical Examiner's Office. Motion carried 7-0.

Discuss and Consider the 2020 Operating Budget for the Clerk of Courts Office

Colletti, Snow, Dorow, and Muelling discussed the 2020 operating budget for the Clerk of Courts Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$9,959,813 – an increase of \$524,600 or 5.6% from the adopted 2019 budget. The County tax levy totals \$5,500,813 – an increase of \$100,000 or 1.9%. The number of FTE positions decreased 1.00 for a total of 84.71. No major concerns were voiced.

MOTION: Wood moved, second by Crowley to approve the 2020 budget for Circuit Court Services. Motion carried 7-0.

Discuss and Consider the 2020 Operating Budget for the Sheriff's Department

Gumm and Joost discussed the 2020 operating budget for the Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$43,106,092 – an increase of \$760,199 or 1.8% from the adopted 2019 budget. The County tax levy totals \$29,531,481 – an increase of \$550,000 or 1.9%. The number of FTE positions decreased 2.05 for a total of 376.93. No major concerns were voiced.

The Sheriff's Department requested 14 new correctional officer positions that were not included in the 2020 budget.

MOTION: Wood moved, second by Foti to approve the 2020 budget for the Sheriff's Department. Motion carried 7-0.

Tour Courthouse Project – Phase 1

Waeghe led the committee on a tour of the new inmate holding cells.

MOTION: Wood moved, second by Foti to adjourn at 11:37 a.m. Motion carried 7-0.

Respectfully submitted,

Michael A. Crowley

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Secretary